

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

ORGANIZATIONAL MEETING OF KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

Tuesday, December 3, 2019 at 7:00 p.m.
Roy H. Wilfong Boardroom
1994 Fisher Drive, Peterborough, Ontario

Character Makes a Difference

The Character Attribute for December is *Respect*.

A G E N D A

- ITEM 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT
- The meeting will be called to order by Jennifer Leclerc,
Director of Education and Secretary of the Board.
- ITEM 2. NATIONAL ANTHEM
- A MOMENT OF SILENCE
- ITEM 3. ADOPTION OF AGENDA
- ITEM 4. DECLARATIONS OF CONFLICTS OF INTEREST
- ITEM 5. PROCEDURE FOR ELECTION OF THE CHAIRPERSON – **
- ITEM 6. CHAIRPERSON'S REMARKS
- ITEM 7. PROCEDURE FOR ELECTION OF THE VICE-CHAIRPERSON – **
- ITEM 8. APPOINTMENT OF STRIKING COMMITTEE – **
- ITEM 9. APPOINTMENT OF EXPULSION COMMITTEE – **
- ITEM 10. FUTURE BOARD MEETING DATES – **
- ITEM 11. BANKING ARRANGEMENTS – **
- ITEM 12. ADJOURNMENT

– **Copy Attached

Note: If unable to attend, please advise Linda Burton, Executive Liaison to the Trustees, at linda_burton@kprdsb.ca.

TO: Kawartha Pine Ridge District School Board

TOPIC: **Procedure for Election of the Chairperson**

INITIATOR: Jennifer Leclerc, Director of Education and Secretary of the Board

In accordance with the Board's policy, at the annual meeting, the Board shall elect a Chairperson using the following procedure:

1. Nominations for the position of Chairperson will be from the floor.
2. Nominations will be asked for three times following receipt of nominations and they then will be closed.
3. Any trustee so nominated who wishes to decline nomination will advise accordingly at this time.
4. Those nominated for Chairperson will be given an opportunity to speak prior to the ballot but subsequent to their nomination.
5. Ballots will be completed by trustees, identifying a trustee for election of Chairperson.
6. Folded ballots will be passed to the Director of Education and Executive Liaison to the Trustees. If this ballot results in a clear majority for a trustee (over 50% of those present) he or she will be declared elected Chairperson. If no trustee has a clear majority, the name of the person receiving the least number of votes will be omitted.
7. In the event of an equality of votes, lots will be drawn.
8. Balloting will continue on the remaining names of this same plan until a Chairperson with a clear majority vote of the Board is elected.
9. The Director of Education and Secretary of the Board, and the Executive Liaison to the Trustees to the will act as scrutineers.
10. The ballots will be destroyed after this meeting.

Jennifer Leclerc
Director of Education and Secretary of the Board

TO: Kawartha Pine Ridge District School Board

TOPIC: **Procedure for Election of the Vice-chairperson**

INITIATOR: Elected Chairperson of the Board

In accordance with the Board's policy, at the annual meeting, the Board shall elect a Vice-chairperson using the following procedure:

1. Nominations for the position of Vice-chairperson will be from the floor.
2. Nominations will be asked for three times following receipt of nominations and they then will be closed.
3. Any trustee so nominated who wishes to decline nomination will advise accordingly at this time.
4. Those nominated for Vice-chairperson will be given an opportunity to speak prior to the ballot but subsequent to their nomination.
5. Ballots will be completed by trustees, identifying a trustee for election of Vice-chairperson.
6. Folded ballots will be passed to the Director of Education and Executive Liaison to the Trustees. If this ballot results in a clear majority for a trustee (over 50% of those present) he or she will be declared elected Vice-chairperson. If no trustee has a clear majority, the name of the person receiving the least number of votes will be omitted.
7. In the event of an equality of votes, lots will be drawn.
8. Balloting will continue on the remaining names of this same plan until a Vice-chairperson with a clear majority vote of the Board is elected.
9. The Director of Education and Secretary of the Board, and the Executive Liaison to the Trustees will act as scrutineers.
10. The ballots will be destroyed after this meeting.

Elected Chairperson of the Board

TO: Kawartha Pine Ridge District School Board

TOPIC: **Appointment of Striking Committee**

INITIATOR: Elected Chairperson of the Board

BACKGROUND

1. Board Policy B-2.2, Annual Meetings and Committees of the Board, states that the Striking Committee of the Board shall be comprised of:

Striking Committee (4)
(Board Chairperson, Vice-chairperson, Past Chairperson, and one additional trustee).

STATUS

2. In consultation with the Director of Education and Secretary, the committee shall prepare a list of committee members for approval by the Board.

RECOMMENDATION

1. That Trustee _____ be appointed as a member of the Board's Striking Committee for December 2019.

Elected Chairperson of the Board

TO: Kawartha Pine Ridge District School Board

TOPIC: **Appointment of Expulsion Committee**

INITIATOR: Elected Chairperson of the Board

BACKGROUND

1. Board Policy ES-1.1, Safe, Caring and Restorative Schools, states that “in the case of an expulsion hearing, a committee of five Trustees of the Board will hear and decide on the expulsion and provide an information report to the Board.”

STATUS

2. Board Policy B-2.2, Annual Meetings and Committees of the Board, states that at the Board’s annual/inaugural meeting, “the Board shall appoint Trustees to membership on the Board’s Expulsion Committee.”
3. Board Policy B-2.2 also dictates that an Expulsion Committee is to be established consisting of five Trustees and one alternate.

