

**MINUTES OF THE REGULAR MEETING OF
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Tuesday, November 26, 2019 at 6:15 P.M.
Roy H. Wilfong Boardroom, Education Centre
1994 Fisher Drive, Peterborough, Ontario**

ATTENDANCE

Present: Diane Lloyd (Chairperson of the Board), Sarah Bobka (Vice-chairperson of the Board), Cathy Abraham, Terry Brown, Cyndi Dickson, Kailee Dupuis, Rose Kitney, Jaine Klassen Jeninga, Angela Lloyd, Shirley Patterson, Steve Russell, and Student Trustees Jorja Darrington and Justine Mackay.

Also Present: J. Leclerc, C. Arnew, A. Duncan, S. Girardi, P. Mangold, J. Nigro, G. Tompkins, J. Tompkins; G. Kidd, and L. Burton.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chairperson called the meeting to order at 6:15 p.m.

The Chairperson recognized and acknowledged that the Board is meeting on the traditional territory of the Mississauga First Nations.

2. COMMITTEE OF THE WHOLE

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Russell

(19-187) That the Board move into Committee of the Whole, In-camera (6:15 p.m.).

CARRIED

The Open Session of the meeting resumed at 7:05 p.m.

3. NATIONAL ANTHEM AND A MOMENT OF SILENCE

The meeting was opened with the singing of the National Anthem followed by a Moment of Silence.

4. CHARACTER ATTRIBUTE – STUDENT TRUSTEE

Student Trustee Justine Mackay spoke to this month's character attribute, Courage.

5. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee Dickson
Seconded by: Trustee Patterson

(19-188) **That the agenda be adopted to include the following topics under Board Member Additions:**

- **Campbellford District High School Awards from RBC**
- **Norwood District Public School's Pollinator Friendly Garden**
- **Festival of Trees**
- **CCI for Change Day**
- **Remembrance Day – Roseneath, ON**
- **Remembrance Day Service**

CARRIED

6. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

7. **ADOPTION OF MINUTES**

7.1 **Regular Board Meeting – Tuesday, October 22, 2019**

It was,

Moved by: Trustee Dickson
Seconded by: Trustee Bobka

(19-189) **That the minutes for the Regular Board meeting held on Tuesday, October 22, 2019 be adopted as recorded.**

CARRIED

8. **EDUCATIONAL PRESENTATIONS**

Nil.

CHAIRPERSON'S REMARKS

Chairperson D. Lloyd noted that this is the last meeting for year one of the four-year term and spoke to many highlights of the past year.

Chairperson D. Lloyd thanked trustees for their support and dedication to the students of Kawartha Pine Ridge District School Board (KPR) over the past year. She thanked the Director and Senior Administrative team for their support throughout 2018-2019.

PRESENTATION TO CHAIRPERSON

Director Leclerc spoke to Chairperson D. Lloyd's leadership, dedication and commitment during the past year and presented her with a gift of appreciation.

9. **DELEGATIONS**

9.1 **DELEGATIONS (10 minutes)**

9.1.1 **Elementary Teachers' Federation of Ontario (ETFO) and Ontario Secondary School Teachers' Federation (OSSTF) Presentation**

Erika Mark, KPR teacher and elected Vice-President Female for ETFO for the next two-years, stated this is a dedicated position for female members to ensure their voices are heard. E. Mark spoke to the Status of Women Committee which promotes the equitable treatment of all people. She spoke to their goal of supporting teachers and their students by ensuring they feel safe and supported in their work/school environments. A slideshow was presented showing events which the committee is involved in:

- Women's Retreat,
- YMCA Crossroads,
- Workshops available to women teachers,
- Pride events, including the Pride Parade in September,
- Book club, and
- Equity workshops

Ellen Hinan, OSSTF, spoke to secondary union's support of Orange Shirt Day this past month, noting that they applied for funding and were successful which allowed them to purchase shirts to distribute at schools.

