

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

REGULAR MEETING OF KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

Thursday, October 25, 2018 at 6:15 p.m.
(In-camera Session 6:15 p.m. – Open Session 7:00 p.m.)
Roy H. Wilfong Boardroom, Education Centre
1994 Fisher Drive, Peterborough, Ontario

Character Makes a Difference

The Character Attribute for October is *Fairness*

A G E N D A

- ITEM 1. **CALL TO ORDER**
- ITEM 2. **COMMITTEE OF THE WHOLE**
(Open Session of the Regular Meeting resumes at 7:00 p.m.)
- ITEM 3. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**
- ITEM 4. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**
- ITEM 5. **ADOPTION OF AGENDA**
- ITEM 6. **DECLARATIONS OF CONFLICTS OF INTEREST**
- ITEM 7. **ADOPTION OF MINUTES**
 - 7.1 For the Regular Meeting of Kawartha Pine Ridge District School Board held on Thursday, September 27, 2018 – **
- ITEM 8. **EDUCATIONAL PRESENTATIONS**
 - 8.1 Indigenous Peoples Awareness Month
- ITEM 9. **DELEGATIONS**
 - 9.1 **DELEGATIONS (10 minutes)**
 - 9.2 **DELEGATIONS (3 minutes)**
 - 9.3 **DISPOSITION OF DELEGATION CONCERNS**
- ITEM 10. **BUSINESS ARISING FROM THE MINUTES**
- ITEM 11. **STUDENT TRUSTEE REPORT – ****

- ITEM 12. **DECISION ITEMS**
- 12.1 **COMMITTEE DECISION REPORTS**
- 12.1.1 Resource Committee Report – **
- 12.2 **DECISION REPORTS**
- ITEM 13. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**
- ITEM 14. **CORRESPONDENCE**
- ITEM 15. **INFORMATION ITEMS – CONSENT ITEMS**
- 15.1 Program Review Committee Report – **
- 15.2 Special Education Advisory Committee Report – **
- 15.3 Equity, Diversity and Inclusion Committee Report – **
- 15.4 Student Transportation Services of Central Ontario (STSCO) Governance Committee Report – **
- ITEM 16. **BOARD MEMBER ADDITIONS**
- ITEM 17. **FUTURE MEETING DATES** – **
- ITEM 18. **QUESTION PERIOD**
- ITEM 19. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**
- ITEM 20. **ADJOURNMENT**

– **Copy Attached

Note: If unable to attend, please advise Susan Beacock, Executive Liaison to the Trustees, at susan_beacock@kprdsb.ca

SUBJECT TO BOARD APPROVAL

1

**DRAFT MINUTES OF THE
REGULAR MEETING OF
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD
HELD THURSDAY, SEPTEMBER 27, 2018 AT 6:15 P.M.
ROY H. WILFONG BOARDROOM, EDUCATION CENTRE
AT 1994 FISHER DRIVE, PETERBOROUGH, ONTARIO**

PRESENT

Diane Lloyd (Chairperson of the Board), Anthony Caruso (Vice-chairperson of the Board), Sarah Bobka, Wayne Bonner, Jaine Klassen Jeninga, Angela Lloyd, Mary Lynch-Taylor, Shirley Patterson, Aidan Hussey (Student Trustee), and Lindsey Keene (Student Trustee).

Trustees Cathy Abraham and Rose Kitney attended via teleconference.

Regrets: Trustee Cyndi Dickson

Absent: Nil.

Also Present: J. Leclerc, C. Arnew, G. Davis, S. Girardi, G. Ingram, P. Mangold, J. Nigro, G. Tompkins, J. Tompkins; L. Piccinin, G. Kidd, and S. Beacock.

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 6:15 p.m.

2. **COMMITTEE OF THE WHOLE**

It was,

Moved by: Trustee Caruso
Seconded by: Trustee Bobka

(18-147) That the Board move into Committee of the Whole, In-camera (6:15 p.m.).

CARRIED

The Open Session of the meeting resumed at 7:00 p.m.

The Chairperson recognized and acknowledged that the Board is meeting on the traditional territory of the Mississauga First Nations.

3. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**

The meeting was opened with the singing of the National Anthem followed by a Moment of Silence.

J. Nigro, Superintendent, First Nation Métis and Inuit Education, spoke to the observance of National Orange Shirt Day throughout KPR in honour of those affected by residential schools and to show Every Child Matters.

4. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**

Student Trustee Aidan Hussey spoke to this month's character attribute, Optimism.

5. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee Bonner
Seconded by: Trustee Caruso

(18-148) **That the agenda be adopted to include the following topics under Board Member Additions:**

- Peterborough Pride
- School Open Houses
- Terry Fox Run
- Smooth Sailing at Norwood Family of Schools
- Roger Neilsen Public School
- Fred Fox and Open Houses
- Annual Parent Conference

CARRIED

6. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

7. **ADOPTION OF MINUTES**

7.1 **Regular Board Meeting – Thursday, June 21, 2018**

It was,

Moved by: Trustee Lynch-Taylor
Seconded by: Trustee Klassen Jeninga

(18-149) **That the minutes for the Regular Board meeting held on Thursday, June 21, 2018 be adopted as recorded.**

CARRIED

7.2 **Special Board Meeting – Monday, July 30, 2018**

It was,

Moved by: Trustee Bonner
Seconded by: Trustee Caruso

(18-150) **That the minutes for the Regular Board meeting held on Monday, July 30, 2018 be adopted as recorded.**

CARRIED

8. **EDUCATIONAL PRESENTATIONS**

9. **DELEGATIONS**

9.1 **DELEGATIONS (10 minutes)**

9.2 **DELEGATIONS (3 minutes)**

9.3 **DISPOSITION OF DELEGATION CONCERNS**

10. **BUSINESS ARISING FROM THE MINUTES**

11. **STUDENT TRUSTEE REPORT**

Student Trustee Keene highlighted a number of events during the month of September that included Grade 9 Orientation Days and Camps, WE Day in Toronto, and the KPR Student Leadership Group meeting held on September 24, 2018.

Student Trustee Hussey spoke to Grade 9 Orientations, annual Terry Fox fundraising events happening in schools during September, and the importance of mental health and all students reaching their potential.

12. **DECISION ITEMS**

12.1 **COMMITTEE DECISION REPORTS**

12.1.1 **Chairpersons' Committee Report**

Committee Chairperson D. Lloyd reported that the committee met on September 24, 2018 to receive the September 1, 2017 to August 31, 2018 Budget report and an annual expenditure of each Trustee, an update from the Director with regard to service excellence at KPR and the upcoming United Way campaign. Details of a system wide identity based census was shared, as part or a pilot project with support of the Ministry of Education.

The Chairperson confirmed that Trustee Jaine Klassen Jeninga will be the trustee representative sitting on the steering committee to guide the process and develop the census.

The Policy Review for 2018-2019 was presented to the committee by Director J. Leclerc. Revisions were made to Board Policy B-4.1, Association Membership and the committee recommended that Board Policy BA-1.4, Information and Communications Technology be reviewed by administration with Board Policy ES-1.6 Personal Electronic Devices, currently in progress.

The following policies were included with the report as Appendices A and B:

B-1.2, Code of Conduct
B-4.1, Association Membership

Policy B-1.2, Code of Conduct was discussed by the Board at length. Discussion occurred across a number of areas, including:

- Privacy of all parties involved in the allegation
- Transparency to all members of the Board regarding all reported allegations of misconduct
- Formal and In-formal investigation process
- Further review of revisions
- Scenarios of possible allegations

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Bonner

(18-151)

That Board Policy B-1.2, Code of Conduct, be referred back to administration for further review.

Discussion continued pertaining to privacy, generic reporting and the Ontario Public School Board's Member (Trustee) Code of Conduct template.

The motion was.....**CARRIED**

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Lynch-Taylor

- (18-152) **That Proposed Revisions to Board Policy B-4.1, Association Membership, be approved as revised.**

CARRIED

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Patterson

- (18-153) **That the Chairpersons' Committee Report, dated September 27, 2018, be received for information.**

CARRIED

12.1.2 **Resource Committee Report**

Committee Chairperson A. Lloyd reported that the committee met on September 12, 2018 to receive an update of summer projects at schools, reviewed Board Policy HR-7.2, Retirement and Resignation (Appendix A to the report), and were informed that a competitive bid process for custodial cleaning supplies was conducted by the Ontario Education Collaborative Marketplace (OECM) as the contract with Swish Maintenance Limited expires on October 1, 2018. Administration advised the Board that architectural issues are wrapping up at King George Public School with expected occupancy date of September 2020.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Bobka

- (18-154) **That the Board enter into a Client-Supplier Agreement Contract for Custodial Cleaning Supplies through OECM with Swish Maintenance Limited for a four year term with an option to extend up to an additional two years.**

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Caruso

- (18-155) **That Board Policy HR-7.2, Retirement and Resignation, be approved with no revisions.**

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Bonner

(18-156) **That the Resource Committee Report, dated September 27, 2018, be received for information.**

CARRIED

12.1.3 **Audit Committee Report**

Committee Chairperson M. Lynch-Taylor reported that the committee met on September 17, 2018 to review reports of External and Internal audits. Committee members heard that improvements were reported in the schools and school cash online controls. Findings of the schools audited during the 2017-2018 school year were of medium or low risk, and the Transportation Review Audit Final Terms of Reference 2018-2019, will begin this fall.

Trustee Lynch-Taylor reported that at the last Audit Committee meeting the Draft Internal Audit Plan for 2018-19 was not approved. It was recently brought to the attention of senior administration that the Ministry has issued a Request for Proposal for similar work to the Deloitte Attendance Support/Data Visualization Audit. A request that the motion approved at the June 4, 2018 Audit Committee meeting approving the continuance of the Deloitte Attendance Support/Data Visualization Audit be rescinded.

The committee discussed the Ministry Request for Proposal and decided to let the recommendation to continue the Deloitte Attendance Support/Data Visualization Audit stand.

