

# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## REGULAR MEETING OF KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

Tuesday, October 22, 2019 at 6:15 p.m.  
(In-camera Session 6:15 p.m. – Open Session 7:00 p.m.)  
Roy H. Wilfong Boardroom, Education Centre  
1994 Fisher Drive, Peterborough, Ontario

### Character Makes a Difference

The Character Attribute for October is *Fairness*.

## A G E N D A

- ITEM 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT
- ITEM 2. COMMITTEE OF THE WHOLE  
(Open Session of the Regular Meeting resumes at 7:00 p.m.)
- ITEM 3. NATIONAL ANTHEM AND A MOMENT OF SILENCE
- ITEM 4. CHARACTER ATTRIBUTE – STUDENT TRUSTEE
- ITEM 5. ADOPTION OF AGENDA
- ITEM 6. DECLARATIONS OF CONFLICTS OF INTEREST
- ITEM 7. ADOPTION OF MINUTES
  - 7.1 For the Regular Meeting of Kawartha Pine Ridge District School Board held on Tuesday, September 24, 2019 – \*\*
  - 7.2 For the Emergent Meeting of Kawartha Pine Ridge District School Board held on Wednesday, October 2, 2019 – \*\*
- ITEM 8. EDUCATIONAL PRESENTATIONS
  - 8.1 Recognition Award / Durham T.A.M.I. – \*\*
- ITEM 9. DELEGATIONS
  - 9.1 DELEGATIONS (10 minutes)
  - 9.2 DELEGATIONS (3 minutes)
  - 9.3 DISPOSITION OF DELEGATION CONCERNS

- ITEM 10. **BUSINESS ARISING FROM THE MINUTES**
- ITEM 11. **STUDENT TRUSTEE REPORT** – \*\*
- ITEM 12. **DECISION ITEMS**
- 12.1 **COMMITTEE DECISION REPORTS**
- 12.1.1 Chairpersons' Committee Report – \*\*
- 12.1.2 Program Review Committee Report – \*\*
- 12.2 **DECISION REPORTS**
- 12.2.1 Naming of New East City School – Ad Hoc Committee – \*\*
- ITEM 13. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**
- ITEM 14. **CORRESPONDENCE**
- ITEM 15. **INFORMATION ITEMS – CONSENT ITEMS**
- 15.1 Special Education Advisory Committee Report – \*\*
- 15.2 Indigenous Education Advisory Committee Report – \*\*
- 15.3 Resource Committee Report – \*\*
- 15.4 Student Transportation Services of Central Ontario (STSCO) Governance Committee Report – \*\*
- 15.5 Equity, Diversity and Inclusion Committee Report – \*\*
- ITEM 16. **BOARD MEMBER ADDITIONS**
- ITEM 17. **FUTURE MEETING DATES** – \*\*
- ITEM 18. **QUESTION PERIOD**
- ITEM 19. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**
- ITEM 20. **ADJOURNMENT**

– \*\*Copy Attached

Note: If unable to attend, please advise Linda Burton, Executive Liaison to the Trustees, at [linda\\_burton@kprdsb.ca](mailto:linda_burton@kprdsb.ca).

**SUBJECT TO BOARD APPROVAL**

1

**DRAFT MINUTES OF THE  
REGULAR MEETING OF  
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD  
HELD TUESDAY, SEPTEMBER 24, 2019 AT 6:15 P.M.  
ROY H. WILFONG BOARDROOM, EDUCATION CENTRE  
AT 1994 FISHER DRIVE, PETERBOROUGH, ONTARIO**

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**PRESENT**

Diane Lloyd (Chairperson of the Board), Sarah Bobka (Vice-chairperson of the Board), Cathy Abraham, Terry Brown, Cyndi Dickson, Kailee Dupuis, Rose Kitney, Jaine Klassen Jeninga, Angela Lloyd, Shirley Patterson, Steve Russell, Jorja Darrington (Student Trustee), and Justine Mackay (Student Trustee).

Regrets: Nil.

Absent: Nil.

Also Present: J. Leclerc, C. Arnew, A. Duncan, S. Girardi, G. Ingram, P. Mangold, J. Nigro, G. Tompkins, J. Tompkins; G. Kidd, and L. Burton.

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chairperson called the meeting to order at 6:15 p.m.

The Chairperson recognized and acknowledged that the Board is meeting on the traditional territory of the Mississauga First Nations.

2. **COMMITTEE OF THE WHOLE**

It was,

Moved by: Trustee Dickson  
Seconded by: Trustee Patterson

**(19-159) That the Board move into Committee of the Whole, In-camera (6:15 p.m.).  
CARRIED**

The Open Session of the meeting resumed at 7:00 p.m.

3. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**

The meeting opened with the singing of the National Anthem followed by a Moment of Silence.

4. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**

Student Trustee Justine Mackay spoke to this month's character attribute, *Optimism*.

5. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Abraham

(19-160) **That the agenda be adopted to include the following topics under Board Member Additions:**

- Peterborough Pride Parade
- Millbrook South Cavan Public School Open House
- Colborne Public School
- Kids Help Phone
- Community Appreciation
- The New Havelock Rail Magazine
- Port Hope Fall Fair
- Orono Fall Fair
- Change of Seasons

**CARRIED**

6. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

7. **ADOPTION OF MINUTES**

7.1 **Regular Board Meeting – Thursday, June 20, 2019**

It was,

Moved by: Trustee Patterson  
Seconded by: Trustee Kitney

(19-161) **That the minutes for the Regular Board meeting held on Thursday, June 20, 2019 be adopted as amended with minor changes to Item 17, page 10.**

**CARRIED**

It was,

Moved by: Trustee Abraham  
Seconded by: Trustee Dickson

(19-162)

**That the minutes for the Special Board meeting held on Wednesday, August 21, 2019 be adopted as recorded.**

**CARRIED**

8. **EDUCATIONAL PRESENTATIONS**

8.1 **KPR Summer School Experiences - 2019**

Chairperson D. Lloyd recognized John McNutt, President and CEO and Executive Assistant Cody McIntyre of Junior Achievement of Peterborough, Lakeland, Muskoka. John McNutt has been a key partner in support of the Board through their entrepreneurship programming with our schools and support in establishing the Trades Advisory Committee which KPR participates in.

G. Ingram, Superintendent of Education spoke to the KPR Summer School program, which has evolved over the past years. He noted that the Travel for Credit and START programs were implemented this summer with great success. Superintendent Ingram introduced John Ford, Principal, Secondary Program, Karen Cummings, Instructional Leadership Consultant–Literacy and Marsha Hanak, Instructional Leadership Consultant–Math/Numeracy and made notable mention of teachers D. Donald, T. Turkington, C. Vajda and N. Payette.

John Ford, Karen Cummings, and Marsha Hanak presented a slideshow on the Summer School Experiences of 2019.

J. Ford spoke to the Civics and Careers program which included two weeks of eLearning along with two weeks of travel to Ottawa, Montreal and New York City. The second travel credit was Grade 11 University English (ENG3U) which included two weeks of eLearning along with two weeks of travel to England. A video log created by a student, was shared with Board members.

Karen Cummings spoke to the literacy component of the program and how it was integrated into the START program. Marsh Hanak shared information on math/numeracy and how the students gained knowledge on measurement along with calculating materials required to build their summer project. A presentation was shared which displayed comments from both parents/guardians and students. Staff will follow-up with the students from this program later in their Grade 9 year.

Questions and discussion followed the presentation.

9. **DELEGATIONS**

9.1 **DELEGATIONS (10 minutes)**

Nil.

9.2 **DELEGATIONS (3 minutes)**

Nil.

9.3 **DISPOSITION OF DELEGATION CONCERNS**

Nil.

10. **BUSINESS ARISING FROM THE MINUTES**

Nil

11. **STUDENT TRUSTEE REPORT**

Student Trustee Jorja Darrington shared information regarding the start of school for new secondary students. Trustee Darrington noted that Link Crews were available to new incoming Grade 9 students. They assisted with the Grade 9s transitioning to the school along with sharing the exciting new opportunities available to them (i.e. clubs and extra-curricular activities).

Student Trustee Justine Mackay spoke to school start-up at several schools across the system along with the OSTA-AECO experiences gained over the summer months.

Chairperson of the Board, D. Lloyd thanked the Student Trustees for their first report to the Board along with congratulating them on their new roles with OSTA-AECO.

12. **DECISION ITEMS**

12.1 **COMMITTEE DECISION REPORTS**

12.1.1 **Special Education Advisory Committee Report**

Committee Chairperson A. Lloyd reported that the committee met on September 10, 2019. An overview of the Special Education department budget with a focus on the structure of staffing was provided. The committee received information on the Special Education Plan. Trustee A. Lloyd noted all school boards are required to maintain a Special Education Plan which must be reviewed and submitted to the Ministry annually. The KPR Special Education Plan consists of 20 standards and as part of the annual

review, the SEAC members are to review the standards and supply feedback.

The Down Syndrome Association of Peterborough submitted correspondence stating Deb Reid had retired from the organization. As a result, they were nominating Kathy Traynor as the new representative to SEAC. The recommendation was adopted that the resignation be received, and the appointment be approved.

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Kitney

(19-163)

**That the resignation of Deb Reid, representative to the Special Education Advisory Committee for the Down Syndrome Association of Peterborough, be accepted with regret and sincere appreciation for her advocacy and support of students with special needs.**

**CARRIED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Patterson

(19-164)

**That Kathy Traynor be appointed to the Special Education Advisory Committee for the Down Syndrome Association of Peterborough, for the balance of the current four-year term ending in 2022.**

**CARRIED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Bobka

(19-165)

**That the Special Education Advisory Committee Report, dated September 24, 2019, be received for information.**

**CARRIED**

#### 12.1.2 **Audit Committee Report**

Committee Chairperson Bobka reported that the committee met on September 16, 2019 where it was noted that each year the external auditors provide a summary of school audits to the committee. In June 2019, six schools were audited with the results being very positive. There were no significant issues noted. The draft Regional Internal Audit Plan for 2019-2020 will include a school generated funds and enrollment audit. The Transportation Review

Audit Report which involved Student Transportation of Central Ontario (STSCO), and a follow up to the Efficiency and Effectiveness (E&E) Review in 2013 was reviewed with the Committee. The five findings were discussed.

The members of the Board asked questions of clarification regarding the five findings and implementation.

Chairperson Bobka noted that the committee is currently seeking an external member.

The committee also received a summary of audits conducted by the Regional Internal Audit Team (RIAT), which was requested at the June Audit Committee meeting.

It was,

Moved by: Trustee Bobka  
Seconded by: Trustee Brown

(19-166)

**That the 2019-2020 Regional Internal Audit Plan be approved.**

**CARRIED**

It was,

Moved by: Trustee Bobka  
Seconded by: Trustee Brown

(19-167)

**That the Audit Committee Report, dated September 24, 2019, be received for information.**

**CARRIED**

## 12.2 **DECISION REPORTS**

### 12.2.1 **Awards and Scholarships - Crestwood**

Superintendent Mangold reported that Carly Parks, graduate of Crestwood Secondary School, would like to establish an award to be known as "The Grit and Grace Award", to be awarded annually in the amount of \$300 to one female graduating student of Crestwood Secondary School or in the amount of \$150 to two graduating female students of Crestwood Secondary School. Selection of the successful applicant(s) will be made by the Awards Committee at Crestwood Secondary School. The award will continue until the donor and the school mutually agree to terminate this award.