E. Hinan presented a slideshow displaying events OSSTF participates in such as:

- Peterborough Pride Parade,
- Working with the New Canadian Centre and the Living Library,
- Moose Hide Campaign 2019 (missing or murdered indigenous women/girls),
- Shine the Light (domestic violence),
- White Ribbon Campaign on December 6,
- Re-frame Festival,
- Pride Prom, and

- Providing Equity and Diversity Grants which students can apply for.

Board members expressed their appreciation for OSSTF and ETFO's enormous amount of work they provide to these initiatives. A Board member noted that KPR is further ahead of other boards in Ontario with these initiatives.

Discussion and questions of clarification occurred.

9.2 **DELEGATIONS (3 minutes)**

Nil.

9.3 **DISPOSITION OF DELEGATION CONCERNS**

Nil.

10. **BUSINESS ARISING FROM THE MINUTES**

Nil.

11. **STUDENT TRUSTEE REPORT**

Student Trustee J. Darrington spoke to the current activities occurring across the system, noting that secondary students have just passed the halfway point of Semester 1.

J. Darrington stated the month of November had students from across the Board hosting or attending Remembrance Day Ceremonies commemorating both the losses and the victories that Canadians had in the first and second World Wars.

Many KPR students participated in the Ontario Student Leadership Conference (OSLC) that was held in Niagara Falls where students had the opportunity to listen and engage with motivational speakers, which allowed students to gain valuable knowledge to take back to their schools.

Students from Bowmanville High School (BHS) and Clarington Central Secondary School (CCSS) have had the opportunity to attend the Talking About Mental Illness Summit (TAMI), where they heard from guest speakers and spoke with students from other school boards.

Student Trustee Darrington noted students have worked hard this past fall and are now looking forward to the winter holidays where they can spend time with their families and take a well-deserved break from academics.

12. **DECISION ITEMS**

12.1 **COMMITTEE DECISION REPORTS**

12.1.1 **Special Education Advisory Committee (SEAC) Report**

Trustee Klassen Jeninga noted that the committee met on November 5, 2019, where presentations included the following:

- EQAO results for KPR students,
- Information on Policy/Program Memorandum (PPM163) – Service Animals,
- The change in membership with the recent resignation of Kailee Dupuis from SEAC,
- The new appointment of committee member, April Smoke.

A Board member asked Superintendent Duncan to provide clarification on the difference between a guide dog and service animal. Superintendent Duncan noted a guide dog is certified by the Guide Dog Federation for blind or low vision individuals and a service dog must be accredited by different bodies (as noted in the Regulation). Certification is key, a guide dog is always certified whereas a service dog may be certified however, will be accredited by one of the bodies noted in the Regulation.

Discussion regarding the difference between therapy dogs and service dogs occurred and it was also noted is referenced in the Administrative Regulation. Therapy dogs will only visit occasionally with prior notification to the school visit and will be a very tightly controlled interaction.

A discussion occurred with questions of clarification.

Superintendent Duncan noted that KPR's Administrative Regulation is unique in that it includes staff and students, noting staff will follow the same process as students.

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Dickson

(19-190)

That the resignation of Kailee Dupuis, representative to the Special Education Advisory Committee for First Nations, be accepted with regret and sincere appreciation for her advocacy and support of students with special needs.

CARRIED

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Dickson

(19-191)

That April Smoke be appointed representative to the Special Education Advisory Committee for First Nations, for the balance of the current four-year term ending in 2022.

CARRIED

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Dickson

(19-192)

That the Special Education Advisory Committee Report, dated November 26, 2019, be received for information.

CARRIED

12.1.2 **Audit Committee Report**

Trustee Bobka noted that the committee met on November 11, 2019 where discussions focussed on the Consolidated Financial Statement ending August 31, 2019 (Appendix A), Detailed Annual Report of the Audit Committee (Appendix B) and the Summarized Annual Report of the Audit Committee to the Ministry of Education (Appendix C). Trustee Bobka noted that the auditors noted there were no significant errors found.

