

**MINUTES OF THE
REGULAR MEETING OF
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD
HELD THURSDAY, SEPTEMBER 27, 2018 AT 6:15 P.M.
ROY H. WILFONG BOARDROOM, EDUCATION CENTRE
AT 1994 FISHER DRIVE, PETERBOROUGH, ONTARIO**

PRESENT

Diane Lloyd (Chairperson of the Board), Anthony Caruso (Vice-chairperson of the Board), Sarah Bobka, Wayne Bonner, Jaine Klassen Jeninga, Angela Lloyd, Mary Lynch-Taylor, Shirley Patterson, Aidan Hussey (Student Trustee), and Lindsey Keene (Student Trustee).

Trustees Cathy Abraham and Rose Kitney attended via teleconference.

Regrets: Trustee Cyndi Dickson

Absent: Nil.

Also Present: J. Leclerc, C. Arnew, G. Davis, S. Girardi, G. Ingram, P. Mangold, J. Nigro, G. Tompkins, J. Tompkins; L. Piccinin, G. Kidd, and S. Beacock.

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 6:15 p.m.

2. **COMMITTEE OF THE WHOLE**

It was,

Moved by: Trustee Caruso
Seconded by: Trustee Bobka

(18-147) That the Board move into Committee of the Whole, In-camera (6:15 p.m.).

CARRIED

The Open Session of the meeting resumed at 7:00 p.m.

The Chairperson recognized and acknowledged that the Board is meeting on the traditional territory of the Mississauga First Nations.

3. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**

The meeting was opened with the singing of the National Anthem followed by a Moment of Silence.

J. Nigro, Superintendent, First Nation Métis and Inuit Education, spoke to the observance of National Orange Shirt Day throughout KPR in honour of those affected by residential schools and to show Every Child Matters.

4. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**

Student Trustee Aidan Hussey spoke to this month's character attribute, Optimism.

5. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee Bonner
Seconded by: Trustee Caruso

(18-148) **That the agenda be adopted to include the following topics under Board Member Additions:**

- Peterborough Pride
- School Open Houses
- Terry Fox Run
- Smooth Sailing at Norwood Family of Schools
- Roger Neilsen Public School
- Fred Fox and Open Houses
- Annual Parent Conference

CARRIED

6. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

7. **ADOPTION OF MINUTES**

7.1 **Regular Board Meeting – Thursday, June 21, 2018**

It was,

Moved by: Trustee Lynch-Taylor
Seconded by: Trustee Klassen Jeninga

(18-149) **That the minutes for the Regular Board meeting held on Thursday, June 21, 2018 be adopted as recorded.**

CARRIED

7.2 **Special Board Meeting – Monday, July 30, 2018**

It was,

Moved by: Trustee Bonner
Seconded by: Trustee Caruso

(18-150) **That the minutes for the Regular Board meeting held on Monday, July 30, 2018 be adopted as recorded.**

CARRIED

8. **EDUCATIONAL PRESENTATIONS**

9. **DELEGATIONS**

9.1 **DELEGATIONS (10 minutes)**

9.2 **DELEGATIONS (3 minutes)**

9.3 **DISPOSITION OF DELEGATION CONCERNS**

10. **BUSINESS ARISING FROM THE MINUTES**

11. **STUDENT TRUSTEE REPORT**

Student Trustee Keene highlighted a number of events during the month of September that included Grade 9 Orientation Days and Camps, WE Day in Toronto, and the KPR Student Leadership Group meeting held on September 24, 2018.

Student Trustee Hussey spoke to Grade 9 Orientations, annual Terry Fox fundraising events happening in schools during September, and the importance of mental health and all students reaching their potential.

12. **DECISION ITEMS**

12.1 **COMMITTEE DECISION REPORTS**

12.1.1 **Chairpersons' Committee Report**

Committee Chairperson D. Lloyd reported that the committee met on September 24, 2018 to receive the September 1, 2017 to August 31, 2018 Budget report and an annual expenditure of each Trustee, an update from the Director with regard to service excellence at KPR and the upcoming United Way campaign. Details of a system wide identity based census was shared, as part of a pilot project with support of the Ministry of Education.

