

**MINUTES OF THE REGULAR MEETING OF
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Tuesday, February 25, 2020 at 6:15 p.m.
Roy H. Wilfong Boardroom, Education Centre
1994 Fisher Drive, Peterborough, Ontario**

ATTENDANCE

Present: Diane Lloyd (Chairperson of the Board), Sarah Bobka (Vice-chairperson of the Board), Cathy Abraham, Terry Brown, Cyndi Dickson, Kailee Dupuis, Rose Kitney, Jaine Klassen Jeninga, Angela Lloyd, and Student Trustees Jorja Darrington and Justine Mackay.

Trustee Russell attended via teleconference.

Also Present: J. Leclerc, C. Arnew, A. Duncan, S. Girardi, G. Ingram, P. Mangold, J. Nigro, G. Tompkins, J. Tompkins; G. Kidd, and L. Burton.

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chairperson called the meeting to order at 6:15 p.m.

The Chairperson recognized and acknowledged that the Board is meeting on the traditional territory of the Mississauga First Nations.

2. **COMMITTEE OF THE WHOLE**

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Dickson

(20-025) That the Board move into Committee of the Whole, In-camera (6:15 p.m.).

CARRIED

The Open Session of the meeting resumed at 7:10 p.m.

3. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**

The meeting was opened with the singing of the National Anthem followed by a Moment of Silence.

4. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**

Student Trustee Jorja Darrington spoke to this month's character attribute, *Empathy*.

ACCOLADES PRESENTATIONS

Sarah Strawbridge - Student of Norwood District Public School.

Superintendent Ingram spoke to an email received on January 6, 2020 from Principal Ostapek regarding a student from Norwood District Public School who had received a provincial "Yes I Can Award". Principal Ostapek introduced Sarah Strawbridge to Board members. Sarah read her book "My Deaf Life" while a slide show of it was displayed for Board members. Sarah's book speaks to her life with hearing loss and her trip to The Hospital for Sick Children for cochlear implant surgery and her recovery.

With the use of a FM system, Board members had the opportunity to ask questions and speak with Sarah.

Superintendent Duncan noted that copies of her book will be purchased and placed in each of our schools.

5. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Dickson

(20-026) **That the agenda be adopted to include the following topics under Board Member Additions:**

- **Trivia**
- **High Speed Internet**
- **OSTA-AECO Student Trustee Conference**

CARRIED

6. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

7. **ADOPTION OF MINUTES**

7.1 **Regular Board Meeting – Tuesday, January 28, 2020**

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Abraham

(20-027) **That the minutes for the Regular Board meeting held on Tuesday, January 28, 2020 be adopted as recorded.**

CARRIED

8. **EDUCATIONAL PRESENTATIONS**

Nil.

9. **DELEGATIONS**

9.1 **DELEGATIONS (10 minutes)**

9.1.1 **Peterborough Youth Empowerment – Climate Emergency**

Malaika Collette, Grade 11 student from Adam Scott Collegiate Vocational Institute and Darren Ranawaka, Grade 12 student from Kenner Collegiate Vocational Institute presented a slideshow on Climate Change. Both students are members of the Peterborough Youth Empowerment (PYE). A slideshow was presented to Board members. Malaika and Darren spoke to ways they felt climate change could be incorporated into the classroom, noting that Grade 9 geography, Grade 10 science and Grade 10 civic curriculums would provide a great opportunity to introduce this to students. Reference to several areas within the new Strategic Plan were displayed and spoken to. Darren spoke to the ties between Indigenous education and climate change, noting the two relate to each other. Several slides displaying the results of student surveys on education and climate change were displayed for Board members. Their suggestions to aid with climate change included items such as the installation of solar panels, wind turbines and the review of transportation.

Board members had the opportunity to ask questions. A Board member asked for clarification of the number of students who participated in the survey. Malaika Collette stated approximately 80 students responded.

9.2 **DELEGATIONS (3 minutes)**

Nil.

9.3 **DISPOSITION OF DELEGATION CONCERNS**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Dickson

(20-028)

That this presentation be referred to Administration for further discussion.

CARRIED

10. **BUSINESS ARISING FROM THE MINUTES**

Nil.