It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Abraham

(19-168)

**That the Kawartha Pine Ridge District School Board approve the establishment of The Grit and Grace Award to be awarded annually in the amount of \$300 to one female graduating student of Crestwood Secondary School or in the amount of \$150 to two graduating female students of Crestwood Secondary School who have met the award criteria.**

**CARRIED**

Discussion and questions of clarification occurred regarding gender specific awards. A Board member asked if it was possible to identify the awards available throughout the system along with the gender specific awards. Student Trustees were asked to also discuss this at their next OSTA-AECO meeting.

13. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

Trustee Klassen Jeninga, the Board's Delegate Member of OPSBA, noted the Board of Directors' meeting will take place this weekend. She will have further updates following the meeting.

Items to note:

- Civics/Careers course changes are now on hold due to the current negotiations,
- The Federal election guideline is now on-line which may provide some useful information to Board members.

14. **CORRESPONDENCE**

Nil.

15. **INFORMATION ITEMS – CONSENT ITEMS**

It was,

Moved by: Trustee Abraham  
Seconded by: Trustee Kitney

(19-169)

**That all information items on the Agenda for the September 24, 2019 Board meeting be received for information.**

15.1 **Priorities for the Director of Education 2019-2020 Report**

Director of Education, J. Leclerc spoke to board policy HR-2.2, Performance Evaluation for Senior Administrative Personnel which states that by September of each year, the Director of Education draft the Priorities of the Director of Education based on the Board's strategic plan as well as current educational issues.

The Priorities for 2019-2020 are as follows:

- (a) Board Strategic Priorities – 2019-2022
- (b) Long Term Accommodation Planning – 2020-2025
- (c) Renewed Information/Instructional Technology Plan – 2020-2025
- (d) Student Achievement – Focus on Math

Members of the Board asked questions of clarification, which were answered by members of Senior Administration.

15.2 **Employee Recognition Dinner 2019 Report**

Committee Chairperson C. Abraham spoke to the Employee Recognition Dinner held on June 4, 2019 with 226 individuals attending. The dinner for 2020 will take place on June 3, 2020.

15.3 **Resource Committee Report**

Committee Chairperson A. Lloyd reported that the committee met on September 11, 2019. Trustee A. Lloyd commended the facilities and custodial staff for the work performed over the summer months ensuring the schools were in pristine condition for September.

The increasing elementary enrollment has put pressure on the Board. Trustee A. Lloyd noted plans are being developed to address this and further information will be available in the future.

C. Arnew, Superintendent of Business and Corporate Services provided an update on the James Strath P.S. leased land agreement, noting that an external appraisal of the property was still pending. Currently KPR is leasing the land month-to-month until further notice.

15.4 **Program Review Committee Report**

Committee Chairperson Dickson reported that the committee met on September 17, 2019. The meeting included a comprehensive review of the revised Health and Physical Education Curriculum Grades 1-8, along with an update on the Career Studies Course and implementation.

J. Tompkins, Superintendent of Education, referenced the Health and Physical Education Curriculum document shared with Trustees, pointing out key areas for viewing. Highlights referenced were:

- Two revised expectations in the Kindergarten Program,
- Grades 1-8 had three strands, there are now four,
- Significant revisions to the Human Development and Sexual Health topic,
- Exemption from participation in the Human Development and Sexual Health expectations at the request of the parent,
- Added a Mental Health Literacy topic.

Superintendent Tompkins noted that parents/guardians will now have three options should they wish to exempt their child from the new Human Development and Sexual Health curriculum. Senior Administration will have until the end of November to develop a procedure to support parents through this process.

G. Ingram, Superintendent of Education spoke to Career Studies Course curriculum and implementation, stating that within the secondary program, this is a half-credit course. Superintendent Ingram spoke to the change in the program, which modernizes the course focus. The new curriculum consists of the following strands:

- Developing the Skills, Strategies, and Habits needed to Succeed,
- Exploring and Preparing for the Work World,
- Planning and Financial Management to Help Meet Post-secondary Goals.

**15.5 Parent Involvement Committee Report**

Trustee Kitney reported that the committee met on September 16, 2019 as the final meeting of their term. Judy Malfara, School Liaison and Communications Lead, assisted with the final plan for the fall 2019 Annual Parent Conference. The conference takes place on Saturday, October 19 at Port Hope High School. This year's conference will feature Dr. Michael Ungar as the keynote speaker with the topic "The Risk-Taker's Advantage – How to make Kids More Resilient by Not Bubblewrapping Them" and will be followed by networking opportunities for all attendees.

The motion was ..... **CARRIED**

**16. BOARD MEMBER ADDITIONS**

Trustee Abraham spoke to the Peterborough Pride Parade which took place on Saturday, September 21, 2019. Trustee Abraham commended the huge turnout

from KPR. A thank you was expressed to Superintendent Nigro, for his involvement with a very successful turnout by KPR members.

Trustee A. Lloyd spoke to the Millbrook South Cavan P.S. Open House and Welcome. It was a wonderful event for families and students which also created a fantastic start to the new school year.

Trustee A. Lloyd spoke to the Mental Health in-services held during the summer at the Kirby site. She noted how valuable this course was for all who attended. The course was available to all KPR staff and for the first time, to parents.

Trustee Dickson shared information regarding the Colborne P.S. sculpture unveilings. The sculptures created and donated by Inuit artist, David Piqtoukun, were unveiled on Monday, September 23, 2019 where David spoke of the relevance of each – Perpetual Motion, Kabloona and Shelter.

Trustee Brown noted that Brookside Secondary School students are hosting a Walk-a-Thon in support of the Kids Help Phone. The students have sponsorship from guards, nurses and staff. The Walk-a-Thon will take place within the confines of the schoolyard with Trustee Brown joining them.

Trustee Patterson spoke to the school refresh and restoration projects, which occurred over the summer within her region of the board. Trustee Patterson noted that the staff and students in her area are delighted with the changes.

Trustee Patterson shared news of a new magazine, "The Havelock Rail". Trustee Patterson noted, she would like to see a section dedicated to the children allowing them to publish their writing. The magazine was shared with members of the Board.

Trustee Klassen Jeninga shared information regarding a package received from C.R. Gummow P.S. She noted within the package was a little note that said "Happy School Startup" and it contained six different greeting cards which they are using as a fundraiser.

Trustee Klassen Jeninga shared information on Port Hope Fall Fair, which was celebrating its 225th anniversary of the first fall wheat harvest in the Port Hope area. Agricultural displays were available for students and families, which included an old, functioning wheat crusher, along with dairy and beef cattle, pigs, a dog show, a Ferrier, and honeybee displays. She noted what a great experience this was for students.

Trustee Klassen Jeninga also shared news that Michael Landsberg, TSN Broadcaster and Mental Health Advocate, will be visiting Cobourg Collegiate Institute on September 25, 2019. He is donating his time for this event in support of mental health.

Trustee Bobka shared information on the Orono Fall Fair, which was celebrating 168 years of operation. The theme this year was "Small Town With A Big Heart". Trustee Bobka noted; as always there were amazing displays of an agriculture nature including livestock, produce, sewing, handwriting and crafts. Many schools participated in this event.

Trustee D. Lloyd shared information on the Peterborough Pride Parade. Trustee D. Lloyd drew attention to how long the parade was, stating it extended for many intersections/blocks. She thanked Superintendent Nigro and his team on the representation of KPR members in this event.

Trustee D. Lloyd shared information on the Change of Seasons hosted at the former Ridpath Jr. P.S. site. Trustee D. Lloyd noted that if Board members had never attended an event like this before, she highly encouraged them to do so.

17. **FUTURE MEETING DATES**

Chairperson D. Lloyd drew attention to the future meeting dates listed in the Board agenda package. The Board reviewed two meeting date changes. A discussion occurred regarding the change of the March 24, 2019 Board meeting to March 31, 2019. Also noted, the Program Review Committee is considering the addition of a June meeting however, the confirmation will be at a later date.

18. **QUESTION PERIOD**

Chairperson D. Lloyd opened the meeting to questions from the floor.

19. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**

19.1 **Resource Committee Report – Recommendation 1**

It was,

Moved by: Trustee Bobka  
Seconded by: Trustee A. Lloyd

(19-170)

**That Board Policy BA-7.1, Student Accommodation-School Boundaries, and Administrative Regulation BA-7.1.1, Student Accommodation-School Boundaries, Agenda Item IC.7.1 considered in the Committee of the Whole Board meeting on Tuesday, September 24, 2019 be upheld.**

**CARRIED**

20. **ADJOURNMENT**

It was,

Moved by: Trustee Brown  
Seconded by: Trustee A. Lloyd

**(19-171) That the meeting be adjourned (8:52 p.m.).**

**CARRIED**

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Diane Lloyd  
Chairperson of the Board

\_\_\_\_\_  
Jennifer Leclerc  
Director of Education  
and Secretary of the Board

**Kawartha Pine Ridge  
District School Board**

DRAFT

**SUBJECT TO BOARD APPROVAL**

1

**DRAFT MINUTES OF THE  
EMERGENT MEETING OF  
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD  
HELD WEDNESDAY, OCTOBER 2, 2019 AT 5:00 P.M.  
ROY H. WILFONG BOARDROOM, EDUCATION CENTRE  
AT 1994 FISHER DRIVE, PETERBOROUGH, ONTARIO**

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**PRESENT**

Diane Lloyd (Chairperson of the Board), Cathy Abraham, Cyndi Dickson, Rose Kitney, Jaine Klassen Jeninga, Angela Lloyd, and Student Trustee Justine Mackay.

Trustees Sarah Bobka (Vice-chairperson of the Board), Terry Brown, Kailee Dupuis and Steve Russell attended via teleconference.

Regrets: Trustee Shirley Patterson.

Absent: Nil.

Also Present: J. Leclerc, G. Kidd, and L. Burton.

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chairperson called the meeting to order at 5:03 p.m.

The Chairperson recognized and acknowledged that the Board is meeting on the traditional territory of the Mississauga First Nations.

2. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Abraham

(19-172) **That the agenda be adopted as printed.**

**CARRIED**

3. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

4. **DECISION ITEMS**

4.1 **CUPE Strike Action – Full Withdrawal of Service**

Director Leclerc opened the meeting reviewing the current labour situation with the Canadian Union of Public Employees (CUPE), noting over the past week CUPE staff have engaged in legal work-to-rule activities across the province. CUPE represents education workers in our schools, including custodians, maintenance workers, secretaries, educational assistants, child and youth workers and early childhood educators, among others. The Director noted that as a result of these strike actions, school administrators have had to perform a number of CUPE duties to ensure safe school operation for students and staff.

Director Leclerc shared that should a provincial agreement not be reached over the weekend, CUPE has announced plans for a full withdrawal of service effective Monday, October 7, 2019.

Attention was drawn to a number of factors in determining whether schools could operate safely for students in the event of a full withdrawal of service by CUPE staff, which included the following:

- supervision of students;
- medical supports and care for all students (490 EA/CYW's would be unavailable to support the medical and safety needs of students);
- safe operation of water and sanitation systems, including legislated water flushing;
- no secretaries in schools;
- STSCO CUPE staff would not be available to support route planning and transportation calls from parents;
- conditions of school buildings and classrooms; and
- overall safety and security.

Director Leclerc stated following discussion and in-depth review, Senior Administration feels it best to close schools to students. A safe and secure environment cannot be provided should CUPE staff withdraw services on October 7, 2019.

Discussion and questions of clarification occurred during which Director Leclerc explained that in this instance, the closing of schools falls within Section 19 of the Education Act, under Health and Safety in the schools. She noted that a communication was shared with parents/guardians providing advance notice of possible strike actions and open communication will continue throughout this process.



It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Klassen Jeninga

- (19-173) That the Director of Education, Jennifer Leclerc, be authorized to act as Agent for the Board on the matter of school closing as a result of the current CUPE notice of full withdrawal of service, for a temporary period, in accordance with Section 19 of the Education Act, and that such action be reported to the Board as soon as possible.