The Chairperson confirmed that Trustee Jaine Klassen Jeninga will be the trustee representative sitting on the steering committee to guide the process and develop the census.

The Policy Review for 2018-2019 was presented to the committee by Director J. Leclerc. Revisions were made to Board Policy B-4.1, Association Membership and the committee recommended that Board Policy BA-1.4, Information and Communications Technology be reviewed by administration with Board Policy ES-1.6 Personal Electronic Devices, currently in progress.

The following policies were included with the report as Appendices A and B:

- B-1.2, Code of Conduct
- B-4.1, Association Membership

Policy B-1.2, Code of Conduct was discussed by the Board at length. Discussion occurred across a number of areas, including:

- Privacy of all parties involved in the allegation
- Transparency to all members of the Board regarding all reported allegations of misconduct
- Formal and In-formal investigation process
- Further review of revisions
- Scenarios of possible allegations

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Bonner

(18-151)

That Board Policy B-1.2, Code of Conduct, be referred back to administration for further review.

Discussion continued pertaining to privacy, generic reporting and the Ontario Public School Board's Member (Trustee) Code of Conduct template.

The motion was.....**CARRIED**

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Lynch-Taylor

- (18-152) **That Proposed Revisions to Board Policy B-4.1, Association Membership, be approved as revised.**

CARRIED

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Patterson

- (18-153) **That the Chairpersons' Committee Report, dated September 27, 2018, be received for information.**

CARRIED

12.1.2 **Resource Committee Report**

Committee Chairperson A. Lloyd reported that the committee met on September 12, 2018 to receive an update of summer projects at schools, reviewed Board Policy HR-7.2, Retirement and Resignation (Appendix A to the report), and were informed that a competitive bid process for custodial cleaning supplies was conducted by the Ontario Education Collaborative Marketplace (OECM) as the contract with Swish Maintenance Limited expires on October 1, 2018. Administration advised the Board that architectural issues are wrapping up at King George Public School with expected occupancy date of September 2020.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Bobka

- (18-154) **That the Board enter into a Client-Supplier Agreement Contract for Custodial Cleaning Supplies through OECM with Swish Maintenance Limited for a four year term with an option to extend up to an additional two years.**

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Caruso

- (18-155) **That Board Policy HR-7.2, Retirement and Resignation, be approved with no revisions.**

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Bonner

(18-156) **That the Resource Committee Report, dated September 27, 2018, be received for information.**

CARRIED

12.1.3 **Audit Committee Report**

Committee Chairperson M. Lynch-Taylor reported that the committee met on September 17, 2018 to review reports of External and Internal audits. Committee members heard that improvements were reported in the schools and school cash online controls. Findings of the schools audited during the 2017-2018 school year were of medium or low risk, and the Transportation Review Audit Final Terms of Reference 2018-2019, will begin this fall.

Trustee Lynch-Taylor reported that at the last Audit Committee meeting the Draft Internal Audit Plan for 2018-19 was not approved. It was recently brought to the attention of senior administration that the Ministry has issued a Request for Proposal for similar work to the Deloitte Attendance Support/Data Visualization Audit. A request that the motion approved at the June 4, 2018 Audit Committee meeting approving the continuance of the Deloitte Attendance Support/Data Visualization Audit be rescinded.

The committee discussed the Ministry Request for Proposal and decided to let the recommendation to continue the Deloitte Attendance Support/Data Visualization Audit stand.

It was,

Moved by: Trustee Lynch-Taylor
Seconded by: Trustee Caruso

(18-157) **That the Draft Internal Audit Plan for 2018-19 be approved.**

In response to a question of clarification from the Board regarding the Deloitte audit, administration advised that the Regional Internal Audit Team would be responsible for covering the Deloitte fees, and does not wish to invest funds with Deloitte only to have the Ministry audit potentially duplicate the effort. The savings to the Board would be in avoiding the investment of IT and HR staff resource time to support two potentially identical efforts. The Board receives attendance data through the School Board Insurance Cooperative that provides some level of management information in the absence of either the Deloitte or Ministry data.

