Budget
Each year, the School Library requires a level of dedicated funding to allow for the growth of a relevant, substantial and varied resource collection that supports curricular objectives and enriches student appreciation of literature. Genres may include picture books, graphic novels, non-fiction texts, magazines, e-books, databases, etc…

Preparation
A key component in collection development is regular weeding. Please see the Why Weed powerpoint posted on the Library Conference and/or the Library Services Website, and the weeding guidelines (KPR Quick Guide to Weeding, Specific Guidelines and Weeding Phases) posted there as well.

Analysis
Statistical Reports provide insight into gaps and overload, helping you to evaluate the existing collection and determine what materials are needed to enhance it.

Titlewise is a collection analysis report that includes summaries of your school library collection by Dewey numbers. They are available for each school library through Library Conference folders in First Class. They are updated annually by the Library Information Technicians (LITs) for your use in preparing for the Resource Fair.

Daily Statistical Reports can be generated by the teacher–librarian at any time.
1. Login to Destiny
2. Go to: Reports tab
3. Select “Library Reports” from left column
4. In Library Reports, go to: Collection Statistics Summary

For more information, see the Help guides in Destiny (“How do I….?” and “Help”) or speak to your Library Technical Assistant (LTA) onsite, or Library Information Technician (LIT) at the Learning Resource Centre (LRC).

Selection
Prioritize based on the following considerations:
- KPR Selection, Approval and Reconsideration of Learning Resources, Regulation Code: ES–3.3
- KPR Board–wide initiatives such as the Teaching & Learning Strategic Plan
- School Improvement Plans
- Staff and student requests/needs
- Professional Reviewing Journals
- Lost, damaged, worn, out–dated books in need of replacement
- Gaps in the collection

Acquisition
Refer to this year’s Learning Resource Fair Flyer for live links to vendor websites where you will find their latest catalogues and book lists.

We’re here to help! Please contact us at lrc.kprdsb.ca