**CARRIED**

5. **ADJOURNMENT**

It was,

Moved by: Trustee Abraham  
Seconded by: Trustee A. Lloyd

- (19-174) That the meeting be adjourned (5:14 p.m.).

**CARRIED**

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Diane Lloyd  
Chairperson of the Board

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Jennifer Leclerc  
Director of Education  
and Secretary of the Board

**Jorja Darrington**

October is a month of being thankful: thankful for family, friends, and the hardworking students and staff of KPR. October always comes bearing many opportunities to demonstrate our thankfulness, such as fundraisers.

On Friday, October 4, Thomas A. Stewart Secondary School (TAS) held their Seventh Annual Friday Night Lights. Friday Night Lights is an event where secondary students from all over Peterborough go for an evening of fun at TAS to watch a football game. This year the game was between the TAS Griffins and the Crestwood Mustangs, raising funds for mental health awareness.

On another note, high school students all around KPR are gearing up for their Halloween events. High schools are having Halloween themed dances, food drives such as "We Scare Hunger", and even haunted hallways. With this, comes an amazing opportunity for student leadership, initiative and creativity. It's becoming evident that KPR students are passionate individuals who share a collective goal to strengthen our communities.

Elementary and secondary schools from all over KPR are fundraising for Terry Fox. For many schools, it is a tradition. All schools recognize the importance of raising money for cancer research, no matter how tiny. Schools such as James Strath, Roger Neilson, and King George went to local parks, or walked in their own fields for their participation in Terry Fox.

Our very own Student Leadership Group has been hard at work to formulate a goal for this year. We have decided to focus on providing resources for students that undergo difficult transitions in their educational experience. This includes those entering high school trying to unravel where exactly they belong, and students transitioning out of high school who are determining what they want to do for the rest of their lives. These are experiences that every student goes through, and often do not know where to turn. In the end, we hope to provide resources that are practical and accessible to students to guide them through their educational careers.

Looking around this month, students are displaying incredible amounts of passion, drive and eagerness to better their communities. With this, it provides both Trustee Mackay and I with immense amounts of pride to be advocating for these unbelievable students and to be a part of KPR's growth.

**Justine Mackay**

The first month of school is always one to fly by fast.

Nearing the end of September, both elementary and secondary schools were able to complete their annual Terry Fox Walk, which had been postponed due to thunderstorms.

Though you may have seen it, Thomas A. Stewart Secondary School has recently released a short promotional video for their arts programs, filmed and produced by their integrated art alumni, which featured many of their present students. As an arts student, I can speak on behalf of many when I say this video clip also signifies the importance of arts programs within our schools.

With Halloween coming up, schools are beginning to get into the spooky season in a variety of ways. Campbellford District High School (CDHS) and Clarington Central Secondary School (CCSS) are hosting Halloween dances, Bowmanville High School (BHS) and CDHS are encouraging students to participate in their "Halloweek," (a Halloween themed spirit day every single day of the week!). Trustee Darrington and I are very excited to be attending CCSS's "Haunted Halls" next week.

This month is busy for CDHS, as they are also hosting "Soctober," encouraging students to give back to those in need through donations of new pairs of socks.

These are sure to be events that evoke immense amounts of hard work, spirit and leadership among the students of KPR throughout the month of October.

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**CHAIRPERSONS' COMMITTEE REPORT**

The committee met on October 2, 2019 and reports as follows.

**ATTENDANCE**

Present: Trustees Diane Lloyd (Committee Chairperson/Chairperson of the Board), Sarah Bobka (Vice-chairperson of the Board), Cathy Abraham (Past Chairperson of the Board), Cyndi Dickson (Program Review Committee Chairperson), and Angela Lloyd (Resource Committee Chairperson).

Regrets: Nil.

Absent: Nil.

Also Present: Trustees Rose Kitney, Jaine Klassen Jeninga and Student Trustee Justine Mackay; Jennifer Leclerc, Director of Education, and Linda Burton, Executive Liaison to the Trustees.

Minutes

The committee approved the minutes of its Chairpersons' Committee Meeting of Monday, April 15, 2019.

Director's Update

Jennifer Leclerc, Director of Education, provided an update to the committee on the Deloitte Recommendations, noting KPR is now in year three of implementation. A presentation to committee members with highlights on Summary of Themes/Findings, Framework for School Boards, Accountability and Delegation along with the Legacy of Culture showed the path KPR has followed. Director Leclerc discussed the Action Steps to Date within three key areas; Finance and Corporate Services, Human Resources Services and the Facilities Services Administration, noting KPR has come a long way and seeing significant change as a result.

Discussion occurred with members of the committee during which they commended the change within the Facilities Services Administration role.

Decision Reports

Policy Review for 2019-2020

According to Board Policy B-1.1, Board Operation and Policy Development, administration is to review Board policies on a five-year cycle.

Director Leclerc reported that the following policies written or revised in 2010-2014 are in progress:

B-1.4*	Signing Officers of the Board
BA-1.4*	Information and Communications Technology (review with ES-1.6)
BA-4.6*	Expenses and Reimbursements for Employees/Trustees
BA-6.5*	Surplus Board Real Estate-Disposal/Rental
BA-7.1*	Student Accommodation/School Boundaries
BA-7.3*	School Generated Funds
ES-1.6*	Personal Electronic Devices (PEDs) (review with BA-1.4)
ES-2.1*	Emergency Preparedness
ES-3.3*	Selection, Approval and Reconsideration of Learning Resources
ES-3.7*	Second Language Programs
HR-1.5*	Staffing
HR-5.4*	Performance Appraisal

Administration recommends that the following policies, written or revised in 2015, be reviewed:

B-1.1	Board Operation and Policy Development
B-2.2	Annual Meetings and Committees of the Board
B-4.2	Trustee Attendance at Workshops, Conferences and Conventions
B-6.1	School Councils
B-6.2	School Councils' Association
B-7.3*	Parental Involvement
B-7.5*	Social Media and Digital Communications
B-8.2*	Community Use and Access to School Facilities
BA-1.2*	Pupil Accommodation Review: School Closure/Consolidation
BA-6.4*	Security
BA-6.7*	Vandalism-Acts Against Board Property
BA-8.1*	Student Eligibility
ES-2.3*	Child Care
ES-3.5	Homework
ES-3.8*	Special Education
ES-3.12*	Prior Learning Assessment and Recognition (PLAR)
ES-4.1	Assessment, Evaluation and Reporting
HR-2.2	Performance Evaluation for Senior Administrative Personnel
HR-3.1*	Vacation
HR-4.5*	Health and Medical-Employees
HR-5.1*	Codes of Ethics for Employees

The committee reviewed the following policy:

- Board Policy B-4.2, Trustee Attendance at Workshops, Conferences and Conventions

Following discussion, the committee recommended that the Board Policy B-4.2, Trustee Attendance at Workshops, Conferences and Conventions be revised (Appendix A).

Review of Board Policy B-2.1, Board and Committee Meetings

At the request of committee members, Policy B-2.1, Board and Committee Meetings was reviewed. Suggested revisions were noted and committee members recommended referring the policy back to Senior Administration for review/investigation of the following:

- Item 6.2.1 – Quorum
- Committee structures of other Boards

The Policy B-2.1, Board and Committee Meetings will be readdressed at the February 12, 2020 Chairpersons' Committee Meeting with further information gathered from other Boards.

Review of Board Policy B-2.2, Annual Meetings and Committees of the Board

Director Leclerc spoke to Board Policy B-2.2, Annual Meetings and Committees of the Board drawing attention to the suggested revisions.

Following discussions, the committee recommended that the Board Policy B-2.2, Annual Meetings and Committees of the Board be revised (Appendix B).

Discussion/Information ItemsTrustee Budget Update

Chairperson D. Lloyd spoke to the September 1, 2018 to August 31, 2019 Budget Report which was included in the agenda package.

Trustee Conferences/Professional Learning

Committee Chairperson D. Lloyd spoke to the trustee professional development budget line. The committee discussed available professional development opportunities noting the following:

- The Public Education Symposium (PES), (January 2020),
- The Annual General Membership Meeting (AGM) (June 2020),
- The Canadian School Boards Association Annual Congress (CSBA) and National Trustee Gathering on Indigenous Education 2020, (July 2-5, 2020) at the Banff Centre for Arts and Creativity.

Chairperson D. Lloyd noted due to budget restraints, a fewer number of trustees would attend the CSBA session in Banff. The committee asked to have the budget document updated with the AGM estimated costs.

Further review will be undertaken by the Trustee Development Committee.

Annual Expenditure of Trustees: September 1, 2018 to August 31, 2019

Director J. Leclerc presented the annual expenditure of each trustee for the budget year, September 1, 2018 to August 31, 2019. In accordance with the Ministry of Education's Trustee Expenditure Guideline, and Board Policy BA-4.6, Expenses and Reimbursements for Employees/Trustees, each trustee's annual expenditure is made public. The annual expenditure of trustees, per student, was approximately \$2.39.

<b>KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD ANNUAL EXPENDITURE OF TRUSTEES: SEPTEMBER 1, 2018 – AUGUST 31, 2019</b>				
<b>TRUSTEE</b>	<b>PROFESSIONAL DEVELOPMENT</b>	<b>MILEAGE/ OTHER TRAVEL</b>	<b>TECHNOLOGY</b>	<b>TOTAL</b>
Abraham, Cathy **	0.00	1,948.22	524.93	2,473.15
Bobka, Sarah	3,809.55	2,409.16	528.40	6,747.11
Bonner, Wayne	0.00	190.93	131.70	477.76
Brown Terry	2,900.64	1,527.60	168.80	4,428.24
Caruso, Anthony	301.50	530.19	437.81	1,269.50
Dickson, Cyndi	4,840.21	4,479.33	507.99	9,827.53
Dupuis, Kailee	1,311.07	893.63	367.25	2,571.95
Kitney, Rose	3,296.67	614.14	479.40	4,390.21
Klassen Jeninga, Jaine	4,617.45	3,793.07	284.76	8,695.28
Lloyd, Angela	4,662.16	2,191.05	457.69	7,310.90
Lloyd, Diane	4,781.41	3,960.39	268.29	9,010.09
Lynch-Taylor, Mary	0.00	499.70	169.21	806.07
Patterson, Shirley	1,492.96	1,928.06	337.83	3,758.85
Russell, Steve	2,803.92	817.27	155.13	3,621.19
Keene, Lindsey Hussey, Aidan (Student Trustees)	10,170.87	637.77	957.78	11,766.42
<b>TOTALS</b>	<b>44,988.41</b>	<b>26,420.51</b>	<b>5,776.97</b>	<b>77,185.89</b>
** Trustee Abraham is President of the Ontario Public School Board Association (OPSBA). Professional Development fees for Trustee Abraham for 2018-2019 were funded by OPSBA.				

Other Business

Chairperson D. Lloyd drew attention to the future meeting dates listed on the agenda.

**RECOMMENDATION(S)**

1. That proposed revisions to Board Policy B-4.2, Trustee, Attendance at Workshops, Conferences and Conventions, be approved as revised.

2. That proposed revisions to Board Policy B-2.2, Annual Meetings and Committees of the Board, be approved as revised.
3. That the Chairpersons' Committee Report, dated October 22, 2019, be received for information.

D. Lloyd  
Committee Chairperson





## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

### POLICY STATEMENT

**Section: Board and Community**

- **Professional Activities**

**Policy: TRUSTEE ATTENDANCE AT WORKSHOPS,  
CONFERENCES AND CONVENTIONS**

**Policy Code: B-4.2  
Page 1**

The Board wishes to provide opportunities for its members to acquire information and experience concerning school programs and administration. The Chairperson of the Board and the Director of Education and Secretary of the Board advise trustees of workshops, conferences and conventions by circulating information as it is received.