11. **STUDENT TRUSTEE REPORT**

Student Trustee Justine Mackay spoke to events occurring across the board during Black History Month along with events specific to the month of February. Several events were highlighted for Board members. A special mention was made of an East Northumberland Secondary School student who lives with cerebral palsy and was recently drafted and signed to play with the Cobourg Cougars Junior A Hockey Team.

12. **DECISION ITEMS**

12.1 **COMMITTEE DECISION REPORTS**

12.1.1 **Resource Committee Report**

Chairperson A. Lloyd noted the committee met on February 5, 2020, where they received an update on the Long Term Accommodation Plan (LTAP) for 2020-2025 and reviewed several Board policies.

Board policy BA-8.1, Student Eligibility, was reviewed with Board members. The changes reflected in this policy will bring uniform eligibility distances for Grade 7 and 8 students along with consistency with our coterminous board.

Discussion occurred and questions of clarification were addressed.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Kitney

That Board Policy BA-8.1, Student Eligibility, be approved as revised, and that paragraph 1.3 within the policy be subject to further revision by administration and brought back to Board for approval prior to September 2020.

A Board member asked for clarification on item 1.3, access points, noting they were not comfortable passing this motion effective immediately without further clarification on this.

Discussion of the motion took place.

To provide clarity to the timing, a friendly amendment included:

That “effective September 2020” be inserted after revised.

This was agreed to by the seconder of the motion, and the Board.

On voting on the motion, as amended,

(20-029)

That Board Policy BA-8.1, Student Eligibility, be approved as revised, effective September 2020, and that paragraph 1.3 within the policy be subject to further revision by administration and brought back to Board for approval prior to September 2020.

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Abraham

(20-030)

That Board Policy B-1.4, Signing Officers of the Board, be approved as revised.

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Klassen Jeninga

(20-031)

That Board Policy BA-6.5, Surplus Board Real Estate – Disposal/Rental, be approved as revised.

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Kitney

(20-032) That Board Policy BA-7.3, School Generated Funds, be approved with no changes.
CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Kitney

(20-033) That Board Policy HR-1.5, Staffing, be approved with no changes.
CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Dickson

(20-034) That Board Policy HR-3.1, Vacation, be approved as revised.

Questions of clarification were asked. Superintendent Girardi stated that the changes noted reflect the change in grid levels within the organization.

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Brown

(20-035) That Board Policy HR-4.5, Health and Medical – Employees, be approved with no changes.
CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Dickson

(20-036) That Board Policy HR-5.1, Code of Ethics for Employees, be approved with no changes.
CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Abraham

(20-037) That Board Policy HR-5.4, Performance Appraisal, be approved as revised.
CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Brown

(20-038)

That the Resource Committee Report, dated February 25, 2020, be received for information.

CARRIED

12.1.2 **Program Review Committee Report**

Trustee Klassen Jeninga presented the report stating that the committee met on February 11, 2020 where a delegation by the Ontario Secondary School Teachers' Federation (OSSTF) occurred. The committee also reviewed suggested changes to Board policies ES-3.3, Selection, Approval and Reconsideration of Learning Resources and ES-3.12, Prior Learning Assessment and Recognition (PLAR).

The Naturalists from the three Outdoor Education Centres within the board made a presentation. Committee members heard of activities available to the schools and students of KPR.

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Russell

(20-039)

That Board Policy ES-3.3, Selection, Approval and Reconsideration of Learning Resources, be approved as revised.

CARRIED

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Russell

(20-040)

That Board Policy ES-3.12, Prior Learning Assessment and Recognition (PLAR), be approved as revised.

CARRIED

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Dickson

(20-041)

That the Program Review Committee Report, dated February 25, 2020, be received for information.

CARRIED

12.1.3 **Audit Committee Report**

Trustee Brown noted the committee met on February 10, 2020, where Milena Ceglie was acclaimed as the committee chairperson.

Trustee Brown shared information on the request for proposals (RFP) for Audit Services, noting administration feels that the firm of Baker Tilly KDN LLP has fulfilled their contractual obligations and recommend reappointment for the term of September 2019 to August 2020.

The committee also heard updates on School Cash Online.

It was,

Moved by: Trustee Brown
Seconded by: Trustee Dickson

(20-042)

That Baker Tilly KDN LLP be appointed auditor for Kawartha Pine Ridge District School Board for the fiscal year September 1, 2019 to August 31, 2020.

CARRIED

It was,

Moved by: Trustee Brown
Seconded by: Trustee Abraham

(20-043)

That the Audit Committee Report, dated February 25, 2020, be received for information.