It was,

Moved by: Trustee Lynch-Taylor

Seconded by: Trustee Caruso

(18-157) **That the Draft Internal Audit Plan for 2018-19 be approved.**

In response to a question of clarification from the Board regarding the Deloitte audit, administration advised that the Regional Internal Audit Team would be responsible for covering the Deloitte fees, and does not wish to invest funds with Deloitte only to have the Ministry audit potentially duplicate the effort. The savings to the Board would be in avoiding the investment of IT and HR staff resource time to support two potentially identical efforts. The Board receives attendance data through the School Board Insurance Cooperative that provides some level of management information in the absence of either the Deloitte or Ministry data.

The motion was.....**CARRIED**

It was,

Moved by: Trustee Lynch-Taylor

Seconded by: Trustee Klassen Jeninga

(18-158)

That the Audit Committee Report, dated September 27, 2018, be received for information.

CARRIED

12.2 **DECISION REPORTS**

12.2.1 **Compliance Audit Committee**

Director J. Leclerc reported that in accordance with Municipal Elections Act, 1996, Section 81, requires that school boards must establish a Compliance Audit Committee prior to October of an election year.

This committee, when established would only meet in the unlikely event that an appeal is made with respect to financial statements filed by school board trustee candidates. Administration approached a partner municipality to arrange for a Compliance Audit Committee to serve jointly the municipality and the Board.

This term the Board is partnering with the Town of Cobourg and Northumberland County partner municipalities.

It was,

Moved by: Trustee Bobka

Seconded by: Trustee A. Lloyd

(18-159)

That the following persons be appointed as members of the Kawartha Pine Ridge District School Board Compliance Audit Committee: Lorraine Brace, William (Bill) Graham, James Hunt, Lynn Patry and Tom Tordoff.

CARRIED

12.2.2 **Annual Honoraria for Board Members**

Director J. Leclerc reported that Ontario Regulation 357/06, Honoraria for Board Members, outlines the process for determining the amounts which can be paid as Trustee Honoraria.

The Trustee Honoraria calculation as provided by the Ministry of Education was presented to the Board.

It was,

Moved by: Trustee A. Lloyd

Seconded by: Trustee Patterson

- (18-160) That, effective December 1, 2018, and in accordance with Ontario Regulation, 357/06, Honoraria for Board Members, Trustee honoraria be as follows for the upcoming term:
Board member \$11,493.60
Vice-chairperson \$14,768.60
Chairperson \$18,044.60

CARRIED

13. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

On behalf of Trustee Dickson, the Board's Delegate Member of OPSBA, Trustee Bonner drew attention to her report as provided.

14. **CORRESPONDENCE**

14.1 **Lindsey Park, MPP, Durham Riding**

The Board discussed the response from MPP Park pertaining to the Board's statement on Ontario's Health and Physical Education Curriculum. Comments were made and opinions expressed by Trustees pertaining to her letter.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Bobka

- (18-161) That following the Municipal Election on October 22, 2018, an MPP/Trustee Dialogue be scheduled with MPP's Lindsey Park, David Piccini, Laurie Scott, and Dave Smith.

CARRIED

15. **INFORMATION ITEMS – CONSENT ITEMS**

It was,

Moved by: Trustee Lynch-Taylor
Seconded by: Trustee Caruso

- (18-162) That the following agenda items for the September 27, 2018 Board meeting be received for information:

- Item 15.1 Priorities for the Director of Education 2018-2019 Report
- Item 15.2 Strategic Directions 2015-2018 – Strategic Priorities Update
- Item 15.3 Employee Recognition Dinner 2018 Report
- Item 15.4 Parent Involvement Committee Report
- Item 15.5 Program Review Committee Report
- Item 15.6 Indigenous Education Advisory Committee Report

- **Item 15.7 Special Education Advisory Committee Report**

Requests were made by trustees to pull the following reports for comment and/or discussion:

- **Item 15.1 Priorities for the Director of Education 2018-2019 Report**
- **Item 15.2 Strategic Directions 2015-2018 – Strategic Priorities Update**
- **Item 15.5 Program Review Committee Report**
- **Item 15.6 Indigenous Education Advisory Committee Report**

The motion was **CARRIED**

15.1 Priorities for the Director of Education 2018-2019 Report

Director J. Leclerc reported that as per Board Policy, each year the Director of Education will draft the Priorities of the Director of Education based on the Board's strategic plan as well as current education issues. The Director spoke to her perspectives and identified her priorities for 2018-2019 as follows:

- (a) Student achievement – focus on Math
- (b) Renewed Information/Instructional Technology Plan
- (c) Service excellence – The KPR Way
- (d) Facilitation of the Board Strategic Planning process

15.2 Strategic Directions 2015-2018 – Strategic Priorities Update

Director of Education, J. Leclerc, presented the Strategic Priorities Update for September 2018.

Superintendents J. Tompkins and G. Davis highlighted a number of initiatives, current progress and new directions of work they are involved in around focus on Math, Special Education and Mental Health.