#### 1. Trustee Delegates and Participants Selection

- 1.1 The Board encourages members to attend conferences hosted by organizations in which it holds membership.
- 1.2 Attendance at conferences, conventions or workshops shall be approved by the Trustee Development Committee comprised of the Board Chairperson, Vice-chairperson and Past Chairperson of the Board.
- 1.4.3 Any trustee may appeal any decision of the committee to the Board.
- 1.3.4 Attendance at out-of-province symposia such as those hosted by the Canadian School Boards Association may be approved by the Trustee Development Committee. When selecting the Board's representative(s), the committee will consider trustee development, relevance of the agenda to the interests and role of the trustee(s), and a demonstrated timely sharing of conference material after attending other symposia as the Board's delegate(s) if requested. Travel to such symposia will be compensated at the most cost efficient method of travel and in accordance with Item 2 below.
- 1.5 Attendees at conferences and workshops will provide a written and/or oral report at an appropriate Board meeting and materials from conferences and workshops will be made available upon request by the Trustee Development Committee.

#### 2. Trustee Conference Expenses

- 2.1 Expenses must not exceed the annual maximum allocation, in aggregate, as determined by the Ministry of Education.
- 2.2 Travel to conferences, conventions or workshops will be compensated at the most cost efficient method as recognized by the Trustee Development Committee. Trustees approved to attend but choosing an alternate method of travel, shall be compensated as per the most cost efficient method of travel.

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section:** Board and Community  
• Professional Activities

**Policy:** TRUSTEE ATTENDANCE AT WORKSHOPS,  
CONFERENCES AND CONVENTIONS – continued

**Policy Code:** B-4.2  
**Page 2**

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- 2.2.1 Registration fees (and airline tickets if applicable) may be paid for by the Board in advance and will be charged to the appropriate budget allocation. ~~Air fare~~ Travel fare (i.e. air, train) shall be limited to economy rates.
- 2.2.2 Accommodation expenses will be billed directly to the Board.
- 2.2.3 Reimbursement shall be by signed travel expense claim supported by vouchers for expenditures.
- 2.2.4 Reimbursement for transportation by automobile shall be by signed travel expense claim in accordance with generally accepted accounting principles. Where two or more persons travel by automobile to the same destination, the use of car pools is encouraged.

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Established: February 11, 1999

Reviewed/Revised: September 28, 2000  
November 2004  
May 27, 2010  
April 23, 2015  
DRAFT October 22, 2019



## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

### POLICY STATEMENT

**Section: Board and Community**

- **Board and Committees**

**Policy: ANNUAL MEETINGS AND COMMITTEES  
OF THE BOARD**

**Policy Code: B-2.2  
Page 1**

#### 1. Board Meetings – Annual

The Board shall hold an annual meeting. Following the municipal election, the Board shall hold an inaugural meeting, and in the second, third, and fourth terms of office, the Board shall hold an organizational meeting. The Board shall hold the annual meeting at 7:00 p.m. on the first ~~Thursday~~ Tuesday in December with the Director of Education and Secretary of the Board presiding until the election of a Chairperson.

1.1 The Education Act, Sections 208 and 209, delineates certain procedures to be followed at the first meeting in December of each year of a board of education as follows:

1.1.1 the meeting shall be called in accordance with Section 208(2) of the Act,

1.1.2 Declarations of Office for all newly elected trustees must be completed and be on file,

1.1.3 Oaths of Allegiance for all newly elected trustees may be completed and be on file, and

1.1.4 the chief executive officer shall preside until the Chairperson has been chosen.

1.2 At the annual meeting, the Board shall elect a Chairperson using the following procedure:

1.2.1 nominations for the position of Chairperson will be from the floor;

1.2.2 nominations will be asked for three times following receipt of nominations and they then will be closed;

1.2.3 any trustee so nominated who wishes to decline nomination will advise accordingly at that time;

1.2.4 those nominated for Chairperson will be given an opportunity to speak prior to the ballot but subsequent to their nomination;

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section: Board and Community**

- **Board and Committees**

**Policy: ANNUAL MEETINGS AND COMMITTEES  
OF THE BOARD – continued**

**Policy Code: B-2.2  
Page 2**

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- 1.2.5 ballots will be completed by trustees, identifying a trustee for election of Chairperson;
- 1.2.6 ballots will be folded and ~~passed~~ placed in a ballot box by ~~to~~ the Director of Education and Secretary of the Board and the Executive ~~Assistant to the Director of Education~~ Liaison to the Trustees and Recording Secretary of the Board, and if the ballot results in a clear majority for a trustee (over fifty percent [50%] of those present) the trustee will be declared elected Chairperson, however if no trustee has a clear majority, the name of the person receiving the least number of votes will be omitted;
- 1.2.7 in the event of an equality of votes, lots will be drawn;
- 1.2.8 balloting will continue on the remaining names of this same plan until a Chairperson with a clear majority vote of the Board is elected;
- 1.2.9 the Director of Education and Secretary of the Board and the Executive Assistant to the Director of Education and Recording Secretary to the Board will act as scrutineers; and
- 1.2.10 the ballots will be destroyed after the annual meeting.

As soon as the new Chairperson has been elected, the Chairperson will assume the Chair and preside for the election of the Vice-chairperson using the same procedure outlined in Section 1.2.

- 1.3 The Board shall elect a Vice-chairperson.
- 1.4 The Board shall appoint a trustee or trustees to membership on the Board's Striking Committee.
- 1.5 The Board shall appoint trustees to membership on the Board's Expulsion Committee.
- 1.6 The Board shall, at its inaugural/organizational meeting, re-affirm the signing officers of the Board.
- 1.7 The Board shall approve interim financing arrangements, as required.
- 1.8 The Board shall confirm Board meeting dates for the year.

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section: Board and Community**

- **Board and Committees**

**Policy: ANNUAL MEETINGS AND COMMITTEES  
OF THE BOARD – continued**

**Policy Code: B-2.2  
Page 3**

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The Director of Education and Secretary of the Board, or designate, is authorized to appoint legal counsel when needed or at direction of the Board.

### **2. Committees of the Board**

#### **2.1 Committee Structure**

Each of the committees listed below will have at least the number of trustees listed in brackets as committee members. The Chairperson of the Board and the Vice-chairperson of the Board, without being named, shall be voting members of all committees except for legislated or contractual committees of the Board (IEAC, Audit, Expulsion, First Nations Education Services Agreement, Parent Involvement, SEAC and SAL). A member of administration shall act as resource person on all Board committees.

##### **2.1.1 Ad Hoc Committees**

The Board may designate an ad hoc committee to consider a specific issue. The terms and conditions, composition, and timelines shall be approved by the Board. When the final report of such a committee has been submitted to the Board the committee will normally be dissolved.

##### **2.1.2 Advisory Committees**

The Board shall annually establish special committees, as follows:

**2.1.2.1 Indigenous Education Advisory Committee (IEAC) (1),**

**2.1.2.2 Chairpersons' Committee (5)**

(Board Chairperson, Vice-chairperson, Past Chairperson, Chairperson of the Program Review Committee, and Chairperson of the Resource Committee)

(where a trustee holds more than one of the above positions, an alternate shall be selected by the Board),

**2.1.2.3 Employee Recognition Committee (2)**

(one of whom will be the Past Chairperson of the Board or designate who will Chair and act as emcee at the event),

**2.1.2.4 Special Education Advisory Committee (SEAC) (2+1),**

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**Section: Board and Community**  
• **Board and Committees**

**Policy: ANNUAL MEETINGS AND COMMITTEES**  
**OF THE BOARD – continued**

**Policy Code: B-2.2**  
**Page 4**

2.1.2.5 Striking Committee (4)  
(Board Chairperson, Vice-chairperson, Past Chairperson, and one additional trustee),

2.1.2.6 Supervised Alternative Learning Committee (SAL) (2),

2.1.2.7 Suspension Committee (3),

2.1.2.8 Expulsion Committee (5 + 1 alternate),

2.1.2.9 Trustee Development Committee (3)  
(Board Chairperson, Vice-chairperson and Past Chairperson),

2.1.2.10 Parent Involvement Committee (1),

2.1.2.11 Audit Committee (3)

Three trustees are appointed by the Board and two non-trustees are approved by the Board. ~~The term of office is the same as that of the Board that takes office following the next regular municipal election.~~ This committee serves for the entire Trustee term.

2.1.3 Standing Committees

The Board shall annually establish standing committees, as follows:

2.1.3.1 Program Review Committee (5),

2.1.3.2 Resource Committee (5).

2.1.4 Community Committee Appointments

The Board shall annually appoint a trustee to community committees, as follows:

~~2.1.4.1 Community Training and Development Committee (1)~~

2.1.4.21 Kenner Collegiate Vocational Institute Foundation (1).

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section: Board and Community**

- **Board and Committees**

**Policy: ANNUAL MEETINGS AND COMMITTEES  
OF THE BOARD – continued**

**Policy Code: B-2.2  
Page 5**

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### 2.1.5 Staff Committees

The Board shall annually appoint trustees to staff committees, as follows:

#### 2.1.5.1 Equity, Diversity and Inclusion Committee (2)

#### 2.1.5.2 Real Estate Disposal Committee (1).

### 2.1.6 Committee of the Whole Board

The Board may establish committees of the whole to consider specific issues that require full Board consideration. All trustees shall be members and shall have the right to initiate motions and vote. The Board Chairperson, or designate, shall preside at the open session meetings, and the Vice-chairperson, or designate, at in-camera sessions.

### 2.1.7 Budget Committee of the Whole

The Board shall establish a Committee of the Whole Budget Committee, consisting of the entire Board, which is to be chaired by the Vice-chairperson of the Board in open session committee meetings, and chaired by a position the Budget Committee Vice-Chairperson chosen by the committee Board in the in-camera sessions.

### 2.1.8 Statutory Committees

Statutory committees shall be constituted by the Board in accordance with the Education Act and Regulations.

### 2.1.9 First Nations Education Services Agreement Committee (1)

The committee meets quarterly and reports to the Board through the First Nations trustee.

## 2.2 Committee Functions for Pre-determined Committees

**Note:** Although it is intended that the responsibilities of various committees should constitute a cohesive unit, responsibilities may be shifted from one committee to another by the mutual agreement of the committees and of the Chairperson of the Board. In its role as a governance body it is recognized that the main function of these standing Board committees is monitoring implementation of Board decisions not administering policy.

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section: Board and Community**  
• **Board and Committees**

**Policy: ANNUAL MEETINGS AND COMMITTEES**  
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Committees will provide trustees with an opportunity to more deeply understand a cross section of educational issues. Agenda items must be selected because they provide accountability of administration to the Board, not as micro-management of administrative functions.

### 2.2.1 Chairpersons' Committee

The Chairpersons' Committee consists of the Board Chairperson, Vice-chairperson, Past Chairperson, Chairperson of the Program Review Committee, and Chairperson of the Resource Committee. The Chairperson of the Board acts as the Chairperson of the Chairpersons' Committee. In the case where the Past Chairperson is Chairperson of either the Program Review Committee or the Resource Committee, another trustee will be appointed to the Chairpersons' Committee by the respective committee. The committee will meet during alternate months September to June or otherwise at the call of the Chairperson.

