

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

RESOURCE COMMITTEE MEETING MINUTES

Held January 6, 2021 at 7:00 p.m.
Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

Present: Trustees Rose Kitney (Committee Chairperson), Cathy Abraham, Sarah Bobka, Terry Brown, and Emilio Ojeda.

Also Present: Trustees Diane Lloyd (Chairperson of the Board), Angela Lloyd (Vice-chairperson of the Board), Cyndi Dickson, Jaine Klassen Jeninga and Steve Russell; C. Arnew, S. Girardi, A. Foster and S. Foss.

Due to the current health advisory and public health measures in place provincially, the meeting was held virtually using WebEx.

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Superintendent Arnew called the meeting to order at 7:02 p.m. and recognized and acknowledged that the committee was meeting on the traditional territory of the Mississauga First Nations.

ADOPTION OF AGENDA

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Kitney

That Item 9.1 be removed from the agenda to be dealt with at the Program Review Committee meeting of January 12, 2021 and that the agenda be adopted as amended.

CARRIED

ELECTION OF COMMITTEE CHAIRPERSON

Superintendent Arnew proceeded with the election of the Chairperson of the Resource Committee.

It was,

Moved by: Trustee Ojeda
Seconded by: Trustee Brown

That Trustee Rose Kitney be nominated to the position of Chairperson of the Resource Committee.

CARRIED

There were no further nominations after calling for nominations three times.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Brown

That nominations for the position of Chairperson of the Resource Committee be closed.

CARRIED

Trustee Kitney was acclaimed as Chairperson of the Resource Committee and assumed the Chair.

ADOPTION OF MINUTES

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Ojeda

That the minutes of the Resource Committee meeting of November 11, 2020 be adopted as recorded.

CARRIED

INFORMATION ITEMS

2020-2021 First Quarter Financial Variance Report

Superintendent Arnew noted that despite enrolment being down from projection, the Board is in a slightly better than budgeted position as a result of Grants for Student Needs (GSN) Funding Stabilization amount of \$10.8M received from the Ministry.

April Foster, Senior Manager, Financial Systems, Reporting and Payroll Services, reviewed the report, which is based on preliminary October 31, 2020 enrolment, projected March 31, 2021 enrolment, and three months' financial activity, ending November 30, 2020. Total enrolment is 846.54 average daily enrolment (ADE) lower than budget, and is comprised of 723 ADE unfavourable elementary, and 123.54 ADE unfavourable secondary. Revenue has increased by \$5,514,000; Expenses have increased by \$4,486,000, resulting in a projected increase in surplus of \$1,028,000.

A. Foster presented the detailed report, highlighting significant changes from budget including:

- \$3,830,000 increase in Special Education Allocation for Special Incidence Portion (SIP) Funding
- (\$2,428,000) increase in teachers and early childhood educators to support smaller class sizes due to COVID-19 restrictions/protocols
- (\$608,000) increase in principal/vice principal costs to support remote learning and the early return to work to prepare schools for compliance with COVID-19 protocols

The projected 2020-2021 Capital spending is forecasted to be the same as budget.

A. Foster reviewed the enrolment summary and noted the significant decrease from projection in junior and senior kindergarten enrolments. Responding to a trustee question, Superintendent Girardi noted that senior administration will be working to reach out to those families and work has already begun on staffing and enrolment projections for the 2021-2022 school year.

Administration responded to trustee questions of clarification.

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Brown

That the 2020-2021 First Quarter Financial Variance Report, dated January 6, 2021, be received for information.

CARRIED

DECISION ITEMS

Review of Board Policy BA-4.6, Expenses and Reimbursements for Employees/Trustees

Superintendent Arnew reviewed the draft document with the committee, noting that the recommended revisions were for clarification and better reflection of current practice. Discussion concerning the availability of the roaming feature on trustee board-provided cell phones when travelling outside of Canada took place, with some trustees indicating that the feature should not be turned off and others indicating the costs of roaming internationally were too high and that using wireless fidelity (WiFi) to make phone calls on the cell phone was sufficient.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Brown

That Board Policy BA-4.6, Expenses and Reimbursements for Employees/Trustees, be approved as revised.

DEFEATED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee D. Lloyd

That Board Policy BA-4.6, Expenses and Reimbursements for Employees/Trustees, be sent back to administration for further review and the matter dealt with at a future Resource Committee meeting.

CARRIED

Review of Board Policy BA-8.2, Bus Operator Contracted Services

Superintendent Arnew reported that the policy had been reviewed and that no revisions were being recommended, noting that the policy limits any one bus company from operating more than 25% of the routes in system. The committee discussed the situation faced at the start of the school year with First Student Canada not having enough bus drivers to operate their routes and asked that administration review the operator contracts for specific wording concerning reassignment of routes should the operator fail to meet their obligations.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee D. Lloyd

That Board Policy BA-8.2, Bus Operator Contracted Services, be approved with no changes.

CARRIED

Review of Board Policy BA-8.6, Transportation: Student Safety

Superintendent Arnew reported that the policy had been reviewed and a revision addressing declared states of emergency or pandemics was being recommended.

It was,

Moved by: Trustee Brown
Seconded by: Trustee D. Lloyd

That Board Policy BA-8.6, Transportation: Student Safety, be approved as revised.

CARRIED

Committee Chairperson R. Kitney noted that the next meeting of the Resource Committee would take place on February 3, 2021.

The committee recessed (8:24 p.m.).
The committee reconvened (8:30 p.m.).

It was,

Moved by: Trustee Bobka
Seconded by: Trustee A. Lloyd

That the Committee move to In-camera Session (8:30 p.m.).

CARRIED

The Open Session of the meeting resumed (9:26 p.m.)

ADJOURNMENT

It was,

Moved by: Trustee Brown
Seconded by: Trustee A. Lloyd

That the Resource Committee meeting be adjourned (9:27 p.m.).

CARRIED

Rose Kitney
Committee Chairperson
January 6, 2021