15.5 Program Review Committee Report

Trustee Lynch-Taylor reported that the committee met on September 18, 2018 and drew particular attention to the Fundamentals of Math and Ministry Direction. The government is asking all educators focus on math fundamentals and it was noted that the new initiative is being implemented in KPR.

15.6 Indigenous Education Advisory Committee Report

Trustee Lynch-Taylor reported that the committee met on September 18, 2018 to receive the Final 2017-2018 and 2018-2019 Interim Draft, Board Action Plans. An update was provided to the committee on scheduled events for Indigenous Awareness Month in November and it was noted

that as of November 5, 2018, a Traditional Lands and Territories acknowledgement will be read each day at all schools.

Committee Chairperson, Trustee Mary Lynch-Taylor provided an update on Ministry of Education initiatives and programs, noting that presently, decisions and announcements are being issued from the Premier's office. Funding includes a pilot program for Indigenous Grad Coaches and for rapid response teams to ensure curriculum needs are being met in northern First Nation communities.

An extensive review of provincial Ministries budgets is continuing. There is a freeze on travel and other expenses across all Ministries. The only funded gatherings to be supported by the Ministry will be for Indigenous Lead gatherings. Trustee Lynch-Taylor suggested that Board committees and groups support connecting electronically or by conference call to keep travel and accommodation costs to a minimum.

16. **BOARD MEMBER ADDITIONS**

Trustee A. Lloyd spoke to the great attendance of the KPR community at the recent Peterborough Pride Parade and successful Open Houses being held in many school communities.

Trustee Bobka spoke to her attendance at the Terry Fox Run at Bowmanville High School and noted the festive atmosphere and enthusiasm of students and staff.

Trustee Patterson reported a smooth start-up at Norwood District High School Family of Schools.

Trustee Kitney reported that she along with fellow Trustee Bonner were honoured to attend the dedication of the Royal English Oak Coronation Tree unveiled at Roger Neilson Public School that was planted in honour of the coronation of Queen Elizabeth II.

Trustee Klassen Jeninga expressed thanks to administration for the summer project upgrades at Camborne Public School and spoke to the presentation to the students at the school by Terry Fox's older brother Fred Fox, who travels across Canada to inspire others and carry on Terry's legacy. She also drew attention to Open Houses and engaging conversations of parents, students and teachers to bring communities together.

Trustee Caruso noted the opportunity for all Trustees to attend the upcoming annual Parent Conference on October 20, 2018 at Bowmanville High School.

17. **FUTURE MEETING DATES**

Chairperson D. Lloyd drew attention to the future meeting dates listed in the Board agenda.

18. **QUESTION PERIOD**

Chairperson D. Lloyd opened the meeting to questions from the floor.

19. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**

19.1 **First Nation Education Service Contracts 2018-2021 – Recommendation 1**

That the Education Service Contract for Hiawatha First Nation, for the term September 1, 2018 to August 31, 2021, be approved.

It was,

Moved by: Trustee Caruso
Seconded by: Trustee Lynch-Taylor

CARRIED

19.2 **Chairpersons' Committee Report – Recommendation 1**

That it be publicly reported out that the Director's performance review for 2017-2018 has taken place as per Board policy.

It was,

Moved by: Trustee Caruso
Seconded by: Trustee Patterson

CARRIED

19.3 **Resource Committee – Recommendation 1**

That the Resource Committee Report, Agenda Item IC.7.4, Recommendation 1, considered in the Committee of the Whole Board Meeting on Thursday, September 27, 2018 be approved.

It was,

Moved by: Trustee Caruso
Seconded by: Trustee Klassen Jeninga

CARRIED

20. **ADJOURNMENT**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Caruso

(18-163) That the meeting be adjourned (9:00 p.m.).

CARRIED

Diane Lloyd
Chairperson of the Board

Jennifer Leclerc
Director of Education
and Secretary of the Board

**Kawartha Pine Ridge
District School Board**

DRAFT

Student Trustee Report

Aidan Hussey / Lindsey Keene

In October, students and teachers have settled back into the daily routine and as a result have kicked off some amazing fundraisers and events. In the past month, countless KPR schools have hosted Terry Fox walks, combining school spirit and a drive to do good to raise thousands of dollars for the Terry Fox Foundation. Congratulations to all our KPR schools who participated in this fundraiser to put a stop to cancer.

Throughout the Board, many schools are gearing up for a week full of Halloween festivities and costumes. High schools across the Board are planning haunted houses, dances, pumpkin carving contests, and other events to spread the Halloween spirit. At the elementary level, schools are holding costume parades and decorating the halls with spooky memorabilia, and Brighton Public School students from Grades 4-8 are already gearing up for their Christmas play; "Poison Apple", based around Snow White.

Before the winter weather settles in, elementary school students were able to participate in the KPREAA Cross Country Meet on October 11, 2018. All the young athletes did a wonderful job in competing and displaying great sportsmanship, in true KPR fashion.