The motion was.....**CARRIED**

It was,

Moved by: Trustee Lynch-Taylor
Seconded by: Trustee Klassen Jeninga

(18-158) **That the Audit Committee Report, dated September 27, 2018, be received for information.**

CARRIED

12.2 **DECISION REPORTS**

12.2.1 **Compliance Audit Committee**

Director J. Leclerc reported that in accordance with Municipal Elections Act, 1996, Section 81, requires that school boards must establish a Compliance Audit Committee prior to October of an election year.

This committee, when established would only meet in the unlikely event that an appeal is made with respect to financial statements filed by school board trustee candidates. Administration approached a partner municipality to arrange for a Compliance Audit Committee to serve jointly the municipality and the Board.

This term the Board is partnering with the Town of Cobourg and Northumberland County partner municipalities.

It was,

Moved by: Trustee Bobka
Seconded by: Trustee A. Lloyd

(18-159) **That the following persons be appointed as members of the Kawartha Pine Ridge District School Board Compliance Audit Committee: Lorraine Brace, William (Bill) Graham, James Hunt, Lynn Patry and Tom Tordoff.**

CARRIED

12.2.2 **Annual Honoraria for Board Members**

Director J. Leclerc reported that Ontario Regulation 357/06, Honoraria for Board Members, outlines the process for determining the amounts which can be paid as Trustee Honoraria.

The Trustee Honoraria calculation as provided by the Ministry of Education was presented to the Board.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Patterson

- (18-160) That, effective December 1, 2018, and in accordance with Ontario Regulation, 357/06, Honoraria for Board Members, Trustee honoraria be as follows for the upcoming term:
Board member \$11,493.60
Vice-chairperson \$14,768.60
Chairperson \$18,044.60

CARRIED

13. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

On behalf of Trustee Dickson, the Board's Delegate Member of OPSBA, Trustee Bonner drew attention to her report as provided.

14. **CORRESPONDENCE**

14.1 **Lindsey Park, MPP, Durham Riding**

The Board discussed the response from MPP Park pertaining to the Board's statement on Ontario's Health and Physical Education Curriculum. Comments were made and opinions expressed by Trustees pertaining to her letter.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Bobka

- (18-161) That following the Municipal Election on October 22, 2018, an MPP/Trustee Dialogue be scheduled with MPP's Lindsey Park, David Piccini, Laurie Scott, and Dave Smith.

CARRIED

15. **INFORMATION ITEMS – CONSENT ITEMS**

It was,

Moved by: Trustee Lynch-Taylor
Seconded by: Trustee Caruso

- (18-162) That the following agenda items for the September 27, 2018 Board meeting be received for information:

- Item 15.1 Priorities for the Director of Education 2018-2019 Report
- Item 15.2 Strategic Directions 2015-2018 – Strategic Priorities Update
- Item 15.3 Employee Recognition Dinner 2018 Report
- Item 15.4 Parent Involvement Committee Report
- Item 15.5 Program Review Committee Report
- Item 15.6 Indigenous Education Advisory Committee Report
- Item 15.7 Special Education Advisory Committee Report

Requests were made by trustees to pull the following reports for comment and/or discussion:

- **Item 15.1** **Priorities for the Director of Education 2018-2019 Report**
- **Item 15.2** **Strategic Directions 2015-2018 – Strategic Priorities Update**
- **Item 15.5** **Program Review Committee Report**
- **Item 15.6** **Indigenous Education Advisory Committee Report**

The motion was **CARRIED**

15.1 Priorities for the Director of Education 2018-2019 Report

Director J. Leclerc reported that as per Board Policy, each year the Director of Education will draft the Priorities of the Director of Education based on the Board's strategic plan as well as current education issues. The Director spoke to her perspectives and identified her priorities for 2018-2019 as follows:

- (a) Student achievement – focus on Math
- (b) Renewed Information/Instructional Technology Plan
- (c) Service excellence – The KPR Way
- (d) Facilitation of the Board Strategic Planning process

15.2 Strategic Directions 2015-2018 – Strategic Priorities Update

Director of Education, J. Leclerc, presented the Strategic Priorities Update for September 2018.