CARRIED

12.1.4 **Chairpersons' Committee Report**

Chairperson D. Lloyd noted the committee met on February 12, 2020. A discussion on the renaming of Dr. M.S. Hawkins Senior Public School was held, with the committee recommending that the renaming remain consistent with Board Policy BA-7.1, Naming/Renaming of School and Board Facilities.

The committee reviewed Board Policies B-6.1, School Councils and B-6.2, School Councils' Associations along with the new BA-20, Inclement Weather policy, which would allow the Director of Education to close schools in the event of extreme/severe weather conditions.

Following discussion regarding the new Board Policy BA-20, Inclement Weather, Board members encouraged the communication and marketing of this information with stakeholders to ensure all are aware this policy exists. Superintendent Girardi, clarified that childcare facilities within the schools, will also be closed if a school closure should occur.

Chairperson D. Lloyd stated the committee reviewed options to fill the trustee vacancy created by the loss of Trustee Shirley Patterson.

Chairperson D. Lloyd revisited Board Policy B-2.1, Board and Committee Meetings, where committee structures and quorum were discussed. After an in-depth discussion, she noted the policy will remain as is.

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Kitney

(20-044)

That the renaming of Dr. M.S. Hawkins Senior Public School be referred back to administration to establish an Ad Hoc Naming Committee.

CARRIED

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Dickson

A Board member asked for clarification on this policy, was it shared with school councils? A Board member stated that they could not support this motion until consultation with school councils had taken place.

Following discussion, Board members chose to table the motion until the June Board meeting when consultation with school councils is complete.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Dickson

(20-045)

That Board Policy B-6.1, School Councils, be tabled until the June 2020 Board meeting.

On voting on the tabling of the motion, it was**CARRIED**

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Dickson

An in-dept discussion occurred during which a Board member asked that the motion be amended to have “be referred back to Administration, for confirmation of consultation with School Councils’ Associations” added to the motion.

(20-046)

That Board Policy B-6.2, School Councils’ Associations, be referred back to Administration, for confirmation of consultation with School Councils’ Associations.

On voting on the amendment, it was**CARRIED**

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Abraham

(20-047)

That administration be authorized to advertise for interested persons to apply for the position of Trustee, Townships of Asphodel-Norwood and Havelock-Belmont-Methuen, and Municipality of Trent Hills.

CARRIED

Discussion occurred and questions of clarification were addressed.

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Klassen Jeninga

(20-048)

That Board Policy, BA-20, Inclement Weather, be approved.

CARRIED

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Kitney

(20-049)

That the Chairpersons’ Committee Report, dated February 25, 2020, be received for information.

CARRIED

12.2 **DECISION REPORTS**

12.2.1 **Annual Property Maintenance Services Contract Extension**

Superintendent Arnew presented the report on Annual Property Maintenance Services, noting that in March 2017 the contract was awarded to Town and Country Estate & Commercial Lawn Maintenance Ltd. for the northern and central/eastern areas and in November 2018 the same company was awarded the western area of the board. C. Arnew noted the contracts expire April 30, 2020 and each contract has the option of extending for an additional 2 years. Facilities services' staff are satisfied with the current provider and recommend extending the contract for 2020-2021 and 2021-2022.

A Board member asked for clarification on why reports 12.2.1 and 12.2.2 did not go through the Resource Committee.

Superintendent Arnew clarified that this would normally be the process followed, however with the cancellation of the March Resource Committee meeting, it was necessary to bring both to Board.

Discussion occurred and questions of clarification were addressed.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Dickson

(20-050)

That the current contracts for Annual Property Maintenance Services for the Northern, Central/Eastern and Western Areas of the Board with Town and Country Estate & Commercial Lawn Maintenance Ltd. be extended for two additional terms; 2020-2021 in the amount of \$2,077,100.79 including net tax (2.16%) and 2021-2022 in the amount of \$2,087,829.98 including net tax (2.16%).

CARRIED

12.2.2 **Daily Mail and Courier Services Request for Proposal**

Superintendent Arnew presented the report noting that Board Policy BA-5.1, Purchasing Procedures, requires Board approval for multi-year commitments where the annual budget amount is greater than \$200,000. Through collaborative work with Trillium Lakelands District School Board (TLDSB), Peterborough, Victoria, Northumberland, Clarington Catholic District School Board (PVNC) and KPR, a request for proposal (RFP) was issued with only one company HarTrans Cartage Services Ltd., submitting a

bid. The recommendation is to award the five-year term contract beginning August 24, 2020 to August 25, 2025 to HarTrans Cartage Services Ltd.