In October, people across the world recognized that mental health is just as important as physical health. The World Health Organization recognized World Mental Health Day on October 10, 2018, allowing everyone a day to reflect on how they take care of their mental health. It's integral that students have someone to talk to about their mental wellbeing, whether it's a family member, teacher, or guidance counsellor. It is important that we continue to advocate for those who can't stand up for those who are too afraid, and reduce the stigma surrounding Mental Health; it's something that no one should ever be afraid to talk about. We are looking forward to working with the Student Leadership Group this year to discuss how students and faculty can work together to promote mental wellness in their schools.

Provincially, OSTA-AECO's first conference of the school year begins on October 25, 2018. This conference is where incoming student trustees get a sense of what their year is going to look like, how to conduct themselves as student trustees, and where the organization is headed in policy and goals. Featuring keynote speakers, presentations, and workshops; we are very excited for what the three days have in store for us.

Finally, although teachers should be recognized and thanked for their hard work every day, October 5, 2018 was World Teachers' Day, and it gave us a chance to thank the people that make such a big impact in the lives of so many. So we thank teachers for all they have done, and all they continue to do, to change the lives of their students.

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

RESOURCE COMMITTEE REPORT

The committee met on October 16, 2018 and reports as follows.

ATTENDANCE

Present: Trustees Angela Lloyd (Committee Chairperson), Sarah Bobka, and Wayne Bonner.

Regrets: Trustees Cathy Abraham and Rose Kitney.

Also Present: Trustees Diane Lloyd (Chairperson of the Board), Anthony Caruso (Vice-chairperson of the Board), Cyndi Dickson, Jaine Klassen Jeninga, and Shirley Patterson; and C. Arnew and S. Foss.

Air Conditioning in Schools

C. Arnew, Superintendent, Business and Corporate Services reported that Phase 1 of air conditioning in schools has addressed the immediate need for air conditioning in elementary school portables where students spend the full school day with 30 new air conditioned portables introduced into the system, 29 new mobile air conditioning units installed in various portables throughout the system, and 10 more air conditioned portables to be added by the summer of 2019. The proposed Phase 2 of the project would focus on 39 schools in the system that have no air conditioning, by providing one air conditioned common space that would offer a respite area for students to circulate through on extreme heat days, and libraries were determined to be the most likely locations. A conservative estimate of approximately \$1M was determined for the installation of air conditioning in the 39 schools identified with additional costs for operation and regular maintenance.

Following questions of clarification and discussion, a motion was adopted that a letter be sent to the Minister of Education to request that the Ministry consider capital monies for school boards to address the need for air conditioning in schools.

Portable Replacement Program Phase 2

Superintendent Arnew reported that at the November 24, 2016 Board meeting, the Board approved a 40 portable replacement plan; 30 new portables have been installed and the final 10 are on order for delivery during the summer of 2019. With enrolment pressures continuing and current capacity utilization in the elementary schools at 94%, portables remain our most effective short term solution. Administration is requesting the approval of a new Phase 2 portable replacement program bringing an additional 40 new portables to the system with an expenditure of \$4.8M over the next 2 to 4 years depending on growth and need. The company awarded the contract for Phase 1 of the Portable Replacement Plan, NRB Inc., is now a vendor of record with the Ontario Education Collaborative Marketplace (OECM) and any portable purchases for Phase 2 would be contracted with NRB Inc. through OECM.

Following questions of clarification a motion was adopted that the Resource Committee approve the Portable Replacement Plan Phase 2 as presented.

RECOMMENDATIONS

1. That a letter be sent to the Minister of Education identifying our concerns related to the increasing occurrence of extreme heat in our schools and requesting that the Ministry consider capital monies for school boards to address the installation of air conditioning for those schools in need.
2. That the Portable Replacement Plan Phase 2, bringing an additional 40 new portables to the system, be approved.
3. That the Resource Committee Report, dated October 25, 2018, be received for information.

Angela Lloyd
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

PROGRAM REVIEW COMMITTEE REPORT

The committee met on October 9, 2018 and reports as follows.

ATTENDANCE

Present: Trustees M. Lynch-Taylor (Committee Chairperson), D. Lloyd (Chairperson of the Board), C. Abraham and C. Dickson.

Regrets: Trustees A. Caruso (Vice-chairperson of the Board), J. Klassen Jeninga and S. Patterson.

Also Present: Trustees S. Bobka and A. Lloyd; and G. Ingram, J. Tompkins, C. Tozer and P. Jones.

EQAO Assessment Results, 2018

Superintendents J. Tompkins and G. Ingram presented a report on the Education Quality and Accountability Office (EQAO) Grade 3 and 6 assessment results of reading, writing and mathematics, Grade 9 assessment results of mathematics, and the Ontario Secondary School Literacy Test (OSSLT) results, for testing that took place during the 2017-2018 school year.

In response to trustee input received at the last meeting, information regarding the following specific areas was provided:

- *Almost there* data
- Data by school
- Impact of the Junior Assessment results on the Grade 9 Math and OSSLT
- Scope and Sequence school results
- How KPR compares to other boards

A detailed overview of the EQAO results was provided, with a specific focus on the *almost there* data in each of the respective areas in comparison to the previous year's data. It was indicated that school staff are continuing to examine these results as they relate to their own school, to enable them to focus the supports required to bump those students up to the next level.