#### The Committee

- 2.2.1.1 reviews reports and recommendations of the Director of Education, or designate;
- 2.2.1.2 discusses issues of a personal nature affecting individual trustees or the Board generally and in the case of an issue involving a specific trustee, that trustee shall be notified and invited to attend the meeting; however in matters involving direct litigation between the Board and a trustee, that trustee may be excluded from the meeting;
- 2.2.1.3 is responsible, with the Director of Education, for the recruitment and selection of supervisory officers and establishing contracts, terms and conditions, and renewals for personal services;
- 2.2.1.4 conducts the performance review of the Director of Education;
- 2.2.1.5 reviews and develops appropriate policy as necessary for recommendation to the Board;



## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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2.2.1.6 provides for an information exchange between standing Committee Chairpersons, the Chairperson, the Vice-chairperson, the Past Chairperson and the Director of Education;

2.2.1.7 makes recommendations to Board on such matters as the Chairperson considers complementary to the effective operation of the Board;

2.2.1.8 makes recommendations to the Board on such issues not specifically within the mandate of other committees; and

2.2.1.9 deals with such other matters as may be referred to the committee by the Board.

### 2.2.2 Program Review Committee

The Program Review Committee consists of five trustees, plus the Chairperson and Vice-chairperson of the Board (ex officio, and count as quorum). The committee members should elect one chairperson for both open and in-camera meetings each year in accordance with this policy. In order to enable responsibility to be shared amongst Board members, the Chairperson of the Program Review Committee will not Chair the Resource Committee. Committee meetings should be less than two hours in length and meet monthly from September to June.

#### The Committee

2.2.2.1 advises the Board on all matters of education policy including school programs, financial implications of same, student activities and welfare;

2.2.2.2 monitors administration's effective implementation and ensures evaluation of education programs offered across the district;

2.2.2.3 monitors student achievement through the use of qualitative and quantitative measures with a focus on improving student achievement;

2.2.2.4 reviews progress on the objectives in the Board's ~~Areas of Emphasis~~ Strategic Priorities that affect curriculum and/or instruction;

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section:** Board and Community  
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- 2.2.2.5 provides information on specific human resources issues directly affecting delivery of program (e.g. professional development of administrators, resource team model efficiency, technology, supporting aspiring administrators);
- 2.2.2.6 reviews school year calendar for submission to Board for approval for submission to Ministry of Education for approval;
- 2.2.2.7 reviews and develops appropriate policy as necessary for recommendation to the Board;
- 2.2.2.8 considers any matter affecting the Educational Services operation of the Board which in the opinion of the Committee Chairperson, or the Director of Education, or Superintendent of Teaching and Learning, or Superintendents of Student Achievement should be considered by the committee; and
- 2.2.2.9 deals with such other matters as may be referred to the committee by the Board.

### 2.2.3 Resource Committee

The Resource Committee consists of five trustees plus the Chairperson and Vice-chairperson of the Board (ex officio, and count as quorum). The committee members should elect one Chairperson for both open and in-camera meetings each year in accordance with this policy. In order to enable responsibility to be shared amongst Board members, the Chairperson of the Resource Committee will not Chair the Program Review Committee. Committee meetings should be less than two hours in length and should meet monthly from September to June.

The Committee

- 2.2.3.1 makes recommendations to Board on any action necessary to deal with all matters of Business and Corporate Services, School Operations (that are not Program related), including Human Resources, Finance, Information Technology, Plant Operations, and Transportation;
- 2.2.3.2 reviews progress on the objectives in the Board's ~~Areas of Emphasis~~ Strategic Priorities that affect operations, facilities,

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section: Board and Community**  
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**Policy: ANNUAL MEETINGS AND COMMITTEES**  
**OF THE BOARD – continued**

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broader human resources issues not directly affecting delivery of program;

2.2.3.3 reviews and develops appropriate policy as necessary for recommendation to the Board;

In the area of Human Resources

2.2.3.4 makes recommendations to the Board concerning wages and benefits of all non-bargaining employees except those in supervisory officer positions;

2.2.3.5 ensures the development of effective human resources practices including such areas as employment equity, Employee Assistance Program, benefits, workplace harassment, and human rights legislation;

In the area of School Operations

2.2.3.6 considers information and makes recommendations to the Board with respect to building maintenance, facility construction, acquisition and disposal of equipment, new pupil places, school councils, transportation, staffing, freedom of information, liability, automobile and property insurances, central services, boundary adjustments, school closure and consolidation, site acquisitions, purchasing, tendering and warehousing;

In the area of Business and Corporate Services

2.2.3.7 reviews Quarterly Variance Reports;

2.2.3.8 monitors the implementation of budget decisions throughout the year;

2.2.3.9 recommends the audited financial statements to the Board;

2.2.3.10 monitors implementation of technologies which will optimize the learning and administrative processes;

2.2.3.11 considers any matter affecting the Business and Administrative operation of the Board which in the opinion of the Committee Chairperson, or the Director of Education, or the Superintendent of Business and Corporate Services, the superintendent

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section:** Board and Community  
• Board and Committees

**Policy:** ANNUAL MEETINGS AND COMMITTEES  
OF THE BOARD – continued

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responsible for school operations, or the Superintendent of Human Resource Services, should be considered by the committee; and

2.2.3.12 deals with such other matters as may be referred to the committee by the Board.

### 2.2.4 Striking Committee

The Striking Committee consisting of the Board Chairperson, Vice-chairperson, Past Chairperson and one other trustee reviews trustee preferences. The mandate of the Striking Committee is to endeavour to give preference to trustees who have not been members of a committee for two or more consecutive years. Emphasizing the value of a variety of committee experiences for both trustees and the committees, in consultation with the Director of Education and Secretary, the committee shall prepare a list of committee members for approval by the Board. The report of the Striking Committee may be revised and the recommendation(s) will be dealt with annually at the first regular Board meeting.

### 2.2.5 Trustee Development Committee

The Trustee Development Committee consisting of the Board Chairperson, Vice-chairperson, and Past Chairperson approves trustee attendance at conferences, conventions, or workshops using the following criteria for approval:

2.2.5.1 the anticipated benefit to the Board,

2.2.5.2 the interest of individual trustees,

2.2.5.3 previous conference attendance, and

2.2.5.4 budget considerations.

## 2.3 Rules of Committee Operation

2.3.1 Regular meetings of each committee should normally be scheduled monthly. Special meetings may be called by the Committee Chairperson.

2.3.2 The agenda for each meeting shall be prepared by the Committee Chairperson in consultation with the designated administrative resource person and may include those items:

## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section: Board and Community**  
• **Board and Committees**

**Policy: ANNUAL MEETINGS AND COMMITTEES**  
**OF THE BOARD – continued**

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2.3.2.1 referred to the committee by the Board,

2.3.2.2 suggested by an individual trustee,

2.3.2.3 initiated for study by the committee, or

2.3.2.4 suggested by the Director of Education and Secretary of the Board.

Note: Electronic copies will be forwarded to all trustees.

2.3.3 A committee may forward a recommendation to the Board on any matter:

2.3.3.1 which has been referred to it by the Board,

2.3.3.2 which administration has studied at the committee's direction, and/or

2.3.3.3 which the committee has initiated.

2.3.4 A committee may designate sub-committees as it deems advisable but the rules of committee operation apply and the sub-committee must report to the parent committee.

2.3.5 Reports and recommendations shall be clear and concise. They shall be submitted as regular agenda items except as follows:

2.3.5.1 in-camera issues, and

2.3.5.2 urgent matters.

Note: In-camera issues will be reported separately. Urgent matters will be extracted from the regular report and presented on a supplementary Board agenda.

Where an urgent matter must be given early consideration by the Board, that item only may be extracted from the regular report and a committee report covering that issue only may be placed on supplementary agendas of the Board.

# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

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**Section:** Board and Community

- Board and Committees

**Policy:** ANNUAL MEETINGS AND COMMITTEES  
OF THE BOARD – continued

**Policy Code:** B-2.2  
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NOTE: Board Policy No. B-2.1, Board and Committee Meetings, applies to all committees covered by this policy.

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Established: October 7, 1999

Revised/Reviewed: April 27, 2000  
June 14, 2000  
December 21, 2000  
December 6, 2001  
May 22, 2003  
November 27, 2003  
February 26, 2004

October 26, 2006  
October 23, 2008  
May 27, 2010  
October 27, 2011  
April 18, 2013  
October 22, 2015  
DRAFT October 22, 2019

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**PROGRAM REVIEW COMMITTEE REPORT**

The committee met on October 15, 2019 and reports as follows.

**ATTENDANCE**

Present: Trustees C. Dickson (Committee Chairperson), D. Lloyd (Chairperson of the Board), S. Bobka (Vice-chairperson of the Board), K. Dupuis, J. Klassen Jeninga and S. Patterson.

Regrets: Trustee S. Russell.

Also Present: Trustee A. Lloyd, and G. Ingram, J. Tompkins, C. Tozer and P. Jones.

**EQAO Assessment Results 2019**

Superintendents J. Tompkins and G. Ingram shared a comprehensive report on the Education Quality and Accountability Office (EQAO) Grade 3 and 6 assessment results of reading, writing and mathematics, Grade 9 assessment results of mathematics, and the Ontario Secondary School Literacy Test (OSSLT) results, for testing that took place during the 2018-2019 school year. It was indicated that the evening's presentation would focus on the KPR math story, with particular emphasis on the Scope and Sequence schools.

An overview was provided on the achievement in math for the primary and junior divisions in both year 1 and year 2 Scope and Sequence schools, in comparison to the Board and the province as a whole. It was indicated that the province is currently attempting to determine if there are specific factors that may be impacting math scores across the province. They explored the notion of how the importance of liking what you do, could impact how well you do at it. Also examined was how a student's attitude towards math could make a difference, specifically, if students believe they are not good at math, it may have some effect on whether or not they were successful on the EQAO assessment.

In April 2019, EQAO studied the questionnaire results of more than 100,000 Grade 3 responses from 2009. They followed those students to their Grade 6 responses in 2012 and their Grade 9 responses in 2015. Then they reviewed their EQAO math results for each of those grades. Using statistical analysis, they investigated whether there is a relationship between how a student feels about math and whether they meet the provincial standard or not.

EQAO identified a pattern that supported three major findings:

- Student attitudes towards math established by Grade 3 do not change significantly in later grades.
- Individual students' math attitude in Grade 3 stayed about the same when they were in Grade 6 and in Grade 9.

- Students with the most positive math attitude were more likely to achieve higher EQAO math results in Grade 3, Grade 6 and in Grade 9.

Evidence from EQAO's large, longitudinal study shows that students with the most positive attitude, and self-confidence in their math abilities, were more likely to be successful on the EQAO Grade 3, Grade 6 and Grade 9 assessments. This was true for both girls and boys. Higher academic math achievement in Grade 9 is associated with positive attitudes towards math and confidence in their own math abilities when they were in Grade 3.

The findings in KPR's Scope and Sequence schools demonstrate that students in schools that have been supported with math coaches are more likely to see themselves as being good at math, and more students said they were confident that they could do difficult math questions.

It was reported that at the end of the 2017-2018 school year, teacher voice was invited through focus groups of 21 elementary teachers about their experiences in year one of the Scope and Sequence. A number of themes emerged as follows:

- Scope and Sequence impact for educators and for students;
- Coach and teacher relationship makes a difference;
- Positive change in teacher content-knowledge;
- Positive change in their own confidence in math;
- Positive change in their math instructional practice;
- Student engagement, wellbeing and increased confidence in math was emerging; and
- Increased collaboration between teachers within schools was also evident.

Questions of clarification were addressed and in-depth discussion was held.

#### Additional Qualification Courses in Mathematics for Elementary Teachers

Superintendents J. Tompkins and G. Ingram shared information on what is currently being done within the system in response to the EQAO assessment results. It was indicated that research shows that effective teachers are the most important factor contributing to student achievement. High-quality instruction involves both implementing effective practices and eliminating ineffective practices.