Significant discussions occurred regarding School Cash On-line which will be reviewed more fully at the next meeting.

Questions of clarification were asked by members of the Board. Superintendent Arnew provided information on the questions asked, noting that an unfavourable variance (expenses exceed more than was brought in) may occurred due to items such as:

- Staff sick time, and
- Transportation costs.

A member of the Board stated that the reports were very complex. It was,

Moved by: Trustee Bobka
Seconded by: Trustee Abraham

- (19-193) **That the Kawartha Pine Ridge District School Board Consolidated Financial Statements for the Year Ended August 31, 2019, be approved.**

CARRIED

It was,

Moved by: Trustee Bobka
Seconded by: Trustee Brown

- (19-194) **That the Detailed Annual Report of the Audit Committee for the Year Ended August 31, 2019 be approved.**

CARRIED

It was,

Moved by: Trustee Bobka
Seconded by: Trustee Kitney

- (19-195) **That the Summarized Annual Report of the Audit Committee for the Year Ended August 31, 2019 be approved and forwarded to the Ministry of Education by January 15, 2020.**

CARRIED

It was,

Moved by: Trustee Bobka
Seconded by: Trustee Patterson

- (19-196) **That the Audit Committee Report, dated November 26, 2019, be received for information.**

CARRIED

12.1.3 **Resource Committee Report**

Committee Chairperson A. Lloyd noted that the committee met on November 7, 2019 where discussions occurred regarding the following:

Trustee A. Lloyd stated the Long-Term Accommodation Plan (LTAP) 2020-2025, which reviews accommodation pressures or lack of enrollment throughout the system, included in-depth discussions with the Director, Superintendents and Trustees. A complete document will be brought forward in the future.

Trustee A. Lloyd stated the committee discussed The Proposed Grant of Easement with Peterborough Distribution Inc. for property on the east side of Highland Heights P.S. allowing for the installation of an underground concrete encased duct bank which will allow for more reliable and safer distribution of electricity.

Peterborough Distribution Inc. will be responsible for all costs and site safety associated with the easement.

Trustee A. Lloyd noted the committee had a presentation on the 2020-2021 School Year Calendar Options, noting due to the unique calendar anomaly which only occurs every 11 years, 3 options will be offered. Trustee A. Lloyd noted that calendar options are now live on the Board website for public consultation by parent/guardian(s), students, employees and community members to provide their input.

Trustee A. Lloyd stated the committee also heard information on the Consultant Services for Educational Development Charges (EDCs) which are used to fund the acquisition of school sites and site related costs to accommodate growth-related pupil places. Trustee A. Lloyd noted that background studies and accompanying by-laws for the municipality of Clarington will expire on July 1, 2020, also noting due to declining enrollment, the City and County of Peterborough, Northumberland County, and Quinte West (Murray Ward) do not have by-laws in place at this time, however seeing current growth in these areas, may now qualify. In collaboration with PVNC, a request for proposal (RFP) was issued and granted to Watson & Associates Economists Ltd. who will begin the process and should other regions qualify for eligibility, will be required to also participate in the execution of those by-laws.

The committee heard a presentation by A. Foster, Senior Manager, Financial Systems, Reporting and Payroll Services on the 2018-2019 Year-end Financial Variance Report and the 2018-2019 Accumulated Surplus/Deficit and Deferred Revenue Report.

Discussion and questions of clarification were asked by Board members.

It was,

Moved by: Trustee A. Lloyd

Seconded by: Trustee Brown

(19-197)

That the Board authorize administration to enter into an easement with Peterborough Distribution Inc. as outlined in the Proposed Grant of Easement to Peterborough Distribution Inc. – Highland Heights Public School Report, dated November 7, 2019.

