

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

AUDIT COMMITTEE MEETING MINUTES

Held Monday, February 10, 2020 at 3:00 p.m.
Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

Present: Milena Ceglie (Committee Chairperson), Diane Lloyd (Chairperson of the Board), Terry Brown; and Alison McLaren.

Trustee Sarah Bobka (Vice-chairperson of the Board) attended via teleconference.

Also Present: C. Arnew, A. Foster, C. McKeen; M. Connors, V. Job and S. Foss.

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Superintendent Arnew called the meeting to order at 3:07 p.m. and recognized and acknowledged that the committee is meeting on the traditional territory of the Mississauga First Nations.

ADOPTION OF AGENDA

It was,

Moved by: Trustee Brown
Seconded by: M. Ceglie

That the Agenda be adopted as printed.

CARRIED

ELECTION OF COMMITTEE CHAIRPERSON

Superintendent Arnew proceeded with the election of the Chairperson of the Audit Committee.

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Brown

That Milena Ceglie be nominated to the position of Chairperson of the Audit Committee.

CARRIED

There were no further nominations after calling for nominations three times.

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Brown

That nominations for the position of Chairperson of the Audit Committee be closed.

M. Ceglie was acclaimed as Chairperson of the Audit Committee and assumed the Chair.

ADOPTION OF MINUTES

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Brown

That the minutes of the Audit Committee meeting of November 11, 2019 be adopted as recorded.

CARRIED

AUDITOR REPORTS

Internal Audit Update

V. Job, Senior Regional Internal Auditor, provided information on the 2019-2020 Regional Internal Audit Plan, reviewed the School Cash Online Audit 2018-2019 and drew attention to the Barrie Region planned or completed audits for 2018-2020.

Administration responded to questions of clarification and discussion regarding School Cash Online took place, specifically related to the licensing fee for the software which is fully paid at the Board level, current adoption and utilization rates by parents, consideration of introducing a credit card option, rural boards within the province achieving high online usage rates, and ways in which the school operations team is supporting and encouraging the use of School Cash Online.

DECISION ITEMS

Audit Services

Superintendent Arnew reported that a competitive Request for Proposals was issued in October 2018 for Audit Services for a period not to exceed five years, beginning with the fiscal period ending August 31, 2019. The firm of Baker Tilly KDN LLP was appointed auditor for the Kawartha Pine Ridge District School Board, for a term of five years, through to the fiscal year September 1, 2022 to August 31, 2023 and has fulfilled their contractual obligations in a timely and efficient manner and administration supports the recommendation for reappointment.

The annual evaluation process was discussed and it was noted that Baker Tilly KDN LLP (formerly Collins Barrow Kawarthas LLP) has been the Board's external auditor dating back many years.

It was,

Moved by: Trustee Brown
Seconded by: A. McLaren

That Baker Tilly KDN LLP be appointed auditor for Kawartha Pine Ridge District School Board for the fiscal year September 1, 2019 to August 31, 2020.

CARRIED

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Brown

That the Committee move to In-camera Session (3:42 p.m.).

CARRIED

The Open Session of the meeting resumed (4:15 p.m.).

Committee Chairperson M. Ceglie noted that the next meeting of the Audit Committee will take place on June 8, 2020.

ADJOURNMENT

It was,

Moved by: A. McLaren
Seconded by: Trustee Brown

That the Audit Committee meeting be adjourned (4:15 p.m.).

CARRIED

Milena Ceglie
Committee Chairperson
February 10, 2020