

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**PROGRAM REVIEW COMMITTEE MINUTES**

Tuesday, January 12, 2021 at 7:00 p.m.

Roy H. Wilfong Boardroom, Education Centre, Peterborough, ON

**ATTENDANCE**

Present: Trustees S. Russell (Committee Chairperson), D. Lloyd (Chairperson of the Board), A. Lloyd (Vice-chairperson of the Board), T. Brown, C. Dickson, K. Dupuis and J. Klassen Jeninga.

Also Present: Trustees S. Bobka and C. Abraham and G. Tompkins, G. Ingram, S. Girardi, J. Maliha, D. Fitzgerald, C. Tozer and L. Haemel.

Due to the current health advisory and public health measures in place provincially, the committee met virtually using the WebEx Platform and livestreamed through the KPR YouTube channel.

G. Ingram, Superintendent, called the meeting to order and welcomed members and guests to the meeting. It was acknowledged that the Committee was meeting on the traditional territory of the Mississauga First Nations.

**Adoption of Agenda**

**MOVED BY D. Lloyd, SECONDED BY S. Russell  
That the agenda be adopted as printed.**

**CARRIED**

**Election of Chairperson**

Superintendent G. Ingram, reviewed the process for elections and called for nominations from the floor three times for the position of Committee Chairperson.

MOVED BY C. Dickson, SECONDED BY T. Brown  
That Trustee Steve Russell be nominated.

**MOVED BY D. Lloyd, SECONDED BY T. Brown  
That the nominations be closed.**

**CARRIED**

Trustee S. Russell accepted the nomination and indicated he wished his name to stand.

Trustee Russell was acclaimed Chairperson of the Program Review Committee for the year 2021 and assumed the Chair. He extended his thanks to committee members for their support.

**Adoption of Minutes**

**MOVED BY J. Klassen Jeninga, SECONDED BY K. Dupuis**

**That the Minutes of the last meeting held on Tuesday, November 9, 2020, be adopted as recorded.**

**CARRIED**

School Year Calendar 2021-2022

S. Girardi, Superintendent, reviewed Ministry requirements and protocols for the annual development of the School Year Calendar. It was reported that KPR plans its School Year Calendar in consultation with the Peterborough Victoria Northumberland and Clarington (PVNC) Catholic District School Board to jointly support school communities and facilitate shared transportation costs.

A review of the 2021-2022 School Year Calendar was provided, indicating that the Ministry allows a total of 7 Professional Activity (PA) days each year and 3 of those days must be devoted to provincial education priorities. PA days are strategically placed throughout the year where they best support principal and teacher learning.

It was indicated that input was invited for the 2021-2022 School Year Calendar through a survey on the board website from all parents/guardians, students, staff and community members. The survey requested that interested parties choose either Option A (School year resumes on September 1, with a PA day September 2, 2021 and March Break beginning Monday, March 14 through to Friday, March 18, 2022) or Option B (School year resumes September 1, 2021 with two PA days prior to students starting September 7, 2021, and the March Break beginning Friday, March 11 through Friday, March 18, 2022).

There were 2515 respondents in total, of which 683 were in support of the proposed Option A and 1832 in support of Option B. Option B has therefore been recommended, as 73% of the total respondents were in favour of this option. Parents/guardians were overwhelmingly supportive of this option as well.

It was noted that accommodations may be made in the event the COVID-19 Pandemic has not been resolved.

A copy of School Year Calendars (Appendices A – C) and Summary (Appendix D) are included.

Following discussion and questions of clarification the following recommendation was adopted.

**MOVED BY D. LLOYD, SECONDED BY T. BROWN**  
**That Option B 2021-2022 School Year Calendars for elementary schools, secondary schools including Centres for Individual Studies (Appendices A and B), Brookside Secondary School (Appendix C) and School Year Calendar 2020-2021 Summary (Appendix D), be approved for submission to the Ministry of Education.**

**CARRIED**

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Review of Board Policies B-7.5, Social Media and Digital Communications, and ES-1.6, Personal Electronic Devices (PEDs)

G. Tompkins, Superintendent, reported that in accordance with Board Policy B-1.1, Board Operation and Policy Development, the normal policy review period is five years.

Board Policy B-7.5, Social Media and Digital Communications, was last revised in April 2015. The policy has been reviewed and a minor housekeeping revision is being recommended.

Board Policy ES-1.6, Personal Electronic Devices (PEDs), was last revised in September 2013. The policy has been reviewed and revisions are being recommended to clarify permitted uses of personal mobile devices during instructional time and other housekeeping items.

Following discussion and questions of clarification the following recommendations were adopted.