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Kitney

- (19-198) **That Accumulated Surplus transfers be approved, as detailed in the 2018-2019 Accumulated Surplus/Deficit and Deferred Revenue Report, dated November 7, 2019.**

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Dickson

- (19-199) **That the Resource Committee Report, dated November 26, 2019 be received for information.**

CARRIED

13. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

Trustee Klassen Jeninga, the Board's Delegate Member of OPSBA, spoke to the OPSBA Advocacy Day at Queens' Park in Toronto. The focus being the opportunity to meet with various MPPs regarding the three main priorities from the school board foundation which included:

- Education funding,
- Indigenous Education, and
- The Whole Child and Wellbeing.

A slideshow presentation was displayed by Trustee Klassen Jeninga with the key highlights discussed.

14. **CORRESPONDENCE**

Nil.

15. **INFORMATION ITEMS – CONSENT ITEMS**

It was,

Moved by: Trustee Dickson
Seconded by: Trustee Patterson

- (19-200) **That the following agenda items for the November 26, 2019 Board meeting be received for information:**

- **Item 15.1 First Nations Education Services Agreement Committee Report - ****
- **Item 15.2 Indigenous Education Advisory Committee Report - ****

- **Item 15.3 Equity, Diversity and Inclusion Committee Report - ****
- **Item 15.4 Program Review Committee Report - ****

Requests were made by trustees to pull the following reports for comment and/or discussion:

- Item 15.2 Indigenous Education Advisory Committee Report
- Item 15.3 Equity, Diversity and Inclusion Committee Report
- Item 15.4 Program Review Committee Report

The motion was **CARRIED**

15.2 Indigenous Education Advisory Committee Report

Superintendent Nigro spoke to Indigenous Peoples' Month, noting it has been very busy month for KPR with numerous events across the Board.

Superintendent Nigro spoke to the Grade 11 English: Contemporary Indigenous Voices Curriculum, noting other boards are requesting meetings with KPR to discuss the implementation process used for this program. He noted that teachers state the program is rooted in contemporary issues which draws the attention of all students.

A Board member noted that the new Grade 11 English program is recognized across the province.

Further information was asked regarding EQAO scores. Superintendent Nigro noted that KPR still has gaps, however we are working to close these.

Discussion and questions of clarification occurred.

15.3 Equity, Diversity and Inclusion Committee Report

Trustee Klassen Jeninga drew attention to the Tyndale University section within the report, noting their request to present at several of our secondary schools. Through discussion, the committee decided they would not be allowed to do so, however brochures will be available to those students who request them.

The committee received information on the Equity Calendar for 2020-2021 with the theme Embracing our Diversity, Changing the World along with an update on Menstrual Poverty initiative which has seen a positive response by schools.

Superintendent Nigro spoke to the Census Update and drew the Board members' attention to Appendix A and Appendix B, noting that this is the first of four steps in the process. The Board members had an in-depth

brief on the report. The data provides the first step in analyzing where concerns or challenges are faced noted Superintendent Nigro.

Board members had an in-depth discussion on this report and Superintendent Nigro responded to questions of clarification.

A discussion occurred regarding the review of data of this nature. A Board member recommended that in the future, this be taken to a standing committee meeting such as Program Review, where an in-depth review can be undertaken.

15.4 **Program Review Committee Report**

Trustee Dickson noted that the committee met on November 12, 2019. The highlights of this meeting included updates on the Summer Learning Program and Building Strong Foundations for Learning: Reading Matters.

The committee heard from Principal Glen Payne who spoke to the Summer Learning Program which although faced cuts to funding, operated at 4 sites this past summer. Information gathered indicated that students who were enrolled in the program had scores that remained the same or increased as a result of the summer learning.

The committee had information shared on the Building Strong Foundations for Learning: Reading Matters. The program is to ensure every student is reading prior to the end of Grade 1. Teachers received training sessions this past fall and are implementing the next steps for early reading development within the classroom.

The Board recessed at 9:05 p.m.

The Board reconvened 9:13 p.m.

