

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

RESOURCE COMMITTEE MEETING MINUTES

Held June 3, 2020 at 7:00 p.m.
Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

Present: Trustees Angela Lloyd (Committee Chairperson), Terry Brown, Rose Kitney and Emilio Ojeda.

Regrets: Trustee Jaine Klassen Jeninga.

Also Present: Trustees Diane Lloyd (Chairperson of the Board), Sarah Bobka (Vice-chairperson of the Board), Cathy Abraham and Steve Russell; C. Arnew, S. Girardi, P. Mangold, A. Foster, and S. Foss.

Due to the current health advisory and public health measures in place provincially, the meeting was held virtually using WebEx.

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Committee Chairperson A. Lloyd called the meeting to order at 7:00 p.m. and recognized and acknowledged that the committee was meeting on the traditional territory of the Mississauga First Nations.

ADOPTION OF AGENDA

It was,

Moved by: Trustee Kitney
Seconded by: Trustee D. Lloyd

That the agenda be adopted as printed.

CARRIED

ADOPTION OF MINUTES

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Bobka

That the minutes of the Resource Committee meeting of May 6, 2020 be adopted as recorded.

CARRIED

INFORMATION ITEMS

2019-2020 Third Quarter Financial Variance Report

April Foster, Senior Manager, Financial Systems, Reporting and Payroll Services, reviewed the 2019-2020 Third Quarter Financial Variance Report which is based on final October 31, 2019 enrolment, projected March 31, 2020 enrolment, and nine months' financial activity, ending May 25, 2020. It was noted that the March 31, 2020

OnSIS process has not been finalized. Total enrolment is 96.38 ADE higher than budget, and is comprised of 135.50 ADE favourable elementary, and 39.12 ADE unfavourable secondary. Revenue has decreased by \$4,130,000; Expenses have increased by \$3,076,000, resulting in a projected decrease in surplus of \$1,055,000. The change is comprised primarily of the following:

- \$1,112,000 increase in grant allocations due to higher enrolment
- \$1,600,000 increase in special education grant allocation for SIP funding (projection)
- \$857,000 increase in transportation grant allocation for Transportation Stabilization Amount
- (\$2,503,000) increase in special education resources to support increased needs in the system
- (\$600,000) increase in CUPE salaries as a result of a 1% salary increase from ratifying the collective agreement
- (\$1,020,000) based on a revised forecast reflecting a likelihood of increased costs related to absenteeism.
- (\$500,000) based on decreased revenue and increased costs because of the COVID-19 pandemic.

The projected 2019-2020 Capital spending is forecasted to be \$9.6 million less than budget.

A. Foster reviewed in detail the Third Quarter Variance Report which included:

- Summary of Financial Results
- Surplus/Deficit for Ministry Compliance
- Detailed Revenue
- Detailed Expenditures
- Funded Programs
- Enrolment
- Capital
- Transfer from (to) Accumulated Surplus

Trustees engaged in a broad discussion of financial matters including the impact of COVID-19 measures and sought clarification in a number of areas. Administration responded to trustee questions.

It was,

Moved by: Trustee Kitney
Seconded by: Trustee Brown

That the 2019-2020 Third Quarter Financial Variance Report, dated June 3, 2020, be received for information.

CARRIED

2018-2019 Occupational Health and Safety/Workplace Safety and Insurance Board (WSIB) Report

Superintendent Girardi presented the annual report which summarizes the impact of occupational claims. The Board is a member of School Boards' Co-operative Inc. (SBCI) which operates as a not-for-profit organization and assists member school boards in managing workers' compensation claims. Through SBCI, Kawartha Pine Ridge District School Board is part of a peer group which consists of 17 school boards across the province and claim results are slightly better than the peer group average. A five-year trend analysis for the Board was reviewed and the number of allowed WSIB claims by employee group were outlined.

Claims have gone up over the last five years, which is also a trend seen across the province. Superintendent Girardi reported that health and safety in general has been a focus of the Board, work has been done to improve relationships with the various employee groups to encourage and ensure claims are being brought forward, provide more training and education around health and safety, and to work with employees through the return to work process.

Administration responded to trustee questions of clarification and discussion continued around plans, guidelines and safety measures being put into place for the return to work following the school closures due to the COVID-19 pandemic measures.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Kitney

That the 2018-2019 Occupational Health and Safety/Workplace Safety and Insurance Board (WSIB) Report, dated June 3, 2020, be received for information.

CARRIED

DECISION ITEMS

Review of Board Policies BA-6.4, Security, and BA-6.7, Vandalism – Acts Against Board Property

Superintendent Mangold reported in accordance with the Policy Review Schedule for the 2019-2020 school year, Board Policies BA-6.4, Security and BA-6.7, Vandalism – Acts Against Board Property, have been reviewed. A minor housekeep revision is being recommended for Board Policy BA-6.4, Security, while no changes are recommended for Board Policy BA-6.7, Vandalism – Acts Against Board Property.

It was,

Moved by: Trustee Brown
Seconded by: Trustee D. Lloyd

That Board Policy BA-6.4, Security, be approved as revised.

CARRIED

It was,

Moved by: Trustee Brown
Seconded by: Trustee Kitney

That Board Policy BA-6.7, Vandalism – Acts Against Board Property, be approved with no changes.

CARRIED

It was,

Moved by: Trustee Kitney
Seconded by: Trustee D. Lloyd

That the Committee move to In-camera Session (8:26 p.m.).

CARRIED

The Open Session of the meeting resumed (8:39 p.m.).

Committee Chairperson A. Lloyd noted that the next meeting of the Resource Committee would take place on September 16, 2020.

ADJOURNMENT

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Kitney

That the Resource Committee meeting be adjourned (8:40 p.m.).

CARRIED

Angela Lloyd
Committee Chairperson
June 3, 2020