

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

RESOURCE COMMITTEE MEETING MINUTES

Held May 6, 2020 at 7:00 p.m.
Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

Present: Trustees Angela Lloyd (Committee Chairperson), Terry Brown, Rose Kitney, Jaine Klassen Jeninga and Emilio Ojeda.

Also Present: Trustees Diane Lloyd (Chairperson of the Board), Sarah Bobka (Vice-chairperson of the Board), Cathy Abraham, Cyndi Dickson and Steve Russell; C. Arnew, S. Girardi, A. Foster and S. Foss.

Due to the current health advisory and public health measures in place provincially, the meeting was held virtually using WebEx.

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Committee Chairperson A. Lloyd called the meeting to order at 7:04 p.m. and recognized and acknowledged that the committee was meeting on the traditional territory of the Mississauga First Nations.

ADOPTION OF AGENDA

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Kitney

That the agenda be adopted as printed.

CARRIED

ADOPTION OF MINUTES

It was,

Moved by: Trustee Brown
Seconded by: Trustee Bobka

That the minutes of the Resource Committee meeting of February 5, 2020 be adopted as recorded.

CARRIED

INFORMATION ITEMS

2019-2020 Second Quarter Financial Variance Report

April Foster, Senior Manager, Financial Systems, Reporting and Payroll Services, reviewed the 2019-2020 Second Quarter Financial Variance Report which is based on final October 31, 2019 enrolment, projected March 31, 2020 enrolment, and six months' financial activity, ending February 29, 2020. Total enrolment is 140.80 ADE higher than budget, and is comprised of 127 ADE favourable elementary, and 13.80 ADE

favourable secondary. The projected 2019-2020 Capital spending is forecasted to be \$3.0 million more than budget. Revenue has decreased by \$3,077,000; Expenses have increased by \$803,000, resulting in a projected decrease in surplus of \$3,881,000. The change is comprised primarily of the following:

- \$2,066,000 increase in grant allocations due to higher enrolment
- \$1,600,000 increase in special education grant allocation for SIP funding (projection)
- \$857,000 increase in transportation grant allocation for Transportation Stabilization Amount
- (\$4,880,000) increase in educational assistants to support increased needs in the system
- (\$600,000) increase in CUPE salaries as a result of a 1% salary increase from ratifying the collective agreement
- (\$3,100,000) based on the 2018-2019 year-end results and a revised forecast reflecting a likelihood of increased costs related to absenteeism.

The projected 2019-2020 Capital spending is forecasted to be \$3.0 million more than budget.

A. Foster noted that the report was completed as of February 29, 2020, prior to the COVID-19 public health measures, therefore does not reflect any financial impact as a result of the measures. While it is anticipated that there will be some cost savings, there have also been increased expenditures such as new technology purchases, lost revenue from child care centres, and extensions on tax levies provided to municipalities. The third quarter report will provide a more accurate projection of financial position.

Administration responded to trustee questions of clarification. A trustee noted that a very thorough examination of the third quarter report will be required.

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Kitney

That the 2019-2020 Second Quarter Financial Variance Report be received for information.

CARRIED

DECISION ITEMS

Long Term Accommodation Plan 2020-2025

Superintendent Arnew reported that administration is responsible for developing a comprehensive long term plan on a five-year cycle and that the Long Term Accommodation Plan (LTAP) 2020-2025 is intended to be a living document that will be updated annually to reflect changes within all family of school communities. Superintendent Arnew thanked trustees, Director Leclerc, the senior administrative team, and the many others whose input and assistance contributed to the final result. The LTAP is a high level road map for use over the next five years, is a good news story

of steady growth and stability and provides the public with information on looming and imminent accommodation pressures that require timely solutions.

In response to trustee questions, Superintendent Arnew reviewed the description of on-the-ground capacity (OTG) and facility condition index (FCI), and Superintendent Girardi noted that an accommodation review process is considered when a school falls below 80% capacity or rises above 120% capacity.

Superintendent Arnew drew attention to the Bowmanville High School (HS) Family of Schools page, noted the close proximity of Bowmanville High School, Duke of Cambridge Public School (PS) and Vincent Massey PS and the resulting traffic issues and parking complaints, the accommodation pressures at Duke of Cambridge PS and the request to the Ministry for a new school at the Board's Northglen property. Superintendent Girardi noted the process of working with the Ministry to build a case for a new school.

Administration responded to trustee questions of clarification.

Growth and accommodation issues for the Clarington Central Secondary School (SS) Family of Schools were discussed, particularly the forecast that Clarington Central SS will be overcapacity by 2025, how the new Northglen school could house the Clarington Central Intermediate School students, and a boundary review could see Brookhill area students currently bused to Hampton Junior PS and M.J. Hobbs Senior PS accommodated in the new Northglen school, allowing Hampton Junior and M.J. Hobbs Senior Public Schools to consolidate into one school location.