Superintendents Tompkins and Ingram each spoke to the steps that are currently being undertaken to inform the work being initiated in the system to support student achievement and continued school improvement. Components highlighted included the School Learning Plan, and the Professional Learning Cycle.

In addition, administration shared a summary that demonstrated the results of the work that was undertaken in elementary and secondary mathematics and literacy during the past four years, as well as the work that has been completed with educators and principals from a system perspective. It was indicated that this work is also reflective of

PROGRAM REVIEW COMMITTEE REPORT

the achievements that have been supported by trustees during the duration of their current four year term.

Questions of clarification were addressed and in-depth discussion was held regarding such issues as the impact that Full Day Kindergarten has had on assessment results, transitioning, and applied versus academic programs.

A motion was adopted that the 2018 EQAO Primary and Junior Division Assessments, Grade 9 Assessment of Mathematics, and the Ontario Secondary School Literacy Test report, be received for information.

Future Meeting Dates

Future meeting dates for the 2018-2019 school year were reviewed. The next regular meeting of the Program Review Committee will be held in the Roy H. Wilfong Boardroom at the Education Centre, 1994 Fisher Drive, Peterborough, at 7:00 p.m. on Tuesday, November 13, 2018.

RECOMMENDATION

1. That the Program Review Committee Report, dated October 25, 2018, be received for information.

Mary Lynch-Taylor
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE REPORT

The committee met on October 2, 2018 and reports as follows.

ATTENDANCE

Present: J. Wilson Alternatives Community Program Services
(Committee Chairperson)
A. Lloyd Trustee
K. Carson Fetal Alcohol Spectrum Disorder Peterborough
A. Cranfield Five Counties Children's Centre
W. Johansen Ontario Association of Families of Children with
Communication Disorders
K. MacMurray First Nations
M. Robinson Autism Ontario – Peterborough Chapter
A. Rodriguez Community Living Peterborough
K. Traynor Down Syndrome Association of Peterborough

Regrets: S. Bobka Trustee (Committee Vice-chairperson)
T. Hill Development Services Ontario
D. Reid Down Syndrome Association of Peterborough

Also Present: S. Patterson, G. Davis, J. Nigro, K. Koster-Lilley, S. Ness, G. Payne,
L. Schoenmaker, and C. Honey.

Board Report

Trustees A. Lloyd and S. Patterson, updated the committee on events and initiatives being undertaken by the Board.

Identity-based Data Collection

Jack Nigro, Superintendent of Education, reported that KPR is developing a system-wide identity based census as part of a pilot project with the support of the Ministry of Education. A steering committee will be struck to guide the process and develop the census. This public consultation will collect identity based data to ensure that systemic barriers faced by marginalized students and staff are recognized and addressed equitably.

Superintendent Nigro provided a presentation of the Ontario Education and Equity Action Plan and Identity Based Data Collection explaining the benefit of the data collection and analysis, survey categories, and necessary steps and analysis for achievement and opportunities to certain groups of students.

Introduction to Manager of Counselling Services

L. Schoenmaker, Principal, Special Education, introduced Kris Koster-Lilley, Manager of Counselling Services to the committee, who brings a wealth of experience to her new role and is looking forward to working with the committee in the future.

Administrative Update

G. Davis, Superintendent of Student Achievement, spoke to the data being collected by the Principal Coaches and how that data is being used to support our students with special needs.

Principal Schoenmaker informed committee members that the updated SEAC brochure will be available at the upcoming Parent Conference.

Association Updates

The following associations provided information including updates on upcoming meetings, in-services, and various events:

- Fetal Alcohol Spectrum Disorder Peterborough
- Five Counties Children's Centre
- Autism Ontario – Peterborough Chapter
- Down Syndrome Association of Peterborough

Future Topics

- Behavioural Analysis
- Psychologists
- Violence, Threat, Risk Assessment (VTRA)
- School Board Counsellors
- Special Needs Strategy
- Role of the Special Education Resource Teacher (SERT)
- Transitions and PPM No. 156, Supporting Transitions for Students with Special Education Needs
- PPM No. 8, Identification of and Program Planning for Students with Learning Disabilities
- OFIP Tutoring

Future Meeting Dates

The next meeting of the Special Education Advisory Committee will be held in Room 158 at the Education Centre, 1994 Fisher Drive, Peterborough, at 3:30 p.m. on November 6, 2018.

RECOMMENDATION

1. That the Special Education Advisory Committee Report, dated October 25, 2018, be received for information.

Sarah Bobka
Committee Vice-chairperson

Julie Wilson
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

EQUITY, DIVERSITY AND INCLUSION COMMITTEE REPORT

The committee met on Thursday, October 11, 2018 and reports as follows.

ATTENDANCE

Present: Trustee A. Lloyd (Committee Co-chairperson), N. Cloutier
J. Devlin, M. Dunn, S. Helleiner, S. Ness and N. Shea.

Regrets: Trustee S. Patterson (Committee Co-chairperson), S. Bell,
D. Berger, M. Crowe, J. Deck, and S. Soussan.

