

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**ARMOUR HEIGHTS PUBLIC SCHOOL AND KING GEORGE PUBLIC SCHOOL
ACCOMMODATION REVIEW COMMITTEE
ORIENTATION MEETING**

Wednesday, November 4, 2015 at 5:00 PM
General Meeting Room, Education Centre,
1994 Fisher Drive, Peterborough, Ontario

MINUTES

PRESENT: Superintendent Peter Mangold (Co-Chairperson), Superintendent Joe Tompkins (Co-Chairperson), Trustee Wayne Bonner, Trustee Sarah Bobka, Trustee Rose Kitney, Marguerite Masterson (Principal, Armour Heights Public School), Jodi Whetung (Principal, King George Public School), Jaime Muldoon (Teacher, Armour Heights Public School), Nicola Jennings (Teacher, King George Public School), Chantelle Clarke (School Council, Armour Heights Public School), Geoff Barnes (School Council, King George Public School), Mary-Ann Meagher (Community Member), Gary Baldwin (Ashburnham Ward Councillor, City of Peterborough), Keith Riel (Ashburnham Ward Councillor, City of Peterborough), and Pat Bjorndahl (Administrative Assistant)

REGRETS: Ziysah Von Bieberstein (School Council, King George Public School)

1. Welcome and Introduction of Committee Members

Co-chairperson Peter Mangold welcomed the committee members and asked everyone to identify themselves. Appreciation was expressed to the committee members for volunteering and participating in the accommodation review process for Armour Heights Public School and King George Public School. The role of the committee will be to provide feedback to Trustees for their decision making in the best interest of students. The intention of the committee is to be open to all ideas, be respectful, honest, and transparent during all meetings.

The distribution of information and the use of meeting binders which contain the agenda for the evening, a list of committee members, committee meeting dates, the administration report for the recommendation that was presented to the Board of Trustees on September 24, 2015, The Ministry of Education Pupil Accommodation Review Guideline (2015), Board policy and administration regulation for Pupil Accommodation Review: School Closure/Consolidation, a letter addressed to parents and guardians along with a questions and answers document (September 28, 2015), the committee mandate including the role, responsibilities and procedures for meetings, and school profiles were provided to each member.

2. Confirmation of Meeting Logistics – Locations and Times

The future meeting dates and timelines were reviewed. On November 12, 2015, tours of Armour Heights Public School and King George Public School will be held for committee members as part of the orientation. The first school tour will commence at 5:00 pm at King George Public School and followed by a tour of Armour Heights Public School. The Accommodation Review Committee meeting will commence at 6:30 pm at Armour Heights Public School. Light refreshments will be provided for committee members before the public meeting. The committee is welcome to tour the schools. If the tours on November 12th are not long enough for the committee members another tour may be arranged.

There will be two public consultation meetings and two working meetings for the committee. The working meetings are designed for board staff to present information and for committee members to be able to ask questions and to provide feedback and ideas. All future meetings will commence at 6:30 pm. Delegations will not be heard at the working meetings, but these meetings are open for the public to listen if interested. Audio/video conferencing will be provided to another room for members of the public during the working meetings.

Parking for King George Public School is available off Hunter Street in the school's parking lot. Parking for Armour Heights Public School is available at St. Luke's Anglican Church, Armour Road. Please follow the wooden stairs leading to the school.

Ashburnham Ward Councillor Keith Riel shared that he and Ashburnham Ward Councillor Gary Baldwin will be attending a City Council budget meeting on November 24, 2015 and they may be late or unavailable for this working meeting.

3. Communication process –Email, Posting of Minutes and Outstanding Questions on KPR website

Communications for the Accommodation Review Committee will mainly be made by email. A committee membership list with telephone numbers was circulated to confirm contact information. Contact by telephone will be made for emergencies.

Minutes and responses to any unanswered questions will be posted on KPR website. Delegations registering nine calendar days prior to each meeting will be placed on the meeting agendas and allotted up to ten minutes for their presentation. There is a "Request to Present" form posted on the KPR website. Unannounced delegations will be allotted up to three minutes for their presentation, and may only speak once during the meeting. Registered presenters will be placed ahead of non-registered presenters on the agenda.

A discussion took place around limiting the time for announced delegations, appointing a spokesperson for a group, and not limiting a person's point of view.

4. **Brief Overview of the Ministry of Education Pupil Accommodation Review Guideline (2015)**

Co-chairperson Joe Tompkins provided an overview on the administration report presented to the Board of Trustees for consideration of the consolidation of Armour Heights Public School and King George Public School, the Ministry of Education Public Accommodation Review Guideline (2015), and the Board's policy and administrative regulation for Pupil Accommodation Review: School Closure/Consolidation. The Board's policy and administrative regulation are based on this guideline from the Ministry of Education.

5. **Brief Overview of Board Policy and Administrative Regulations**

Co-chairperson Joe Tompkins summarized each section in the policy. The role of the Accommodation Review Committee is noted on page 4 of the policy. The administrative regulation follows the policy and includes details on the final staff report.

Armour Heights Public School and King George Public School can be considered underutilized from the Ministry of Education Pupil Accommodation Review Guideline (2015). The schools meet the guideline criteria. Operating and maintenance costs are also expected to be significant in the future. This is an opportunity to improve the learning environment in East City. The recommended option to provide the optimal learning environment for the students attending Armour Heights Public School and King George Public School is to consolidate students from both schools at the King George site. With the schools being only 750 meters apart, one K-8 facility would best support the students in the area.

The School Information Profiles will be reviewed and explained in detail at the public Accommodation Review Committee meeting on November 12, 2015 by Dean MacDonald, Senior Manager, Planning and Pupil Accommodation.

6. **Terms of Reference**

Mandate:

Co-chairperson Peter Mangold reviewed the committee mandate. The mandate is to ensure that the Board of Trustees is provided with all of the appropriate and necessary

information from various stakeholders to make a decision in the best interest of students regarding staff accommodation recommendations. The information gathered will inform the final staff report and the subsequent decision by the Board of Trustees.

Roles and Responsibilities:

Understand and adhere to the committee mandate as per Ministry and Board policy. Honest and open feedback is appreciated and all opinions will be respected and considered. Please send any thoughts by email to Co-chairperson Peter Mangold.

Procedures:

All meetings are open to the public. An additional working meeting following the last public meeting may be arranged for the committee if required. Co-chairpersons Peter Mangold and Joe Tompkins will facilitate the process and activities of the committee as outlined in Board policy.

7. Questions from the Committee

Trustee Rose Kitney discussed the possibility of holding meetings in a neutral site, possibly Thomas A. Stewart Secondary School. Accessibility issues in each school was discussed. The meetings will be held at Armour Heights Public School and King George Public School so input can be provided from the local school community. Any accessibility requests may be provided with audio/video conferencing and all requests will be considered.

Ashburnham Ward Councillor Gary Baldwin inquired about other KPR schools in the City of Peterborough that may have similar consolidation plans. The Long Term Accommodation Plan has a number of recommendations that include this type of consolidating of schools to improve the quality of schools. The Ministry of Education may provide funding when schools are consolidated. Councillor Baldwin also noted that a decision made on an accommodation review now may impact 15-20 years in the future with growth in the City of Peterborough.

8. Next Meeting

Thursday, November 12, 2015

5:00 – 5:30 pm – Tour of King George Public School

5:30 – 6:00 pm – Tour of Armour Heights Public School

6:30 – 8:30 pm – Accommodation Review Committee Meeting
Armour Heights Public School (Gymnasium)

9. Adjournment – 6:05 pm