

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**PROGRAM REVIEW COMMITTEE MINUTES**

Tuesday, March 10, 2020 at 7:00 p.m.

Roy H. Wilfong Boardroom, Education Centre, Peterborough, ON

**ATTENDANCE**

Present: Trustees S. Russell (Committee Chairperson), D. Lloyd (Chairperson of the Board), S. Bobka (Vice-chairperson of the Board), C. Abraham, C. Dickson and K. Dupuis.

Trustee J. Klassen Jeninga attended the meeting via audio conference.

Also Present: G. Ingram, A.M. Duncan, S. Girardi, J. Ford and P. Jones.

Trustee S. Russell, Committee Chairperson, called the meeting to order and welcomed members and guests to the meeting. It was acknowledged that the Committee was meeting on the traditional territory of the Mississauga First Nations.

**Adoption of Agenda**

**MOVED BY D. Lloyd, SECONDED BY C. Abraham**

**That the agenda be adopted with the following amendment:**

- **Item 8.3.1, Secondary Staffing Process Update, be moved to the beginning of the Agenda**

**CARRIED**

**Adoption of Minutes**

**MOVED BY S. Bobka, SECONDED BY C. Dickson**

**That the Minutes of the last meeting held on Tuesday, February 11, 2020, be adopted as recorded.**

**CARRIED**

**MOVED BY C. Abraham, SECONDED BY D. Lloyd**

**That the Committee move into the In-camera session (7:03 p.m.).**

**CARRIED**

Following discussion of an In-camera matter, the Committee returned to the Open Session Agenda (7:34 p.m.).

Review of Board Policy ES-3.8, Special Education

Superintendent A.M. Duncan reported that Board Policy ES-3.8, Special Education, was last reviewed in 2015. It was indicated that a review of the policy has been undertaken in accordance with Board Policy which requires that policies be reviewed every five years.

The policy was vetted through the Special Education leadership team and Administrative Council for input, and revisions were completed to ensure alignment with current legislative requirements, and consistency with KPR expectations and current practices. The revised policy was also presented to the Special Education Advisory Committee for review and input at its meeting of February 4, 2020. Suggested revisions have been incorporated into the policy.

An indepth review of the changes to the policy was provided, and additional amendments were received. Following discussion and questions of clarification, the following recommendation was adopted.

**MOVED BY C. Abraham, SECONDED BY C. Dickson**  
**That Board Policy ES-3.8, Special Education, be approved as revised.**

**CARRIED**

A copy of the revised policy is included in Appendix A.

Ministry of Education Memorandum 158 – Concussion Safety

Superintendent G. Ingram reported that in 2012, KPR established the Program Safety Guideline for Concussions within the Health and Medical Needs policy, and updates have continued as new information is made available and provincial regulations change.

He also noted that on March 7, 2018, the Ontario government enacted Rowan's Law (Concussion Safety), and amended the Education Act to protect amateur athletes, including students, by improving concussion safety on the field and at school. The amendments to the Education Act came into effect on July 1, 2019, and gave the Minister of Education the authority to require school boards to comply with policy and guidelines on concussions, consistent with Rowan's Law. This includes the requirement all school boards in Ontario have a policy on concussion safety for students that meets specific minimum requirements. The last Wednesday in September has been identified as Rowan's Law Day, and in September 2019 all KPR staff and students participated in a concussion awareness activity.

It was reported that in February 2020, KPR guidelines and resources were updated to meet the requirements of *Ministry Policy/Program Memorandum No. 158, School Board Policies on Concussion*. In addition, effective September 2020, KPR will require all staff to participate in training related to concussion awareness, and a system of tracking student concussions will be established.

**MOVED BY D. Lloyd, SECONDED BY C. Abraham**  
**That the Ministry of Education Memorandum 158 – Concussion Safety report,**  
**dated March 10, 2020, be received for information.**

**CARRIED**

eLearning Update

Superintendent G. Ingram provided an update on eLearning in KPR. An overview of the program was shared indicating that eLearning teachers are located in a variety of schools across the district and generally teach between 1 and 4 eLearning sections each year. They are supervised by the Principal of Secondary Program with support from the home school principal. Courses are taught using an asynchronous approach and are continuously modernized to reflect evidence based instructional and assessment practices.