Absent: E. Cortesis and D. Lounsbury.

Also Present: J. Nigro, M. LaPointe, D. Smith, and J. Nahrgang.

Peterborough Pride

Jack Nigro, Superintendent of Education, reported an outstanding show of support by Kawartha Pine Ridge District School Board students, staff and families who participated in the Peterborough Pride parade this year. Trustee A. Lloyd noted that every high school in Peterborough was represented in the parade.

Three-Year Strategic Plan

Superintendent Nigro reviewed the following four key areas of the KPRDSB Three Year Equity Action Plan.

- School and Classroom Practices
- Leadership, Governance and Human Resource Practices
- Data Collection, Integration and Reporting
- Organizational Culture Change

Superintendent Nigro added that as a system we are attempting to identify existing systemic barriers and remove them as we develop new policies and programs.

Identity-based Data Collection

Jack Nigro, Superintendent of Education, reported that KPR is developing a system-wide identity based census as part of a pilot project with the support of the Ministry of Education. A steering committee will be struck to guide the process and develop the census. This public consultation will collect identity based data to ensure that systemic barriers faced by marginalized students and staff are recognized and addressed equitably.

Superintendent Nigro provided a presentation of the Ontario Education and Equity Action Plan and Identity Based Data Collection explaining the benefit of the data collection and analysis, survey categories, and necessary steps and analysis for

achievement and opportunities to certain groups of students.

Presentation: Human Rights Week at Cobourg Collegiate Institute

D. Smith, Indigenous Education Consultant, attended the meeting with two students to share a presentation on the Right(s) in Our Backyard Speaker Series held during the 2017-2018 Human Rights Week at Cobourg Collegiate Institute. A series of speakers attended the school throughout the week, presenting on a variety of topics to promote awareness of many issues affecting the community we live in and globally. The workshops were live-streamed across KPR, to reach a wider audience and the students shared their impressions of the speaker series and their involvement to form an Amnesty program at the school this year.

Information Sharing/Updates

Committee members provided information and shared updates on upcoming meetings and various events.

Future Meeting Dates

November 14, 2018

January 9, 2019

April 3, 2019

RECOMMENDATION

1. That the Equity, Diversity and Inclusion Committee Report, dated October 25, 2018, be received for information.

Angela Lloyd
Committee Co-chairperson

Shirley Patterson
Committee Co-chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**STUDENT TRANSPORTATION SERVICES OF CENTRAL ONTARIO (STSCO)
GOVERNANCE COMMITTEE REPORT**

The committee met on October 3, 2018 and reports as follows.

ATTENDANCE

Present: M. Griepsma, Board Chairperson, Peterborough Victoria
Northumberland and Clarington Catholic District School Board (PVNC),
and Committee Co-chairperson
Jennifer Leclerc, Director of Education, Kawartha Pine Ridge District
School Board (KPR)
Mike Nasello, Director of Education, PVNC
Isabel Grace, Superintendent of Business and Finance, PVNC
Chris Arnew, Superintendent, Business and Corporate Services, KPR
Mario Nantel, Director of Transportation, Conseil Scolaire de District
Catholique Centre-Sud (CSDCCS)
Joel Sloggett, Chief Administrative Officer, STSCO
Allisa Kyle, Recording Secretary, STSCO

Regrets: Diane Lloyd, Chairperson of the Board, KPR, and Committee
Co-chairperson

2017-2018 Year-End Expenditures

J. Sloggett, Chief Administrative Officer, reported that the final expenses for the 2017-2018 year are expected to exceed budget by approximately 2.1% and as reported throughout the last school year, the main contributor to this result is the contracted service account which covers all shared, regular school busing. Other accounts which will be over budget include the KPR and PVNC special needs transportation accounts. The committee discussed accounts with increased expenditures, specifically for supplies and clerical benefits, and requested that overages related to clerical benefits be reviewed.

2018-2019 School Start-Up Overview Report

J. Sloggett reviewed the 2018-2019 School Start-Up Overview with the committee, noting that start up went well. Statistical information was provided on such matters as total call volume handled by STSCO during start-up (4,625 calls), total logged service requests reviewed by STSCO staff (4,000), number of bus stop change requests processed (144), and number of online student information inquiries made by families (31,145). Also noted was 1,171 babysitter address busing requests were granted, 355 out-of-boundary busing transportation requests were approved, and 456 new JK students and their families attended STSCO's First Rider bus safety program sessions. J. Sloggett summarized the Operator Performance Management System results and explained that the system involves assessing each company's performance in several areas such as contract compliance, bus route auditing, on-time student delivery and the

Ministry of Transportation bus inspection results. The committee was advised that eight of STSCO's eleven bus companies met performance benchmark criteria for the year and three companies fell short. It was noted that the three companies with lesser benchmark performance would be closely monitored during the current school year to ensure improvement is made.