Discussions have been held about creating an opportunity for a KPR-specific Additional Qualification Course in Mathematics, with Trent University as the approved provider. Teaching and Learning would like to design a course that supports increased content knowledge in mathematics and research-informed instructional practices through our Scope and Sequence, that would be offered annually free of charge to teachers. Consultants and instructional coaches would teach the course regionally after school hours.



It was indicated that funding in the amount of \$120,000 from General Operating Reserves would allow 184 teachers, at a cost of \$650 each, to participate in an Additional Qualification Course at no cost to the participant beginning in 2019-2020. A three year commitment totaling \$360,000 would result in 552 KPR teachers receiving an Additional Qualification Course in Mathematics.

Discussion was held and questions of clarification were addressed. A recommendation was adopted that \$360,000 be transferred from General Operating Reserves to Additional Qualification Support to fund the three-year commitment to allow 552 KPR teachers to receive an Additional Qualification Course in Mathematics.

#### June 2020 Meeting Date

As a result of discussions held at the last meeting, and the committee's request to schedule a Program Review Committee meeting during the month of June 2020, a number of proposed options were provided. It was determined that the meeting will be held at 7:00 p.m. on Monday, June 8, 2020, and will be noted accordingly on the list of future meeting dates.

#### Board Member Additions

C. Dickson, Committee Chairperson, shared information regarding her attendance at the Study Partners Tutoring Centre – Cobourg Grand Opening held on September 26, 2019. Also shared was information regarding a \$25,000 donation made by Post Consumer Brands (Weetabix) to Northumberland Food for Thought in celebration of their 100<sup>th</sup> anniversary. The official presentation was held on October 15, 2019.

#### Future Meeting Dates

Future meeting dates for the 2019-2020 school year were reviewed. The next regular meeting of the Program Review Committee will be held in the Roy H. Wilfong Boardroom at the Education Centre, 1994 Fisher Drive, Peterborough, at 7:00 p.m. on Tuesday, November 12, 2019.

### **RECOMMENDATIONS**

1. That \$360,000 be transferred from General Operating Reserves to Additional Qualification Support to fund the three-year commitment to allow 552 KPR teachers to receive an Additional Qualification Course in Mathematics.
2. That the Program Review Committee Report, dated October 22, 2019, be received for information.

Cyndi Dickson  
Committee Chairperson

TO: Kawartha Pine Ridge District School Board

TOPIC: **Naming of New East City School – Ad Hoc Committee**

INITIATOR: Anne Marie Duncan, Superintendent, Student Achievement

### **BACKGROUND**

1. During the Regular Board Meeting of March 29, 2016, the Kawartha Pine Ridge District School Board approved that Armour Heights Public School and King George Public School be closed, and the two schools be consolidated on the King George Public School site.

### **STATUS**

2. Board Policy BA-6.1, Naming/Re-naming of Schools and Board Facilities, states that communities are to be given the opportunity to become involved in the naming or renaming of schools. In all cases where Board buildings and schools are to be named or renamed, the Board will encourage suggestions from students, school councils, parent(s)/guardian(s), community members and staff. Each of these groups will be represented on an Ad Hoc committee formed to invite and review suggested names and offer a recommendation(s) to the Board for approval. This committee will include the local trustee(s) and one trustee from another part of the district, that trustee being chosen by the Board.
3. Superintendent Duncan will invite the principals and the school councils from the existing schools to submit names of chosen representatives to sit on the Ad Hoc Committee.

### **RECOMMENDATION**

1. That the Kawartha Pine Ridge District School Board, in accordance with Board Policy BA-6.1, Naming/Re-naming of Schools and Board Facilities, approve the establishment of a Naming of New East City School – Ad Hoc Committee whose membership will be as follows:
  - i) Rose Kitney, Trustee Representative (area in which the school will be located);
  - ii) Steve Russell, Trustee Representative (area in which the school will be located);
  - iii) \_\_\_\_\_, Trustee Representative (from another part of the Board's jurisdiction);
  - iv) Anne Marie Duncan, Superintendent, Student Achievement;
  - v) Jennifer McIlmoyle-Parsons, Principal of Armour Heights Public School;
  - vi) Marguerite Masterson, Principal of King George Public School;
  - vii) Judy Malfara, School Liaison and Communications Lead;

- viii) Parent Representatives from Armour Heights Public School and King George Public School;
- ix) Student Representatives (two to be announced);
- x) Community Representatives (two to be announced).

Anne Marie Duncan  
Superintendent, Student Achievement

**Ontario Public School Boards Association (OPSBA) Board of Directors' Meeting:  
September 27 and 28, 2019**

OPSBA held its semi-monthly Board of Directors' meeting on September 27 and 28, 2019.

On Saturday, September 28, the Board of Directors welcomed Minister of Education, Stephen Lecce. Minister Lecce was scheduled for a 15-minute address but spent approximately 45 minutes with the group. He spoke about eLearning and how the government is listening to groups like OSTA-AECO and OPSBA on their positions about this topic. He said that the government recognizes that this type of learning cannot be imposed on all students and wants to move forward in a way that "provides a bit of latitude and make sure that not every child is treated as the same". He also made reference to the autism piece, generic comments on labour negotiations, graduation rates, the inclusion of financial literacy and the requirement of students to complete a budget for their first year of post-high school as part of the process.

Minister Lecce did not take questions from Trustees, as this was part of his agreement in coming to speak. He also did not address questions of issues (i.e. class size) currently considered as part of the Central Negotiation process.

The following emerging and current issues were discussed:

- Finance
- Indigenous Trustees' Council Update
- Communications and Media Relations
- Legislative Update
- Program Policy Summary Update
- OPSBA Governance Report – Charting the Course Part Two
- OPSBA Awards Review
- Public Property Assessment Network Scholarship Update
- Reports from the Joint Education Program and Policy Development Work Team meeting held September 20, 2019
- CSBA Report by President Laurie French
- Reports from Regional Chairs & Enrollment Vice-presidents (TDSB and Peel)
- Correspondence

**Finance:**

Updates on recent memorandums, regulations and legislative changes were provided, including the following:

- Capital Priorities Program (CPP) - On July 22, the Ministry of Education announced the launch of this year's CPP, as well as the review of its School Construction

Standards. Each board is to submit their top 10 requests for consideration with a deadline of September 30, 2019.

- Student Transportation: Driver Retention – The Ministry is once again planning to provide a financial incentive to returning drivers. This is key particularly to boards like TDSB who is currently still sitting with 36 bus routes without drivers. Drivers are enrolling in, but not completing, training programs leaving a shortage.

### **Indigenous Education – Reciprocal Education Approach (REA)**

This summer, boards were sent a memorandum regarding this new approach, which became effective September 1, 2019. School boards support any actions that enhance the educational opportunities and equity of outcomes for Indigenous students by fully supporting the ability of Indigenous parents to choose the schools that best meet the needs of their children. Boards also recognize and respect the jurisdiction of Indigenous communities around their schools.

### **Legislative Update**

OPSBA is following several developments at the provincial level including proposed public sector wage hike caps, changes to the Education Development Charges and school board land acquisition, automated speed enforcement (photo radar) in school zones and potential changes to the provincial code of conduct.

### **Government Relations and Public Affairs**

President Cathy Abraham has been active in the provincial media in the last two months with many interviews and media appearances speaking to school board concerns including collective bargaining and changes to class sizes and eLearning.

The fall edition of *Education Today* will be published in the next few weeks with interviews included from Education Minister Stephen Lecce and Nishnawbe Aski Nation Grand Chief Alvin Fiddler.

### **Program Policy Update**

Summaries of Ministry meetings, workgroups and program-related announcements were shared with information included on the following:

- **EQAO** – highlights of 2018-2019 assessments have been released;
- **Math Proficiency Test (Teacher’s College)** - Regulations filed on August 20, 2019 concerning requirements of all teacher-candidates to complete and pass a math proficiency test. New applicants to the Ontario College of Teachers will be required to successfully pass the proficiency test if their application for registration is completed on or after March 31, 2020;
- **Health and Physical Education Curriculum** – Revised curriculum was released in late August. A significant positive change is the inclusion of mental health and

well-being across all topic areas. Also new is the discussion of consent, concussions and prevention, body image and substance abuse. School boards are now required to create exemption policies for parents who do not wish their child(ren) to participate in the Human Development and Sexual Health expectations (**ONLY**) in the curriculum;

- **Service Animals** – OPSBA staff are assisting school boards by sharing existing policies and/or procedures that most closely reflect the expectations in the memorandum. Discussion was held on what determined a service “animal”. Boards were encouraged to look at each case to determine the need of each child and whether or not it was going to make a case as to whether the child was going to be academically successful or not. School boards are now required to “implement and make publicly available on their websites, their newly developed updated policies and procedures on student use of service animals by January 1, 2020”.
- **Graduation Rates and Indicators** – The Ministry of Education has released the graduation rates by board as of August 31, 2019 as well as 14 key indicators. Boards have the ability to see where their students rank with respect to each of the indicators. Chief Elaine Johnston, Chair of OPSBA’s Indigenous Trustees’ Council (ITC) queried what the graduation rate was for Indigenous students in Ontario. Judith Nyman, OPSBA Director of Program Policy indicated that she would look into whether that data was available.
- **FSL Labour Market Partnership Project** – OPSBA continues to lead a labour market partnership project, “Meeting Labour Market Needs for French as a Second Language Instruction in Ontario” for English and Catholic public school boards. This three-year initiative’s goal is to find workable solutions to the current worsening imbalance between the growing demand province-wide for qualified French language teachers and support staff.

## **OPSBA Project Compass – Charting the Course Part 2**

OPSBA last conducted a governance review in 2008. Last year the OPSBA Board of Directors approved Project Compass at its September meeting. Project Compass has two parts:

- 2018-2019 – bylaw review (Technical);
- 2019-2020 – engagement governance process be completed (Process)

Last year a team of Trustees reviewed and updated OPSBA’s bylaws as per the framework. The primary goal was to ensure the bylaws reflected current practice. Several changes were made to the structure and approved at the AGM in July.

It was recognized and recommended that a number of procedures were not reflective of OPSBA’s bylaws and it was recommended that this action be “given” to Phase 2 of Charting the Course.

The recommendation was made and approved to establish a steering committee to conduct a governance review over the coming months to be presented to the Board of Directors before April 2020.

The meeting adjourned with an acknowledgement of a change of date for the next meeting to allow Trustees to participate in the **OPSBA Day of Advocacy** on Monday, November 25. This event will include attendance during Monday's Question Period followed by a reception and the opportunity to speak with local MPPs.

Respectfully submitted,  
Jaine Klassen Jeninga  
OPSBA Board of Directors Representative  
KPRDSB

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**SPECIAL EDUCATION ADVISORY COMMITTEE REPORT**

The committee met on October 1, 2019, and reports as follows.

**ATTENDANCE**

Present:	A. Lloyd	Trustee (Committee Chairperson)
	A. Cranfield	Five Counties Children's Centre (Committee Vice-chairperson)
	J. Klassen	Trustee (Alternate)
	Jeninga	
	K. Carson	Fetal Alcohol Spectrum Disorder Peterborough
	T. Hill	Development Services Ontario
	W. Johansen	Ontario Association of Families of Children with Communication Disorders
	S. Patterson	Trustee
	M. Robinson	Autism Ontario – Peterborough Chapter
	D. Toth	Alternative Community Program Services Incorporated
	K. Traynor	Down Syndrome Association of Peterborough
Regrets:	K. Dupuis	First Nations
Absent:	A. Rodriguez	Community Living Peterborough
Also Present:	A.M. Duncan, L. Schoenmaker, A. Hunt-Schmoll, E. Leonard, J. Reid and J. Nahrgang.	