16. **BOARD MEMBER ADDITIONS**

Trustee Patterson spoke to Campbellford District High School (CDHS) winning 2 awards from Royal Bank of Canada (RBC) in Campbellford. The first award was presented to the CDHS Environmental Club, who received \$3,000 to focus on environmental issues such as keeping the school clean along with learning leadership skills on how to keep the environment clean. The second award was given to the CDHS Student Council in the amount of \$1,400 for Gym Bag Care Packages which will include a sweatshirt/hoodie, t-shirt and personal hygiene products and will be provided to those who cannot afford to purchase one. A third award was titled "Learn to Play" in the amount of \$5,000 which was provided to the county in support of school age children and will allow those who cannot afford to participate, the opportunity to take part on weekends at the Athletic Dome in Hastings, promoting healthy physical activity. At this presentation a total of \$9,400 was presented by RBC.

Trustee Patterson spoke to Norwood District Public School's Pollinator Friendly Gardens which in coordination with the Horticultural Society, provided hands on activities for the students. Students were involved in planting wildflowers and other perennials that will provide food for butterflies and insects throughout the season. At the end of the program students received a plant to add to their home garden.

Trustee Dickson spoke of a small school in her region who raises funds annually through a school-based Festival of Trees event, noting this year the first evening saw a large crowd. The funds raised by this event, often in excess of \$10,000, are donated to the Drum Line which in the past has travelled as far as British Columbia to compete.

Trustee Klassen Jeninga spoke to the November 7, 2019 CCI for Change Day which is an annual assembly with presentation by school clubs along with a keynote speaker. This year the speaker was YouTube sensation, Sam Demma. Sam, himself has faced challenges in his life and is now a youth activist.

Trustee Klassen Jeninga spoke to the Remembrance Day service in Roseneath which was a dedication to the Roseneath Community War Memorial, stating the service was magnificent and included 2 incredible readings, one in English and one in Ojibwe. At the end of the service, the Royal Canadian Air Force (RCAF) conducted a flyby with a CC-130 aircraft.

Trustee A. Lloyd spoke to Remembrance Day Ceremony at the Cenotaph, where students in Grades 2 to 8 walked to take part. She noted that although the weather was incredibly cold, the turnout and ceremony was amazing.

Trustee A. Lloyd shared information on a classroom teacher who works with her students everyday in a learning/fundraising capacity. The teacher knits or creates crafts with the students. On Sunday, November 24, 2019 she several students attended the market with some of their projects which raised \$250 and will be donated to Sick Children's Hospital in Toronto.

17. **FUTURE MEETING DATES**

Chairperson D. Lloyd drew attention to the future meeting dates listed in the Board agenda.

18. **QUESTION PERIOD**

Chairperson D. Lloyd opened the meeting to questions from the floor.

19. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**

19.1 **Audit Committee – Non-Trustee Member Appointment – Recommendation 1**

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Brown

(19-201) **That the Kawartha Pine Ridge District School Board approved the appointment of Alison McLaren, to an initial three-year term as a non-trustee member of the Audit Committee effective November 26, 2019.**

CARRIED

19.2 **Personnel Matter – Recommendation 1**

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Brown

(19-202) **That Personnel Matter, Agenda Item IC.7.9, Recommendation 1, considered in the Committee of the Whole Board meeting on Tuesday, November 26, 2019 be approved.**

CARRIED

19.3 **Resource Committee Report – Recommendation 1**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Abraham

(19-203) **That Resource Committee Report, Agenda Item IC.7.14 Recommendation 1, considered in the Committee of the Whole Board Meeting on Tuesday, November 26, 2019 be maintained.**

CARRIED

19.4 **Resource Committee Report – Recommendation 2**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Kitney

- (19-204) That the Resource Committee Report, Agenda Item IC.7.14 Recommendation 2, considered in the Committee of the Whole Board Meeting on Tuesday, November 26, 2019 be approved.

CARRIED

20. **ADJOURNMENT**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Kitney

- (19-205) That the meeting be adjourned (9:33 p.m.).

CARRIED

Diane Lloyd
Chairperson of the Board

Jennifer Leclerc
Director of Education
and Secretary of the Board