Discussion occurred and questions of clarification were addressed.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Bobka

(20-051)

That the contract for Daily Mail and Courier Services be awarded to HarTrans Cartage Services Ltd. for a five-year term beginning August 24, 2020 and ending August 25, 2025 in the amount of \$1,088,338.64 including net tax (2.16%).

CARRIED

Trustee Russell disconnected from the teleconference/meeting at 8:42 p.m.

12.2.3 **Appointment of Student Trustees**

D. Lloyd, Chairperson of the Board, spoke to the Appointment of Student Trustees, noting with the recent change to policy, the election was held in February. There were three candidates who took part in the election process. The successful candidates were current Student Trustee Justine Mackay of Bowmanville High School and Roan Haggerty-Goede of Kenner Collegiate Vocational Institute.

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Abraham

(20-052)

That Justine Mackay and Roan Haggerty-Goede be appointed as Student Trustees, Kawartha Pine Ridge District School Board, for 2020-2021.

CARRIED

12.2.4 **Awards and Scholarships – East Northumberland Secondary School**

J. Nigro, Superintendent, reported that the family of Jennifer Pitcher, a former student of East Northumberland Secondary School (ENSS) wish to establish an award in the amount of \$500.00 annually to one graduating student at ENSS. Selection of the successful applicant will be made by the family of Jennifer Pitcher in collaboration with the Awards Committee at ENSS.

It was,

Moved by: Trustee Dickson

Seconded by: Trustee A. Lloyd

(20-053)

That the Kawartha Pine Ridge District School Board approve the establishment of the Jennifer Pitcher Memorial Award to be awarded annually in the amount of \$500 per year to a graduating student of East Northumberland Secondary School who has met the award criteria.

CARRIED

12.2.5 **Awards and Scholarships – East Northumberland Secondary School**

J. Nigro, Superintendent, reported Elizabeth Knapp was a former Principal of East Northumberland Secondary School (ENSS). Her Last Will and Testament states that \$50,000 be held in trust to set up a scholarship known as the Elizabeth Knapp Memorial Scholarship. The amount of \$1,000 will be awarded annually to one graduating student at ENSS. Selection of the successful applicant will be made by the Awards Committee at ENSS.

It was,

Moved by: Trustee Dickson

Seconded by: Trustee Bobka

(20-054)

That the Kawartha Pine Ridge District School Board approve the establishment of the Elizabeth Knapp Memorial Scholarship to be awarded annually in the amount of \$1,000, to a graduating student of East Northumberland Secondary School who has met the award criteria.

CARRIED

12.2.6 **Renaming of Dr. M.S. Hawkins Senior Public School – Ad Hoc Committee**

Superintendent Nigro spoke to the report on the renaming of Dr. M.S. Hawkins Senior Public School, noting that the recent Revitalization and Refresh process yielded several suggestions, one being the renaming of the intermediate school to Port Hope Intermediate School. J. Nigro stated, following the recommendation by Chairpersons' Committee members, this report is being presented. J. Nigro provided Board members with some background history on Dr. M.S. Hawkins Senior Public School. Board members shared their appreciation for following policy.

It was,

Moved by: Trustee Klassen Jeninga

Seconded by: Trustee Brown

(20-055)

That the Kawartha Pine Ridge District School Board, in accordance with Board Policy BA-6.1, Naming/Re-naming of Schools and Board Facilities, approve the establishment of a Renaming of Dr. M.S. Hawkins Senior Public School – Ad Hoc Committee whose membership will be as follows:

- i) Jaine Klassen Jeninga, Trustee Representative (area in which the school will be located),**
- ii) Terry Brown, Trustee Representative (area in which the school will be located),**
- iii) Cyndi Dickson, Trustee Representative (from another part of the Board's jurisdiction),**
- iv) Jack Nigro, Superintendent, Student Achievement,**
- v) Ron MacDonald, Principal of Dr. M.S. Hawkins Senior Public School,**
- vi) Judy Malfara, School Liaison and Communications Lead,**
- vii) Parent Representatives from Dr. M.S. Hawkins Public School,**
- viii) Student Representatives (two to be announced),**
- ix) Community Representatives (two to be announced).**

CARRIED

13. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

Trustee Klassen Jeninga spoke to the recent semi-monthly Board of Directors meeting held on February 21 and 22, 2020. A report was distributed to Board members and Trustee Klassen Jeninga reviewed the document pointing out key areas of interest.