**MOVED BY A. Lloyd, SECONDED BY J. Klassen Jeninga  
That Board Policy B-7.5, Social Media and Digital Communications (Appendix E),  
be approved reflecting changes, as revised.**

**CARRIED**

**MOVED BY S. Bobka, SECONDED BY A. Lloyd  
That Board Policy ES-1.6, Personal Electronic Devices (PEDs) (Appendix F), be  
approved reflecting changes, as revised.**

**CARRIED**

Student Census Data Update

J. Maliha, Superintendent, shared that in the 2018-2019 year, as part of KPR's Identity-based Data Collection plan, KPR conducted the "Every Student Matters" census to gather demographic data about the students and families we serve. This data will correlate to other achievement and opportunity data to determine gaps in service to students.

It was reported that 86% of students in Grades 7-12, and 42% of parents/guardians of students from Kindergarten to Grade 6, responded to the survey.

It was indicated that under the Anti-Racism Act, all District School Boards in Ontario are required to collect identity-based data from students by January 2023. KPR is among the first 8 boards in Ontario to complete this data collection. Our early data collection is expected to benefit KPR through actions taken before 2023.

It was reported that the KPR Equity, Diversity and Inclusion Office, filled two temporary positions to support data collection for the 2018-2019 and 2019-2020 school years. Those contracts ended in August 2020. When the contracts ended, responsibilities for census data transitioned to the KPR Research Office in September 2020. There are still a number of other types of reports on census data that will need to be developed in

order to meet the Anti-Racism Data Standards, including an overall final public report by January 2023. Therefore, the role of Research Assistant has been added to the KPR Research Office, and the Research Office lead continues to report to Teaching and Learning. This one-year position was posted in November and filled in January 2021.

It was reported that research and analysis decisions pertaining to census data benefit from the insight of a partnership between Equity, Diversity and Inclusion and Teaching and Learning. A Census Steering Committee has been formed to meet monthly in order to guide and support the development of reports that will inform decision making. The Census Steering Committee will provide regular updates to Administrative Council. The Census Steering Committee will strategize the analysis, utilization, and communication of data. Ad Hoc Census Advisory and Census Interpretation Committees will be formed with membership dependent on the focus of data being considered.

It was also reported that work to determine best practices to support school administrators in the use of the school-level frequency reports and other census results has also begun.

Discussion was held and additional questions of clarification were addressed.

**MOVED BY D. Lloyd, SECONDED BY J. Klassen Jeninga  
That the Student Census Data Update, dated January 12, 2021, be received for  
information.**

**CARRIED**

#### Pivoting to Online Learning January 2021

As background G. Ingram and G. Tompkins, Superintendents, reviewed that on March 13, 2020, the province announced schools would be closed due to the COVID-19 pandemic. School boards in Ontario instituted emergency distance learning to support students for the remainder of the school year.

It was explained that September 2020 began with “virtual learning” as an option for parents/guardians to consider. In anticipation of a second provincial lockdown, face to face educators were advised in the fall of 2020 to prepare should they need to ‘pivot’ to online learning. This preparation involved taking steps to familiarize themselves and their students with various online platforms and tools. Training in online learning platforms was offered to staff.

It was reported that on December 21, 2020, the Ministry of Education announced that schools would be closed to all students from January 4 to 11, 2021 and that secondary schools would remain closed until January 25, 2021. Educators in both our elementary and secondary schools moved to supporting remote learning during the school closure period.

It was reported that elementary students were scheduled to return to face-to-face learning on January 11, 2021. On January 7, 2021 it was announced that remote learning will be extended until January 25, 2021. Educators will continue to engage with their students in online learning building upon the experience gained in the spring of 2020.

It was also reported that secondary schools continue to offer remote learning. All programming is being supported during this time. Students in cooperative education courses are attending their placements if they can do so within the required safety precautions.

It was reported that principals have indicated educators have pivoted to remote learning successfully and the initial feedback has been positive.

**MOVED BY J. Klassen Jeninga, SECONDED BY K. Dupuis  
That the meeting be extended (9:00 p.m.).**

**CARRIED**

It was also reported that approximately 660 Chromebooks have been loaned to secondary students as requested. Elementary students have and are in the process of receiving approximately 2,800 devices from central and school stock.

**MOVED BY T. Brown, SECONDED BY D. Lloyd  
That the Pivoting to Online Learning report, dated January 12, 2021, be received for information.**

**CARRIED**

Future Meeting Dates

Future meeting dates for the 2020-2021 school year were reviewed. The next meeting of the Program Review Committee will be held in the Roy H. Wilfong Boardroom at the Education Centre, 1994 Fisher Drive, Peterborough, at 7:00 p.m. on Tuesday, February 9, 2021.

Adjournment

**MOVED BY S. Bobka, SECONDED BY T. Brown  
That the meeting be adjourned (9:34 p.m.).**

**CARRIED**

Steve Russell  
Committee Chairperson