It was reported that in 2019-2020, KPR offered 34 sections of eLearning with a total of 29 different courses utilizing three distinct delivery models of online learning:

Traditional eLearning Delivery

- Twenty-two courses were offered to KPR students and taught by teachers who also teach face to face courses in our high schools during the current school year.

Hub School eLearning Delivery

- Twelve courses were assigned to three eLearning Hub Schools. The Hub Schools are each assigned a senior subject discipline (Grade 11 and 12) for eLearning. Clarke High School was responsible for Business courses, Port Hope High School was responsible for Social Studies courses, and Norwood was responsible for Canada and World Studies courses.

Hybrid eLearning Delivery

- Port Hope High School ran a hybrid eLearning course for the first time in the Board for the 2019-2020 school year. A hybrid eLearning course blends traditional face to face learning with eLearning. There were 8 Calculus and Vectors students at Port Hope which is too few students to offer as a face to face class on its own. In order to still offer this critical course for students pursuing an engineering or science degree program, students from other schools were added to the class via eLearning to make it viable.

Hub School data analysis has shown that the average for all Hub School courses was three percent higher than other KPR students in the same courses, and Hub School students missed an average of three days less than other KPR students. In the 2018-2019 school year 58 students participated in eLearning at the three Hub Schools and the average grade for these students was 68 percent. In the 2019-2020 school year, 89 students participated in eLearning at the Hub Schools and the average grade for these students was 7 percent higher at 75 percent. Last year students at the Hub School sites enrolled in 165 credits and this year students are enrolled in 184 credits. A key

component of the Hub School model is the addition of a full time e-Learning teacher with one additional period each semester to support student success and teacher learning related to online learning.

It was reported that based on the input received from schools, credit attainment data, and information received via the Ontario eLearning Consortium (OELC) of school boards, there is an anticipated need for up to 40 eLearning sections in 2020-2021.

Next steps will include continuing to examine student achievement data in the second semester, and studying the feasibility of expanding the Hub model to other schools within the Board. Additional discussion was held. It was noted that class sizes for eLearning conform to the class size limits in our collective agreement with OSSTF.

**MOVED BY C. Abraham, SECONDED BY S. Bobka**  
**That the eLearning Update report, dated March 10, 2020, be received for information.**

**CARRIED**

Take Your MPP to School Day

Trustee C. Abraham reported that the Ontario Public School Boards' Association (OPSBA) Board of Directors has been working on a new initiative called "Take Your MPP to School Day", where trustees would invite their MPPs to spend time at a local school to see first-hand some of the successes and challenges that exist in our schools. It was proposed that the initiative would take place from Tuesday, April 14, 2020 to Friday, April 17, 2020.

**MOVED BY S. Bobka, SECONDED BY C. Abraham**  
**That the meeting be extended (9:03 p.m.).**

**CARRIED**

Discussion was held regarding the feasibility of postponing participation in the initiative, possibly to the Fall, given the current labour relations climate in the province.

**MOVED BY S. Bobka, SECONDED BY C. Dickson**  
**That the Board's participation in the "Take Your MPP to School Day" initiative be postponed, and that a letter be forwarded to MPPs.**

**CARRIED**

Future Meeting Dates

Future meeting dates for the 2019-2020 school year were reviewed. The next meeting of the Program Review Committee will be held in the Roy H. Wilfong Boardroom at the Education Centre, 1994 Fisher Drive, Peterborough, at 7:00 p.m. on Tuesday, April 14, 2020.

Adjournment

**MOVED BY D. Lloyd, SECONDED BY C. Dickson**  
**That the meeting be adjourned (9:12 p.m.).**

**CARRIED**

Steve Russell  
Committee Chairperson