Issues facing the Clarke High School Family of Schools were discussed and included under utilization and location of Clarke HS and The Pines Senior PS, Newcastle PS French Immersion programming, and the success of consolidating Kirby Centennial PS and Orono PS into the Orono PS location.

Administration responded to trustee questions of clarification concerning the decreasing enrolment at Clark HS and The Pines Senior PS.

Superintendent Arnew noted that the accommodation pressure within the Courtice Secondary School Family of Schools was not as imminent, however challenges concerning capacity issues at Dr. G.J. MacGillivray PS would need to be addressed. Campbellford District HS Family of Schools should remain status quo as there is no imminent pressure, although it was noted that the numbers for the Extended French program in Campbellford District HS were quite low.

Superintendent Arnew reported that in the Cobourg Collegiate Institute Family of Schools there were no significant concerns although the enrolment numbers at Merwin Greer Public School should be closely monitored. Discussion regarding the new subdivisions in the Terry Fox PS and Grafton PS areas took place and administration responded to questions of clarification.

It was,

Moved by: Trustee Brown
Seconded by: Trustee Klassen Jeninga

That the Resource Committee meeting be extended (9:05 p.m.).

CARRIED

The committee recessed at 9:05 p.m.

The committee reconvened at 9:10 p.m.

Superintendent Arnew drew attention to the East Northumberland SS Family of Schools noted that development in the Murray Centennial PS area needed to be monitored and informed the committee that the area did not meet the criteria for an Education Development Charge at this time.

Trustee Abraham left the meeting at this time (9:22 p.m.).

Superintendent Arnew reviewed the Port Hope HS Family of Schools with the committee. Administration is working with the municipality to obtain permission to add another portable on the Ganaraska Trail PS property should one be required, however there is no concern for the coming year. It was noted that Director Leclerc, Superintendents Nigro and Ingram, and the local trustees have been working with the Port Hope HS and Dr. Hawkins Senior PS communities to explore creative ways to use the space at the schools and attract and retain students.

Superintendents Girardi and Arnew responded to trustee questions of clarification.

Superintendent Arnew noted that in the Adam Scott Collegiate Vocational Institute (CVI) Family of Schools enrolment numbers were not presenting immediate concerns, however Adam Scott Intermediate School would be receiving Grade 7 and 8 French Immersion students from Westmount Public School beginning in September 2020. Edmison Heights PS is over capacity, although enrolment is stabilizing, and the school is managing well. The impact of the opening of the new East City Public School on the number of French Immersion students at Adam Scott Intermediate School and Edmison Heights PS was discussed, development around the R.F. Downey PS area was reviewed, and it was noted that a secondary school boundary review would need to be conducted within the next three years as Kenner CVI has excess space.

Steps to ease accommodation pressures within the Crestwood Secondary School Family of Schools have been taken recently with the creation of the new Crestwood Intermediate School. Superintendent Arnew noted that the Board owns property on Glenforest Boulevard in Peterborough and also has a property option available in the Towerhill North development in Millbrook to address future growth and accommodation needs.

Superintendent Arnew noted that Kenner CVI is under capacity and has excess space which should initiate a secondary school boundary review within the next three years.

Prince of Wales PS presents as a textbook example of ideal capacity and balance between the English and French Immersion streams.

The committee discussed the great potential of the Kenner CVI facility, population shifts within the area communities, and the need for a Board wide French Immersion review as noted in the LTAP 2020-2025 document.

Superintendent Arnew reported that there were no concerns to discuss for the Norwood District HS Family of Schools, the four-year renovation plan undertaken by the Board was progressing, and child care rooms had been completed.

Superintendent Arnew concluded by reviewing the Thomas A. Stewart SS Family of Schools. While enrolment continues to grow, portables can be utilized at Thomas A. Stewart SS and other schools, such as Buckhorn PS and Apsley Central PS, should it be necessary. The opening of East City Public School is anticipated to have a positive impact on other area schools by easing accommodation pressures in the French Immersion stream.

Trustees made suggestions for edits and revisions within the document to be brought to the May 26, 2020 Board meeting.

It was,

Moved by: Trustee Kitney
Seconded by: Trustee Ojeda

That the Long Term Accommodation Plan 2020-2025 be approved.

The committee members thanked administration for the in-depth and informative plan.

The motion was **CARRIED**

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Brown

That the Committee move to In-camera Session (10:45 p.m.).

CARRIED

The Open Session of the meeting resumed (10:47 p.m.).

Committee Chairperson A. Lloyd noted that the next meeting of the Resource Committee would take place on June 3, 2020.

ADJOURNMENT

It was,

Moved by: Trustee Kitney
Seconded by: Trustee D. Lloyd

That the Resource Committee meeting be adjourned (10:47 p.m.).

CARRIED

Angela Lloyd
Committee Chairperson
May 6, 2020