**Board Report**

Trustees J. Klassen Jeninga, A. Lloyd and S. Patterson updated the committee on events and initiatives being undertaken by the Board.

**Autism Ontario – Peterborough Chapter – New Position**

J. Reid, Service Navigator, Autism Ontario – Peterborough Chapter, provided an overview of the new Ontario Autism Program, highlighting the assistance available to help families navigate through the program. Autism Ontario offers support to all families interested in accessing the Ontario Autism Program (OAP), currently registered in the program and waiting for a Childhood Budget, as well as families currently receiving services. Workshops, training sessions and individual direct support are available to families to assist with finding service providers and resources available in their local communities.

J. Reid noted, this year funding will go directly to families, providing the option to manage their Childhood Budget funds themselves or have a service provider or agency manage the funds on their behalf. Committee members received a detailed review of eligible expenses and the claim process. The next phase of the program will focus more on the details of managing Childhood Budgets and reconciling funds.



### Special Education Plan - Review

The Committee members agreed to defer this item to the next Special Education Advisory Committee (SEAC) meeting.

### Selection of Future Learning Topics

L. Schoenmaker, Principal of Special Education, provided the committee with the following list of potential topics for future SEAC presentations:

- Individual Education Plans (IEP's)
- Fetal Alcohol Spectrum Disorder (FASD)
- Role of the Special Education Teacher (SERT)
- Language and Behaviour
- Executive Functioning Skills
- Trauma-informed Schools
- Restorative Circles
- Compassion Fatigue

Committee members reviewed the selections and will provide feedback to determine which topics will be included in future presentations.

### Introduction to the Ontario Human Rights Commission – Policy on Educating Students with Disabilities

A. M. Duncan, Superintendent of Education, provided part one of an overview of the Ontario Human Rights Commission - Policy on Educating Students with Disabilities, released in March 2018. The policy is designed to help education providers recognize and fulfil their obligations under the Human Rights Code, to design their facilities, policies and procedures more inclusively, respond appropriately and in a timely way to accommodation requests, and effectively address complaints related to disability. The policy can also help students and their families understand their rights and responsibilities under the Code, clarify what it means to take part appropriately in the accommodation process, and know where to find further resources. Ongoing barriers, legal framework, types of disabilities and forms of discrimination were discussed with the committee.

### Administrative Updates

A. M. Duncan advised that Education Quality and Accountability Office (EQAO) results will be presented to the committee at the next SEAC meeting.

### Future Topics

- EQAO Results
- To Be Determined (TBD)

Future Meeting Dates

The next meeting of the Special Education Advisory Committee will be held in Room 158 at the Education Centre, 1994 Fisher Drive, Peterborough, at 3:30 p.m. on November 5, 2019.

**RECOMMENDATION**

1.     That the Special Education Advisory Committee Report, dated October 22, 2019, be received for information.

Angela Lloyd  
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**INDIGENOUS EDUCATION ADVISORY COMMITTEE REPORT**

The committee met on September 25, 2019 and reports as follows.

**ATTENDANCE**

Present: Trustee K. Dupuis (Committee Chairperson), A. Dufrane, Métis Nation of Ontario, L. Musgrave, Education Manager, Curve Lake First Nation, K. MacMurray, Education Counsellor, Hiawatha First Nation.

Regrets: A. Fluegel, Student Success Coordinator, Curve Lake First Nation, N. Marsden-Fox, Education Manager, Alderville First Nation, G. Atkinson, Education Advisor, Ogemawahj Tribal Council, N. Bell, Senior Indigenous Advisor, Trent University, T. Nahwegahbow, Nogojiwanong Friendship Centre, M. Crowe, M. Foulkes, J. Outram and C. Tozer.

Also Present: J. Nigro, J. Dugan, E. Flett-Hurst, D. Graham, M. LaPointe, S. Matthews, D. Smith and C. Honey.

**Youth Leadership in Sustainability Program**

C. Douglas, Program Director for the Youth Leadership in Sustainability (YLS) program, and three students presented an overview of the program to the committee. YLS is an innovative new educational program that prepares secondary students for leadership roles in pursuing sustainability at the local and global levels. YLS helps students to better understand sustainability from Indigenous perspectives and then consider how to incorporate this learning into western environmental decision-making. It is a one-semester program in partnership with Trent University, The Kawartha World Issues Centre and Fleming College.

**2018-2019 Board Action Plan (BAP) on Indigenous Education - Final**

J. Nigro, Superintendent of Education, shared the final 2018-2019 Board Action Plan (BAP) on Indigenous Education with the committee. The final BAP will be submitted to the Ministry of Education once signed.

**Grade 11 English: Contemporary Indigenous Voices**

Superintendent Nigro spoke of the implementation of the Grade 11 English: Contemporary Indigenous Voices courses across the Board this September. Intensive training was provided to all teachers in June. Brand new resources were purchased for all classes. On-going support will be provided through professional development opportunities, field trip support, incorporating elders and knowledge keepers into the classrooms and monthly support from our Indigenous Education team.

### Human Trafficking Program Update

M. LaPointe, Indigenous Education Consultant, updated the committee on the ongoing work of the Kawartha Sexual Assault Center and the Nogojiwanong Friendship Centre with the Missing and Murdered Indigenous Women and Girls calls for justice. Discussions are ongoing in regards to the implementation of this learning for Principals and teachers.

### Indigenous Peoples Awareness Month

Superintendent Nigro provided an overview of event ideas being considered for the month of November. Each area of the Board will have a community event. Committee members were asked to provide input on event ideas.

### Orange Shirt Day

Superintendent Nigro updated the committee on the board's participation in recognizing Orange Shirt Day.

### Circle

Each attendee, from the perspective of their individual role, shared items of interest with the group that highlighted an awareness and understanding of Indigenous culture and inclusionary practices, new educational programs and activities that support families and students, and pertinent information from the broader Indigenous community.

### Future Meeting Dates

November 6, 2019

February 5, 2020

May 6, 2020

## **RECOMMENDATION**

1. That the Indigenous Education Advisory Committee Report, dated October 22, 2019, be received for information.

Kailee Dupuis  
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**RESOURCE COMMITTEE REPORT**

The committee met on October 9, 2019 and reports as follows.

**ATTENDANCE**

Present: Trustees Angela Lloyd (Committee Chairperson), Cathy Abraham, Terry Brown, Cyndi Dickson, and Rose Kitney.

Regrets: Trustee Diane Lloyd (Chairperson of the Board).

Also Present: Trustees Sarah Bobka (Vice-chairperson of the Board) and Shirley Patterson; C. Arnew, S. Girardi, P. Mangold, and S. Foss.

**INFORMATION ITEMS**

**Proposed Addition of Grades 7 and 8 to Crestwood Secondary School**

Superintendent Mangold reported that Westmount Public School is at 109% of its maximum capacity. With an On The Ground (OTG) capacity of 562 (which includes the 8-pack portable), to accommodate the school's growth for the 2019-2020 school year, an additional portable was required. The most recent enrollment data suggests that Westmount Public School's enrollment is 614 and the Westmount Public School site can no longer accommodate the further addition of portables. Millbrook/South Cavan Public School has a current enrollment of 550 with an OTG of 447. It currently has 6 portables and can support 6 more if required. With subdivisions quickly being developed in the Millbrook area, further growth is expected. The enrollment projections of all schools in the Crestwood Family of Schools are as follows (enrollment projections have been corrected to reflect the most recent data):

	North Cavan PS (OTG 130)	Millbrook/South Cavan PS (OTG 447)	Kawartha Heights PS (OTG 268)	Westmount PS (OTG 562)	James Strath PS (OTG 714)	Crestwood SS (OTG 933)
2019	163	<b>550</b>	248	<b>614</b>	697	665
2020	173	<del>545</del> <b>580</b>	250	<b>623</b>	745	<del>689</del> 686
2023	188	<del>618</del> <b>703</b>	233	<b>674</b>	788	<del>715</del> 741
2028	186	<del>684</del> <b>767</b>	229	<b>709</b>	779	<del>857</del> 883

To alleviate student accommodation pressures within the Crestwood Secondary School Family of Schools, administration is proposing the establishment of an intermediate school at Crestwood Secondary School. As part of this proposal, Grade 7 and 8 students from the following schools would attend Crestwood Secondary School:

- Kawartha Heights Public School
- Millbrook/South Cavan Public School
- North Cavan Public School
- English stream students from Westmount Public School

Grade 7 and 8 French Immersion students from Westmount Public School will continue to attend Adam Scott Intermediate School. James Strath Public School will remain a Kindergarten to Grade 8 school at very close to capacity.

The enrollment projections for the schools in the above scenario are as follows (enrollment projections have been corrected to reflect the most recent data):

	North Cavan PS (OTG 130)	Millbrook/South Cavan PS (OTG 447)	Kawartha Heights PS (OTG 268)	Westmount PS (OTG 562)	James Strath PS (OTG 714)	Crestwood SS (OTG 933)
2020	173	445 517	250	511	663	948 815
2023	188	<del>506</del> 574	233	562	685	<del>976</del> 1034
2028	186	<del>538</del> 592	229	567	680	4442 1201

Superintendent Mangold explained that the addition of Grades 7 and 8 to Crestwood Secondary School will better utilize space and would eliminate a transition for Grade 7 and 8 students from Kawartha Heights and North Cavan Public Schools to James Strath Public School. It was noted that funding for additional accommodation would not be received until current space availability is fully utilized and that the Board owns a seven-acre site at 1555 Glenforest Boulevard in Peterborough should growth in this area surpass projections. The Board has also requested an option site in the Millbrook municipal development plan.

Superintendent Mangold presented an alternate plan of having all Grade 7 and 8 students from Westmount Public School attend Adam Scott Intermediate School, however, administration is not supporting this option.

Proposed next steps were reviewed and include:

- Initial report to Resource Committee – October 9, 2019
- Sharing of information with school communities by letter – October 2019
- Meeting with impacted staffs – October 2019
- Attend local school council meetings – October and November 2019
- Community information and feedback session – early December 2019

**RESOURCE COMMITTEE REPORT**

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- Updated report with final recommendation for consideration by the Resource Committee – January 8, 2020
- Transition activities – February through June 2020

The KPR Way Update

Superintendent Girardi reported that from September-December 2017, consulting group Deloitte reviewed Education Centre departments and processes to find areas for improvement within Kawartha Pine Ridge District School Board. Feedback from stakeholders within KPR, and specifically from our schools, identified the importance of creating a culture focused on excellence in customer service. In the spring of 2018, the concept of excellence in customer service was the focus of the conference for the Administrative Leadership Group (ALG), non-unionized board office personnel. Input and feedback from staff at the conference led to the development of our vision for The KPR Way. The KPR Way focuses on the three following areas:

- Putting People First;
- Commitment to Service Excellence;
- Embracing Change through Innovation.

Implementation of The KPR Way has become an important focus for regular and ongoing managers' meetings, to bring consistency across all departments. The KPR Way also informed the performance management process for all ALG employees, which was introduced this past summer. This focus will be incorporated in all performance appraisals as they become updated and reviewed.

**RECOMMENDATION**

1. That the Resource Committee Report, dated October 22, 2019, be received for information.

Angela Lloyd  
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**STUDENT TRANSPORTATION SERVICES OF CENTRAL ONTARIO (STSCO)  
GOVERNANCE COMMITTEE REPORT**

The committee met on October 9, 2019 and reports as follows.