Young Student Busing Procedures – Discussion

As follow up to the June Governance Committee meeting, J. Sloggett presented results of surveying other transportation consortia's young student drop procedures and practices, noting that many consortia take a three strike approach with parents who repeatedly do not meet their children at the afternoon bus stop, and after formal written warnings have been issued and the problem still persists, busing privileges are removed temporarily. The committee heard that no parent at the afternoon bus stop continues to be an operational issue, and discussed the possibility of requiring a signed consent form or letter of expectation prior to allowing students to ride the bus, which would provide recourse for removing privileges when warranted.

A motion was adopted that STSCO further explore the concept of warning letters and consent forms for transportation and report back to the committee at its next meeting.

STSCO Monthly Communique to Transportation Providers

J. Sloggett presented the September and October Monthly Communiques to Transportation Providers, which focused on current matters of interest dealing with safety, operations performance and bus driver recognition.

RECOMMENDATION

1. That the Student Transportation Services of Central Ontario (STSCO) Governance Committee Report, dated October 25, 2018, be received for information.

Diane Lloyd
Committee Co-chairperson

Kawartha Pine Ridge District School Board

Future Meeting Dates

* October 2, 2018	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
October 3, 2018	Equity, Diversity and Inclusion Cmte. Mtg.	(9:30 a.m.)	Room 158
October 9, 2018	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
October 10/16, 2018 CHANGE	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* October 25, 2018	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
November 5, 2018	Audit Committee Mtg.	(3:00 p.m.)	Roy H. Wilfong Boardroom
* November 6, 2018	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
November 7, 2018	First Nations Education Services Agreement Committee Mtg.	(9:30 a.m.)	Room 158
November 7, 2018	Indigenous Education Advisory Cmte. Mtg.	(10:30 a.m.)	Room 158
November 7, 2018	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
November 12, 2018	Parent Involvement Committee Mtg.	(6:30 p.m.)	Room 158
November 13, 2018	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
November 14, 2018	Equity, Diversity and Inclusion Cmte. Mtg.	(9:30 a.m.)	Room 158
* November 22, 2018	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* December 6, 2018	Inaugural Board Mtg.	(OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* December 13, 2018	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* January 8, 2019	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
January 9, 2019	Equity, Diversity and Inclusion Cmte. Mtg.	(9:30 a.m.)	Room 158
January 9, 2019	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
January 14, 2019	Parent Involvement Committee Mtg.	(6:30 p.m.)	Room 158
February 11 January 14, 2019 CHANGE	Audit Committee Mtg.	(3:00 p.m.)	Roy H. Wilfong Boardroom
January 15, 2019	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* January 22, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* February 5, 2019	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
February 6, 2019	First Nations Education Services Agreement Committee Mtg.	(9:30 a.m.)	Room 158
February 6, 2019	Indigenous Education Advisory Cmte. Mtg.	(10:30 a.m.)	Room 158
February 6, 2019	Chairpersons' Committee Mtg.	(6:00 p.m.)	Roy H. Wilfong Boardroom
February 11, 2019	Parent Involvement Committee Mtg.	(6:30 p.m.)	Room 158
February 12, 2019	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
February 13, 2019	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* February 28, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* March 4, 2019	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* March 5, 2019	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
March 6, 2019	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
March 18, 2019	Parent Involvement Committee Mtg.	(6:30 p.m.)	Room 158
March 19, 2019	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* March 28, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* April 2, 2019	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
April 3, 2019	Equity, Diversity and Inclusion Cmte. Mtg.	(9:30 a.m.)	Room 158
April 10, 2019	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
April 15, 2019	Chairpersons' Committee Mtg.	(6:00 p.m.)	Roy H. Wilfong Boardroom
April 16, 2019	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* April 25, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom

Future Meeting Dates

* April 29, 2019	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* April 30, 2019 May 7, 2019 CHANGE	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
May 1, 2019	First Nations Education Services Agreement Committee Mtg.	(9:30 a.m.)	Room 158
May 1, 2019	Indigenous Education Advisory Cmte. Mtg.	(10:30 a.m.)	Room 158
May 2, 2019	Trustee/School Council Dialogue	(6:00 p.m.)	TBD
May 2, 2019	Parent Involvement Committee Mtg. (following Trustee/School Council Dialogue)		TBD
* May 6, 2019	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
May 7, 2019 CHANGE	Special Education Advisory Committee Mtg.	(3:30 p.m.)	Room 158
May 8, 2019	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 13, 2019	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
May 14, 2019	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
May 15, 2019	Chairpersons' Committee Mtg.	(6:00 p.m.)	Roy H. Wilfong Boardroom
May 21, 2019	MPP/Trustee Dialogue Session	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 23, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* May 27, 2019	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 28, 2019	Special Education Advisory Committee Mtg.	(3:00 p.m.)	Room 158
June 3, 2019	Audit Committee Mtg.	(3:00 p.m.)	Roy H. Wilfong Boardroom
June 11, 2019	Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
June 12, 2019	Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* June 20, 2019	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom

IC – In-camera Session OS – Open Session

* Most Regular Board Meetings, Budget Committee Meetings, and Special Education Advisory Committee Meetings are available via video conferencing at the Brighton, Cobourg and Clarington locations.