RECOMMENDATIONS

1. That Trustees _____ be appointed as members of the Board’s Expulsion Committee for 2019-2020.
2. That Trustee _____ be appointed as an alternate member of the Board’s Expulsion Committee for 2019-2020.

Elected Chairperson of the Board

TO: Kawartha Pine Ridge District School Board
TOPIC: **Future Board Meeting Dates**
INITIATOR: Jennifer Leclerc, Director of Education and Secretary of the Board

BACKGROUND

1. Board Policy B-2.2, Annual Meetings and Committees of the Board, states that the Board shall confirm Board meeting dates for the year.

STATUS

2. Board Policy B-2.1, Board and Committee Meetings, states that the regular meetings of the Board shall normally be held on the fourth Tuesday of each month with a committee of the whole, in-camera session, from 6:15 to 6:45 p.m. and with an open session at 7:00 p.m. If the committee of the whole, in-camera session, requires more time, it will be convened after the open session. Where circumstances warrant, as the result of a limited number of items on the in-camera agenda, the open session will commence at 7:00 p.m. with the in-camera session convened after the open session.
3. When necessary, regular meetings of the Board shall also be held on the second Tuesday of every month or otherwise scheduled by the Board. Should a statutory or civic holiday fall on the date scheduled for a regular meeting, the Board shall meet on the evening of the previous day. These meetings will be held in the Roy H. Wilfong Board Room of the Education Centre. (Exceptions shall be by resolution of the Board at a previous regular meeting.)
4. The following Board meeting dates were set through the master calendar for September 2019 to August 2020:

Tuesday, January 28, 2020	Regular Board Meeting
Tuesday, February 25, 2020	Regular Board Meeting
Tuesday, March 24, 2020	Regular Board Meeting
Tuesday, April 28, 2020	Regular Board Meeting
Tuesday, May 26, 2020	Regular Board Meeting
Tuesday, June 18, 2020	Regular Board Meeting

5. The following are tentative Board meeting dates for the September 2020 to August 2021 master calendar:

Tuesday, September 29, 2020	Regular Board Meeting
Tuesday, October 27, 2020	Regular Board Meeting
Tuesday, November 24, 2020	Regular Board Meeting
Tuesday, December 1, 2020	Organizational Board Meeting
Tuesday, December 15, 2020	Regular Board Meeting

Future Board Meeting Dates

RECOMMENDATION

1. That the Future Board Meeting Dates Report, dated December 3, 2019, be received for information.

Jennifer Leclerc
Director of Education and Secretary of the Board

TO: Kawartha Pine Ridge District School Board

TOPIC: **Banking Arrangements**

INITIATOR: Chris Arnew, Superintendent, Business and Corporate Services

BACKGROUND

1. Approved banking arrangements concerning current and capital funds are adopted annually, and need to be in place to facilitate the financial responsibilities of Kawartha Pine Ridge District School Board.
2. Borrowing Resolutions are necessary in order to borrow funds to meet current and capital expenditures of the Board, until revenues for the year are received.
3. Board Policy B-1.4, Signing Officers of the Board, states that:
 - (a) The signing authorities for all banking and other business matters, such as signing contracts, legal papers, and undertakings approved by Kawartha Pine Ridge District School Board, shall be signed by either the Chairperson or Vice-chairperson, together with one of the Director of Education (Secretary) or the Superintendent of Business and Corporate Services (Treasurer).
 - (b) The Superintendent of Business and Corporate Services (Treasurer) shall be authorized to endorse bills of exchange, cheques, drafts and orders for payment of money, for deposit to the credit of the Board and to adjust accounts with the bank, settle balances and receive all paid cheques and vouchers and any documents the said bank may have from time-to-time belonging to the Board and to sign the bank's form of settlement and release.

STATUS

4. For 2020, all of the terms and conditions, including the borrowing limits, remain the same as currently in place.

RECOMMENDATIONS

1. That the Kawartha Pine Ridge District School Board reaffirm the Signing Officers of the Board in accordance with Board Policy B-1.4, Signing Officers of the Board.
2. That the following Borrowing Resolution be adopted:

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD (THE "BOARD").

Banking Arrangements

- (a) In accordance with Subsection 243(1) of the Education Act (the "Act"), the Board considers it necessary to borrow the amount of up to 90 million dollars (\$90,000,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2020 and ending on December 31, 2020 (the "Period");
- (b) The Board further authorizes that the 90 million dollar (\$90,000,000) credit facility be subdivided into two facilities: one for \$30,000,000 for operating purposes and the other for \$60,000,000 for capital project financing of school construction projects. The financing institution has agreed to match the interest rate charged to the eligible rate of reimbursement from the Ministry of Education;
- (c) Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period;
- (d) The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education from time to time.

THEREFORE BE IT RESOLVED THAT:

The Chairperson or Vice-chairperson and the Treasurer are authorized on behalf of the Board to borrow in accordance with Section 243 of the Education Act from time to time by way of promissory note, or overdraft, or bankers' acceptance from the Bankers of the Board or from any other approved lender a sum or sums not exceeding in the aggregate 90 million dollars (\$90,000,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period and to give to the Bankers of the Board or to any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chairperson or Vice-chairperson and the Treasurer for the sum borrowed plus interest at a rate to be agreed upon from time to time with the Bankers of the Board or any other approved lender;

The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing; and

The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board.