Superintendents J. Tompkins and G. Davis highlighted a number of initiatives, current progress and new directions of work they are involved in around focus on Math, Special Education and Mental Health.

15.5 Program Review Committee Report

Trustee Lynch-Taylor reported that the committee met on September 18, 2018 and drew particular attention to the Fundamentals of Math and Ministry Direction. The government is asking all educators focus on math fundamentals and it was noted that the new initiative is being implemented in KPR.

15.6 Indigenous Education Advisory Committee Report

Trustee Lynch-Taylor reported that the committee met on September 18, 2018 to receive the Final 2017-2018 and 2018-2019 Interim Draft, Board Action Plans. An update was provided to the committee on scheduled events for Indigenous Awareness Month in November and it was noted

that as of November 5, 2018, a Traditional Lands and Territories acknowledgement will be read each day at all schools.

Committee Chairperson, Trustee Mary Lynch-Taylor provided an update on Ministry of Education initiatives and programs, noting that presently, decisions and announcements are being issued from the Premier's office. Funding includes a pilot program for Indigenous Grad Coaches and for rapid response teams to ensure curriculum needs are being met in northern First Nation communities.

An extensive review of provincial Ministries budgets is continuing. There is a freeze on travel and other expenses across all Ministries. The only funded gatherings to be supported by the Ministry will be for Indigenous Lead gatherings. Trustee Lynch-Taylor suggested that Board committees and groups support connecting electronically or by conference call to keep travel and accommodation costs to a minimum.

16. **BOARD MEMBER ADDITIONS**

Trustee A. Lloyd spoke to the great attendance of the KPR community at the recent Peterborough Pride Parade and successful Open Houses being held in many school communities.

Trustee Bobka spoke to her attendance at the Terry Fox Run at Bowmanville High School and noted the festive atmosphere and enthusiasm of students and staff.

Trustee Patterson reported a smooth start-up at Norwood District High School Family of Schools.

Trustee Kitney reported that she along with fellow Trustee Bonner were honoured to attend the dedication of the Royal English Oak Coronation Tree unveiled at Roger Neilson Public School that was planted in honour of the coronation of Queen Elizabeth II.

Trustee Klassen Jeninga expressed thanks to administration for the summer project upgrades at Camborne Public School and spoke to the presentation to the students at the school by Terry Fox's older brother Fred Fox, who travels across Canada to inspire others and carry on Terry's legacy. She also drew attention to Open Houses and engaging conversations of parents, students and teachers to bring communities together.

Trustee Caruso noted the opportunity for all Trustees to attend the upcoming annual Parent Conference on October 20, 2018 at Bowmanville High School.

17. **FUTURE MEETING DATES**

Chairperson D. Lloyd drew attention to the future meeting dates listed in the Board agenda.

18. **QUESTION PERIOD**

Chairperson D. Lloyd opened the meeting to questions from the floor.

19. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**

19.1 **First Nation Education Service Contracts 2018-2021 – Recommendation 1**

That the Education Service Contract for Hiawatha First Nation, for the term September 1, 2018 to August 31, 2021, be approved.

It was,

Moved by: Trustee Caruso
Seconded by: Trustee Lynch-Taylor

CARRIED

19.2 **Chairpersons' Committee Report – Recommendation 1**

That it be publicly reported out that the Director's performance review for 2017-2018 has taken place as per Board policy.

It was,

Moved by: Trustee Caruso
Seconded by: Trustee Patterson

CARRIED

19.3 **Resource Committee – Recommendation 1**

That the Resource Committee Report, Agenda Item IC.7.4, Recommendation 1, considered in the Committee of the Whole Board Meeting on Thursday, September 27, 2018 be approved.

It was,

Moved by: Trustee Caruso
Seconded by: Trustee Klassen Jeninga

CARRIED

20. **ADJOURNMENT**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Caruso

(18-163) That the meeting be adjourned (9:00 p.m.).

CARRIED

Diane Lloyd
Chairperson of the Board

Jennifer Leclerc
Director of Education
and Secretary of the Board

**Kawartha Pine Ridge
District School Board**