Areas of interest included:

- Coronavirus 19 (COVID-19)
- OPSBA GSN Submission
- Financial Statements
- Indigenous Trustees' Council Update/Indigenous Student Trustees
- Legislative Updates
- Take Your M.P.P. to School Day (April 14 – 17)
- Program Policy Update
- OPSBA-OSTA Liaison Committee

Board members were encouraged to read the document supplied for further information.

Discussion regarding “Take Your MPP to School Day” occurred and questions of clarification were addressed.

14. **CORRESPONDENCE**

14.1 **Waterloo Region District School Board, Letter to M.P.P.**

D. Lloyd, Chairperson of the Board spoke to the correspondence shared by Waterloo Region District School Board, noting the letter shares concerns with students vaping.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee A. Lloyd

(20-056) That the correspondence provided by the Waterloo Region District School Board, dated January 10, 2020, be received for information.

CARRIED

15. **INFORMATION ITEMS – CONSENT ITEMS**

It was,

Moved by: Trustee Kitney
Seconded by: Trustee Dickson

(20-057) That the following agenda items for the February 25, 2020 Board meeting be received for information:

- **Item 15.1 Special Education Advisory Committee Report**
- **Item 15.2 First Nations Education Services Agreement Committee Report**
- **Item 15.3 Indigenous Education Advisory Committee Report**
- **Item 15.4 Parent Involvement Committee Report**
- **Item 15.5 New East City School – Construction Update Report**

A request was made by a Board member to pull the following report for comment and/or discussion:

- **Item 15.5 New East City School – Construction Update Report**

The motion was **CARRIED**

15.5 **New East City School – Construction Update**

Superintendent Arnew presented the report on the New East City School – Construction Update, stating on February 12, 2020 a communique was sent home to parents/guardians of Armour Heights and King George Public Schools regarding the delay to the opening of the new school due to construction delays (ground water). C. Arnew noted, communication with the community is critical as it assists with a smooth transition.

Discussion occurred and questions of clarification were addressed.

A Board member noted that the letter shared, was very informative.

16. **BOARD MEMBER ADDITIONS**

Trustee Dickson spoke to Trivia Night held at East Northumberland Secondary School, noting that the work by staff, students and volunteers was incredible. Superintendent Nigro was present at the event. The event raised over \$2,000 which will be donated to cancer research.

Trustee Dickson spoke to a discussion held with M.P.P. David Piccini regarding internet access and speed within her region of the board. She noted, he listened to her concerns for the area and has since put motions in place with the hydro and internet providers. She hopes the community will soon have high speed internet.

Student Trustee Darrington spoke to the OSTA-AECO Board Council conference she and Justine Mackay attended the past weekend. The group work focussed on sessions for planning their initiatives. They received practice on debating and rebuttal on items that student trustees must take a stance on.

J. Darrington provided congratulations to her co-trustee for the success in organizing her second conference.

17. **FUTURE MEETING DATES**

Chairperson D. Lloyd drew attention to the future meeting dates listed in the Board agenda.

18. **QUESTION PERIOD**

Chairperson D. Lloyd opened the meeting to questions from the floor.

The Board recessed at 9:25 p.m. before moving back to the In-camera Session.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Brown

- (20-058) That the Board recess before moving back to In-Camera Session to complete unfinished business.

CARRIED

The Board reconvened at 10:09 p.m.

19. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**

19.1 **Chairpersons' Committee Report – Recommendation 1**

It was,

Moved by: Trustee Bobka
Seconded by: Trustee Dickson

- (20-059) That Chairpersons' Committee Report, Agenda Item IC.7.2, Recommendation 1, considered in the Committee of the Whole Board meeting on Tuesday, February 25, 2020, be approved.

CARRIED

20. **ADJOURNMENT**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Brown

- (20-060) That the meeting be adjourned (10:11 p.m.).

CARRIED

Diane Lloyd
Chairperson of the Board

Jennifer Leclerc
Director of Education
and Secretary of the Board