**ATTENDANCE**

Present: M. Griepsma, Board Chairperson, Peterborough Victoria Northumberland and Clarington Catholic District School Board (PVNC), and Committee Co-chairperson  
Diane Lloyd, Chairperson of the Board, Kawartha Pine Ridge District School Board (KPR), and Committee Co-chairperson  
Jennifer Leclerc, Director of Education, KPR  
Michael Nasello, Director of Education, PVNC  
Chris Arnew, Superintendent, Business and Corporate Services, KPR  
Isabel Grace, Superintendent of Business and Finance, PVNC  
Mario Nantel, Director of Transportation, Conseil Scolaire de District Catholique Centre-Sud (CSDCCS)  
Joel Sloggett, Chief Administrative Officer, STSCO

Regrets: Nil.

**2018-2019 Year-end Summary Report**

J. Sloggett presented the year-end summary of the 2018-2019 STSCO expenditures and noted that expenditures will exceed budget by approximately 7.6%. This variance is higher than what was projected in June 2019, mainly due to adjustments related to the settlement of bus operator contract extensions. The budget amounts for 2019-2020 will have to be recalculated and revised due to the larger than expected settlement.

**2019-2020 Start-up Overview**

J. Sloggett reported that the 2019-2020 start-up was one of the best experienced by STSCO, in large part due to the combined efforts of school staff, bus drivers and companies, and the STSCO team. The smooth start-up was aided by the increased use of STSCO's online Parent Login portal. The positive impact of the bus contract settlement also contributed to the successful start-up as bus companies and drivers resumed their high level of commitment to effective student and school service.

J. Sloggett noted that from August 20, 2019 through September 27, 2019 a total of 3,971 telephone calls were received, 3,482 service requests were entered into the electronic Service Request system, and from August 19, 2019 through September 25, 2019, a total of 416 bus stop change requests were received, of which 159 were approved.

Use of the STSCO website for special requests has increased. Over 20,132 online student inquiries were made between mid-August and the start of school on



September 4, 2019. As of September 25, 2019 1,596 requests for alternate location busing due to babysitter/daycare were received and, of those, 1,496 were granted. STSCO also received 855 out-of-boundary/space available requests via the website and close to half were accommodated over the course of September.

J. Sloggett also provided the committee with a summary of 2018-2019 Operator Performance metrics and indicated the average performance score is slightly lower than it had been in 2017-2018. Four companies had unsuccessful performance results and were required to prepare and submit improvement action plans over the summer. Since these companies did not meet the minimum threshold score, STSCO will closely monitor their performance over the 2019-2020 school year and any ongoing concerns will be reported to the committee.

#### Service Animals on School Buses

The committee discussed the Ministry of Education Policy/Program Memorandum 163: School Board Policies on Service Animals, and their respective board policies and/or policy developments regarding service animals within the schools and, by extension, school buses. Currently STSCO has a service animal procedure which captures much of what the Ministry is now mandating. It was agreed that STSCO would work in conjunction with the school boards as they work to review and update their current policies regarding service animals.

#### Recent STSCO Communiques to Service Providers

J. Sloggett presented the September and October communiques to service providers which included important reminders and tips for companies and drivers to be successful. The communiques also include a section for STSCO to recognize and share good news stories about drivers and operating companies.

#### **RECOMMENDATION**

1. That the Student Transportation Services of Central Ontario (STSCO) Governance Committee Report, dated October 22, 2019, be received for information.

Diane Lloyd  
Committee Co-chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**EQUITY, DIVERSITY AND INCLUSION COMMITTEE REPORT**

The committee met on Thursday, October 10, 2019 and reports as follows.

**ATTENDANCE**

Present: Trustee T. Brown (Committee Co-chairperson), N. Cloutier, J. Devlin, L. Lucciola, N. Shea, S. Soussan, J. St. Thomas, J. Wade

Regrets: Trustee J. Klassen Jeninga (Committee Co-chairperson), S. Bell, D. Berger, M. Crowe, J. Deck, M. Dunn, S. Gohil, D. Lounsberry

Also Present: J. Nigro, M. LaPointe, S. Khaito, V. Woodacre and C. Honey.

**Census Update**

J. Nigro, Superintendent of Education, updated the committee on the preliminary results of the student census. Student answered census for Grades 7 to 12 students had an 85% response rate. Parent answered census for Kindergarten to Grade 6 students had a 41% response rate. Our staff census had a 41% response rate.

This year, our data researchers are working to provide valuable information to the schools regarding their students and community. From this data we can determine if there are groups of students being underserved by our Board.

It has been decided that parents of all incoming Kindergarten students will be asked to complete the parent answered census. Grade 7 students will complete the student census, which was previously completed by their parents during the students' Grade 6 year. This information will help fill the gaps until our next census in five years.

**Gay-Straight Alliance Conference**

A summary of the upcoming Board-wide Gay-Straight Alliance Conference happening on October 23, 2019 at Kirby Education Centre from 10:00 a.m. – 4:00 p.m. Students from all secondary schools will be invited to attend with transportation provided. Students will participate in workshops and attend presentations. Committee members are invited to attend.

**Thomas A. Stewart S.S. Student Film**

Thomas A. Stewart Secondary School Grade 12 student Shahed Khaito, a Syrian refugee, presented to the committee, her film about a family trying to live a normal life while in war-torn Syria. Her film is currently being shown at the Lebanon Film Festival.

### Equity Calendar

The Equity, Diversity and Inclusion calendar is in for printing and will be distributed to schools in the coming weeks. A decision was made to pick the theme of the 2020-2021 calendar at the next meeting to allow schools time to create artwork entries.

Superintendent Nigro stressed the importance of all school event dates (i.e. athletic events, meet the parents night, classroom trips) being vetted against the calendar to avoid having such events on days of significance. The team is currently working on an At a Glance Poster with all significant days recorded on it.

### November 22 PA Day

Superintendent Nigro spoke of the upcoming November 22 Professional Activity Day having an equity focus. Schools will be asked to name an Equity Champion. Two Professional Development days will occur in early November and will be attended by both the Principal and Equity Champion for each of our schools. They will then lead the Professional Activity Day on November 22 in their school. Committee members provided input on what has been planned.

### Peterborough Pride

The committee received a report on the outstanding show of support at the Peterborough Pride Parade this year by Kawartha Pine Ridge District School Board students, staff and families.

### Menstrual Poverty

The committee was provided with details of a review of practices in schools related to menstrual poverty. Menstrual equity will ensure that the barrier students currently face would be bridged systemically. Schools were asked to provide details on how students who needed them could access menstrual products in the school setting. Most KPR schools have a system in place to provide these products discreetly and with dignity. As a result of this data-gathering process, guidelines were developed and will be shared with all KPR schools shortly to ensure consistency.

### Pride Prom Update

An update was provided to the committee on the success of the first Pride Prom, noting the event was well attended by over 130 students from all areas of our Board. The planning of this year's Pride Prom will begin at the upcoming Gay-Straight Alliance Conference.

### Information Sharing/Updates

Committee members provided information and shared updates on upcoming meetings and various events.

Future Meeting Dates

November 13, 2019  
January 8, 2020  
April 1, 2020

**RECOMMENDATION**

1. That the Equity, Diversity and Inclusion Committee Report, dated October 22, 2019, be received for information.

Terry Brown  
Committee Co-chairperson

Jaine Klassen Jeninga  
Committee Co-chairperson

## Kawartha Pine Ridge District School Board

Future Meeting Dates

<del>* October 1, 2019</del>	<del>Special Education Advisory Committee Mtg.</del>	<del>(3:30 p.m.)</del>	<del>Room 158</del>
<del>October 2, 2019</del>	<del>Chairpersons' Committee Mtg.</del>	<del>(6:00 p.m.)</del>	<del>Roy H. Wilfong Boardroom</del>
<del>October 2 10 2019</del> <del>*CHANGE</del>	<del>Equity, Diversity and Inclusion Cmte. Mtg.</del>	<del>(9:30 a.m.)</del>	<del>Room 165</del>
<del>October 9, 2019</del>	<del>Resource Committee Mtg.</del>	<del>(7:00 p.m.)</del>	<del>Roy H. Wilfong Boardroom</del>
<del>October 15, 2019</del>	<del>Program Review Committee Mtg.</del>	<del>(7:00 p.m.)</del>	<del>Roy H. Wilfong Boardroom</del>
* October 22, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
November 4, 2019	Audit Committee Mtg.	(3:00 p.m.)	Roy H. Wilfong Boardroom
* November 5, 2019	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
November 6, 2019	First Nations Education Services Agreement Committee Mtg.	(9:30 a.m.)	Room 158
November 6, 2019	Indigenous Education Advisory Cmte. Mtg.	(10:30 a.m.)	Room 158
November 6 7, 2019	*CHANGE Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
November 11, 2019	Parent Involvement Committee Mtg.	(6:30 p.m.)	Room 158
November 12, 2019	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
November 13, 2019	Equity, Diversity and Inclusion Cmte. Mtg.	(9:30 a.m.)	Room 158
* November 26, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* December 3, 2019	Organizational Board Mtg.	(OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* December 17, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* January 7, 2020	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
January 8, 2020	Equity, Diversity and Inclusion Cmte. Mtg.	(9:30 a.m.)	Room 158
January 8, 2020	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
January 13, 2020	Parent Involvement Committee Mtg.	(6:30 p.m.)	Room 158
January 14, 2020	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* January 28, 2020	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* February 4, 2020	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
February 5, 2020	First Nations Education Services Agreement Committee Mtg.	(9:30 a.m.)	Room 158
February 5, 2020	Indigenous Education Advisory Cmte. Mtg.	(10:30 a.m.)	Room 158
February 5, 2020	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
February 10, 2020	Audit Committee Mtg.	(3:00 p.m.)	Roy H. Wilfong Boardroom
February 10, 2020	Parent Involvement Committee Mtg.	(6:30 p.m.)	Room 158
February 11, 2020	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
February 12, 2020	Chairpersons' Committee Mtg.	(6:00 p.m.)	Roy H. Wilfong Boardroom
* February 25, 2020	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* March 3, 2020	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
March 6, 2020	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
March 9, 2020	Parent Involvement Committee Mtg.	(6:30 p.m.)	Room 158
March 10, 2020	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* March 24 31, 2020	CHANGE Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
April 1, 2020	Equity, Diversity and Inclusion Cmte. Mtg.	(9:30 a.m.)	Room 158
* April 7, 2020	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
April 8, 2020	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
April 14, 2020	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
April 15, 2020	Chairpersons' Committee Mtg.	(6:00 p.m.)	Roy H. Wilfong Boardroom

* April 28, 2020	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* May 4, 2020	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 5, 2020	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
May 6, 2020	First Nations Education Services Agreement Committee Mtg.	(9:30 a.m.)	Room 158
May 6, 2020	Indigenous Education Advisory Cmte. Mtg.	(10:30 a.m.)	Room 158
May 6, 2020	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
May 7, 2020	Trustee/School Council Dialogue	(6:00 p.m.)	TBD
May 7, 2020	Parent Involvement Committee Mtg. (following Trustee/School Council Dialogue)		TBD
May 12, 2020	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
May 13, 2020	Chairpersons' Committee Mtg.	(6:00 p.m.)	Roy H. Wilfong Boardroom
* May 14, 2020	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
May 19, 2020	MPP/Trustee Dialogue Session	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 26, 2020	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* May 27, 2020	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 28, 2020	Special Education Advisory Committee Mtg.	(3:00 p.m.)	Room 158
June 3, 2020	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
June 8, 2020	Audit Committee Mtg.	(3:00 p.m.)	Roy H. Wilfong Boardroom
June 8, 2020 <small>CHANGE</small>	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* June 9, 2020	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* June 23, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom

IC – In-camera Session      OS – Open Session

\* Most Regular Board Meetings, Budget Committee Meetings, and Special Education Advisory Committee Meetings are available via video conferencing at the Brighton, Cobourg and Clarington locations.